

# Portfolio Emissions

**Instructions**  
 Enter data in cells that are shaded in gray. Cells in **green** are calculated. The reporting year column headers will populate once you enter your base year. Refer to Section 2: Enter the scope 1, scope 2 location-based, and scope 2 market-based emissions for the facilities included in the Better Climate Challenge for the years 2019, 2020, 2021, 2022, 2023, and fugitive emissions.  
 Section 4: Enter total portfolio site energy consumption. Electricity use should be entered in MWh and all other fuels should be entered in MMBtu. Please break out i  
 Section 5: This section is required for organizations with significant vehicle energy use and optional for others. Enter the portion of Section 4 energy use that is ass

GHG emissions reduction goal (%)		Data reporting period (calendar or fiscal year)
Base Year		Reporting toward a market-based or location-based goal
Goal End Date		

Select Base Year

## Section 1: Portfolio Information

Square Feet						
Number of facilities						

## Section 2: Absolute Emissions (Metric tons CO<sub>2</sub>e)

Scope 1 Emissions						
Stationary Emissions						
Mobile Emissions						
Fugitive Emissions						
Process Emissions						
Scope 2 Emissions (Location-Based) from Electricity & District Energy						
Scope 2 Emissions (Market-Based) from Electricity & District Energy						
Total Emissions (Metric Tons)	-	-	-	-	-	-
If Applicable: Bioenergy and Biomass Emissions						

## Section 3: GHG Emissions Reductions

# Emissions Reductions Initiatives

## Instructions

Provide a brief description (2-3 sentences) of your organization's emissions reduction initiatives that were active during the reporting period. Use the following table to provide specific information on emissions reduced by activity, if available. Using this information, DOE will work with organizations to develop Better Buildings Solutions Center, with partner approval, and linked to your profile page.

*\*Note: this information aligns with questions C4.3a-C4.3c in the CDP Climate Questionnaire.*

Year	Description: Enter your response below

# Facility Emissions



**Instructions**  
 Optional: Break out your total U.S. Scope 1 and Scope 2 emissions by facility. Using this information, DOE can provide more detailed technical assistance and help you determine at which facilities you should focus your emissions reduction planning. Complete a separate worksheet for each reporting year that data is submitted. Insert additional rows as needed.  
 \*Note: this information aligns with questions C7.3b-C7.6b in the CDP Climate Questionnaire.

**Reporting Year**

Facility Name or ID	Gross Floor Area (Sq. Ft.)	Latitude	Longitude	Scope 1 emissions (metric tons CO <sub>2</sub> e)	Scope 2, location-based (metric tons CO <sub>2</sub> e)	Scope 2, market-based (metric tons CO <sub>2</sub> e)

# Comments

## Instructions

Optional: Provide any additional comments or notes to describe your organization's portfolio, inventory, emissions calculation factors, including current status or any changes from previous years.

Year	Description: Enter your response below