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Office of Child Care (OCC) Information Collection For	rm 🛉	
This form provides the affected state(s) with standard requests and questions from the Administration for Children and Families (ACF). These questions may not be the only ones that will be asked - there may be others - but they are the standard. This form is intended to guide the data that the OCC Central Office and Regional Program Managers and the Office of Human Services Emergency Preparedness and Response (OHSEPR) need during and following a disaster.		
Name of Disaster Current Report	Usually includes descriptive The date should be This information is This information is	
Source(s) of Information	Le Department of Human Services, CCR&R, centers, etc.	
<ul> <li>A. Prior to disaster impact (baseline information)</li> <li>1. Does the state/territory license Head Start centers?</li> <li>2. How many regulated and non-regulated child care providers are in the start</li> <li>3. Number of total child care providers in the projected disaster impact zone i. Number of family child care providers</li> <li>ii. Number of center-based child care providers</li> <li>4. What is the projected disaster impact zone? (<i>If possible</i>) <ul> <li>i. Number of child care capacity in the projected disaster impact zone?</li> </ul> </li> <li>5. Emergency contact information for CCDF administrator?</li> <li>6. Emergency contact information for state/territory licensing agency contact</li> </ul>	e? (If possible) e? (If possible) Family child care providers and facility-based child care providers included in this number. depending on the impacted If no-warn event, as how many children can the providers care for in the impact zone?	
<ul> <li>7. Emergency contact information for state/territory Child Care Resource &amp; F</li> <li>8. How does the state/territory contact the child care providers? <ol> <li>is there a backup system?</li> </ol> </li> <li>9. Does the state/territory have a database or record-keeping system for the i. Is there a backup system? <ol> <li>a. Who updates this information during a disaster?</li> <li>is there a backup person for inputting the information? If so, does AC</li> </ol> </li> <li>10. Number of children currently served by CCDF in the state/territory? <ol> <li>Does the licensing agency have plans in place for damage assessments?</li> <li>i. Do the plans illustrate who will fund the assessments?</li> <li>iii. Do the plans discuss the timeline for completion?</li> <li>iv. Do the plans discuss prioritization for completion?</li> </ol> </li> </ul>	eir child care providers?	
B. Response to a disaster (72 hours post-disaster impact)	CCRE open as mily child soon as disaster	

1. Number of total child care providers in disaster impact zone **closed** post-disaster?

- i. Number of family child care providers
- ii. Number of center-based child care providers
- iii. Capacity lost due to closures?
  - a. The closures are due to...
  - b. Are the child care providers damaged and able to reopen after assessments?
  - c. Are there safety assessment timelines for reopening the child care providers?
  - d. Are the child care providers destroyed and unable to reopen?
- 2. Number of total child care providers **open** in disaster impact zone?
  - I. Number of family child care providers
  - ii. Number of center-based child care providers
    - a. Are all enrolled children able to get to the child care providers?
      - i. If no, why aren't they able to access the child care providers?
    - b. Is there a staff shortage where child care providers need help?

etc.

ent

No

Family child care providers and facility-based child care providers included in this

i.e. could be due to family

displacement,

transportation

disruptions,...

i.e., power

outages, water

outages,

concerns,

number.

safety

Family child care providers and facility-based child care providers incluced in this

. number.

i. If yes, how many temporary staff are needed? c. Do any child care providers have capacity & are willing to take children impacted by disaster? Family child care providers and facility-based child car i. If yes, how many? providers included in this ii. If yes, are any of the child care providers able to take children with functional needs? number. iii. If yes, are any of the child care providers able to take in infants or neonates? 3. Number of total child care providers in disaster impact zone that cannot be reached post-disaster? # 4. Are children and families able to receive uninterrupted child care? Yes/No i. Are there any transportation disruptions? Yes/No ii. Are children and families able to receive child care elsewhere? Yes/No 5. Is the state/territory going to implement temporary operating standards for child care providers? Yes/No 6. Is the state/territory using CCDF flexibility to implement policies to allow families to continually have Yes/No access to child care services? i.e. extendina i.e., resources neede job search 7. Request for behavioral & mental health services for children, families & staff? referrals needed, length of training and time, .. workshops needed late C. Recovery from a disaster (estimated 30 days up to a year post-disaster impact) 1. Number of total child care providers in disaster impact zone closed post-disast Family child care providers e closures were and facility-based child care i. Number of family child care providers ng the school providers included in this when did the ii. Number of center-based child care providers . number. i.e., power again iii. Number of slots lost due to closures? outages, care water still a. The closures are due to... outages : this Sá Family child care providers b. Are the child care providers damaged and able to reopen after assessments? C and facility-based child car m c. Are there safety assessment timelines for reopening the child care providers? providers included in this 'n number. d. Are the child care providers destroyed and unable to reopen? in 2. Number of total child care providers open in disaster impact zone? e damages I. Number of family child care providers i.e. could be due to family ii. Number of center-based child care providers displacement, a. Are all enrolled children able to get to the child care providers? transportation i. If no, why aren't they able to access the child care providers? disruptions,... b. Is there a staff shortage where child care providers need help? i. If ves, how many temporary staff are needed? c. Do any child care providers have capacity & are willing to take children impacted by Yes/No disaster? Family child care providers i. If yes, how many? and facility-based child car providers included in this ii. If yes, are any of the child care providers able to take children with functional needs? number. iii. If yes, are any of the child care providers able to take in infants or neonates? 3. Number of total child care providers in disaster impact zone that cannot be reached post-disaster? # 4. Are children and families able to receive uninterrupted child care? Yes/No i. Are there any transportation disruptions? Yes/No ii. Are children and families able to receive child care elsewhere? Yes/No 5. Is there an increase in families applying for child care assistance in the state/territory? Yes/No 6. Request for behavioral & mental health services for children, families & staff? Yes/No

COMMENTS:

Public reporting burden of this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

## Office of Child Care (OCC) Information Collection Form Glossary

Behavioral & mental health services	This could be a request that is heard on a conference call or a meeting for serving traumatized children, families, and communities. ACF can help by providing resources to help child care providers work with families and caregivers.
Capacity	Number of vacancies and enrollments in a child care setting. Finding out how much capacity is lost or available is very important for disaster response and recovery - to determine needs and availability.
CCDF	ACF Office of Child Care's Child Care and Development Fund, administered at the state/territory level, but has flexibilities and waivers that ACF can help guide the state/territory.
Center-based child care provider	Child care is provided for children in groups, usually have multiple caregivers.
Damage assessments	Depending on the state/territory, this could be done by licensing agency/agencies and/or CCR&R(s) to assess overall loss of child care providers, interruptions in service, number of children and/or staff impacted by the disaster, to record available and/or needed resources for response and recovery, to inform emergency management officials and community decision makers of the damages.
Family child care provider	Child care is provided in a home setting, varies from state to state.
Non-regulated	Depending on the state/territory, this could include license-exempt or family child care providers.
Projected disaster impact zone	Region or locale threatened or damaged by either natural, technological or social hazards.
Regulated	Depending on the state/territory, this could include licensed or registered child care providers.

\*\*The term child care includes child care centers, family child care, territories, American Indian/Alaska Native, Migrant and Seasonal, and any combination therein.