MEMORANDUM FOR: Office of Management and Budget

FROM: Bureau of Labor Statistics
Office of Occupational Statistics and Employment Projections
Division of Occupational Employment and Wage Statistics

SUBJECT: Revised Materials November 2022 Panel

The Occupational Employment and Wage Statistics (OEWS) program seeks OMB approval for minor updates our solicitation materials for the November 2022 panel. These updates fall into two categories, our regular minimal updates and changes for a test we're conducting with the State of Michigan.

First, our minor updates. OEWS has made minor changes to its solicitation materials and Weblite to be used in the November 2022 panel. The data being requested (and associated respondent burden) has not changed. Updates were made to the following:

- Reference dates (to November 12, 2022 for this current panel)
- Formatting

The idea behind these changes is to make the materials clearer and easier for respondents to understand.

Second, as mentioned in Supporting Statement B, #4 - Development Tests, in our previous clearance package, OEWS plans to conduct a test for the November 2022 and May 2023 panels with the State of Michigan. The test asks employers to report extra data elements for all of the state's sampled units and units in a supplemental sample. The addition of these data elements may help to answer many additional questions about the labor market. The extra elements being collected are as follows:

- Part-time/full-time status
- Weekly hours
- Hire date
- Gender
- Birth year

We've created a special initial letter, follow-up letter, initial email blast template, and follow-up email blast template, based on our currently approved materials, and would like clearance to use these special materials for the November 2022 panel.

Finally, we're requesting an additional 4,309 burden hours for November 2022 for this test. These will be split between Voluntary Private (4,137) and Voluntary Government (172). We've included these numbers in our upcoming OMB Clearance package as well.