Request for Approval under the "Conference, Meeting, Workshop, Registration and Challenges Generic Clearance (OD)"
(OMB#: 0925-0740 Exp Date: 09/30/2025)

TITLE OF INFORMATION COLLECTION: 2022 Annual Building Interdisciplinary Research Careers in Women's Health (BIRCWH) Meeting (ORWH/OD)

PURPOSE:
Created by the Office of Research on Women's Health (ORWH), the Building Interdisciplinary Research Careers in Women's Health (BIRCWH, pronounced "birch") is a mentored career-development program designed to connect junior faculty, known as BIRCWH Scholars, to senior faculty with shared interest in women's health and sex differences research. The NIH Office of Research on Women's Health will host a virtual meeting, BIRCWH 2022 Annual Meeting, over two days: November 2 and 8. This is a gathering of senior and junior faculty that provides an opportunity to network and share scientific advances. The meeting will include the 2022 Ruth L. Kirschstein Memorial Lecture and the 2022 BIRCWH Legacy of Leadership Lecture. A virtual poster gallery highlighting BIRCWH Scholar abstracts will be accessible to meeting registrants through the virtual meeting platform.

DESCRIPTION OF RESPONDENTS:
Researchers, scientists, clinical providers, general public

TYPE OF COLLECTION: (Check *all that applies*)

[ ] Abstract   [ ] Application
[X] Registration Form   [ ] Other:

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.

Name: <u>Priscilla Logan-Waller</u>

To assist review, please provide answers to the following question:

Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [X] Yes [ ] No

2. If yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [X] Yes [ ] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No
Amount: _____
Explanation for incentive: (include number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	250	1	8/60	33
Totals		250		**33**

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Individuals	33	$43	$1,419
Totals			$1,419

*Cite source per bls.gov if applicable: Biological Scientists, All Other (bls.gov)

FEDERAL COST: The estimated annual cost to the Federal government is $918.

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Health Scientist Administrator	15/10	$176,300	.1%		$176
Communications Director	13/1	$106,823	.1%		$107
Contractor Cost		$63,556	1%		$635
Travel					
Other Cost					
Total					**$918**

*the Salary in table above is cited from OPM's GS Pay scale Wages & salaries please cite current https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2022/DCB.pdf

The selection of targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[ ] Yes [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Administration of the Instrument
1. How will you collect the information? (Check all that apply)
   [X] Web-based or other forms of Social Media
   [ ] Telephone
   [ ] In-person
   [ ] Mail
   [ ] Survey form
   [ ] Chart Abstraction
   [ ] Other, Explain

2. Will interviewers, facilitators, or research coordinators be used? [ ] Yes [X] No

Please make sure that all instruments, instructions, and scripts are submitted with the request.