

## Supporting Statement Attachment: OMB Control Number – 1910- Information Collection Burden Hour Reporting Summary

Summary of Annual Burden Hours for Better Buildings Information Collection			
Description	Number of Responses	Number of responses per year per participant	Hours per response per participant
<b>Showcase Project</b>			
Initial submission. See attached form.	20	1	2
<b>Implementation Model</b>			
Initial submission. This information will be collected via discussion on a conference call.	15	1	2
<b>Awards</b>			
Better Practice Award Application Form	60	1	1
Better Project Award Application Form	60	1	1
<b>Total</b>			
<b>Rep</b>			
<b>Total nu</b>			
<b>Average burden</b>			

Summary of Annual Burden Hours for Better Buildings Challenge Information Collec			
Description	Number of Responses	Number of responses per year per participant	Hours per response per participant
<b>Website Profile Page Template</b>			
Non-recurring initial submission. See attached form.	24	1	0.5
<b>Facility-Level Energy Performance Data</b>			
One time, non-recurring action to initiate sharing of data already entered into Portfolio Manager. No DOE information collection form. See EPA ICR 1772.05, "Information Collection Activities Associated with EPA's ENERGY STAR Program in the Commercial and Industrial Sectors."	20	1	0.25
Better Buildings Facility-level Energy Reporting Form: Annual data sharing.	50	1	2
<b>Financial Ally Products</b>			
Financial Allies data collection	20	1	2
Financial Allies website profile. Initial submission and periodic updates. See attached form.	5	1	0.5
<b>Total</b>			
<b>Rep</b>			
<b>Total nu</b>			
<b>Average burden</b>			

Summary of Annual Burden Hours for BBBP Information Collection			
Description	Number of Responses	Number of responses per year per participant	Hours per response per participant
<b>Annual Collection</b>			
BBBP Challenge Annual Reporting Form	50	1	3.5

BBBP Annual Reporting Form (companies with collection System)	120	1	3.5
BBBP Annual Reporting Form (companies without collection System )	15	1	32
			Su
			<b>Subtotal nu</b>
<b>Related Collection Efforts</b>			
Water Data Collection	20	1	3
Waste Data Collection	20	1	3
			Su
			<b>Subtotal nu</b>
<b>In-Plant Trainings</b>			
Assumptions for training events DOE expects to conduct: 12 training events per year approximately 15 participants per training			
<b>Application Form</b>			
Non-recurring initial submission (Approximately 40 applicants per year)	20	1	0.5
<b>Course Evaluation</b>			
Non-recurring initial submission (participants may include non-Better Plants Companies). See attached form.	90	1	0.25
<b>Post-Training Follow-up with Host Plant</b>			
One time, non-recurring phone survey to initiate sharing of implementation data from training (Approximately 12 Host Plants per year)	6	1	0.5
			Su
			<b>Subtotal nu</b>
			<b>Rep</b>
			<b>Total i</b>
			<b>Rep</b>
			<b>Total nu</b>
			<b>Average burden</b>

Summary of Annual Burden Hours for BBA Information Collection			
Description	Number of Responses	Number of responses per year per participant	Hours per response per participant
<b>Related Collection Efforts</b>			
Application form (Non-recurring initial submission)	10	1	0.25
			<b>Total i</b>
			<b>Rep</b>
			<b>Total nu</b>
			<b>Average burden</b>

Summary of Annual Burden Hours for Better Climate Challenge Information Collect			
Description	Number of Responses	Number of responses per year per participant	Hours per response per participant
<b>Website Profile Page Template</b>			
Non-recurring initial submission. See attached form.	55	1	0.5

<b>Showcase Project Template</b>			
Initial submission. See attached form.	25	1	2
<b>Emissions Reduction Pathways Template</b>			
Initial submission. This information will be collected via discussion on a conference call.	10	1	2
<b>Emissions Reduction Template</b>			
Better Buildings Facility-level Energy Reporting Form:Annual data sharing.	126	1	1.4
			<b>Total i</b>
			<b>Rep</b>
			<b>Total nu</b>
			<b>Average burder</b>

<b>Summary of Annual Burden Hours for BBC, BBBP &amp;BBA Information Collec</b>			
			<b>Total i</b>
			<b>Total nu</b>

Total hours per year per participant	Total hours per year for all participants
2	40
2	30
1	60
1	60
number of responses =	155
forms filed per person =	1.0
number of respondents =	155
Total burden hours =	190
hours per response =	1.2

ction

Total hours per year per participant	Total hours per year for all participants
0.5	12
0.25	5
2	100
2	40
0.5	2.5
number of responses =	119
forms filed per person =	1.00
number of respondents =	119
Total burden hours =	159.5
hours per response =	1.3

Total hours per year per participant	Total hours per year for all participants
3.5	175

3.5	420
32	480
<b>total burden hours =</b>	<b>1075</b>
<b>number of respondents =</b>	<b>185</b>

3	60
3	60
<b>total burden hours =</b>	<b>120</b>
<b>number of respondents =</b>	<b>40</b>

0.5	10
0.25	22.5
0.5	3
<b>total burden hours =</b>	<b>35.5</b>
<b>number of respondents =</b>	<b>116</b>
<b>forms filed per person =</b>	<b>0.4</b>
<b>number of responses =</b>	<b>341</b>
<b>forms filed per person =</b>	<b>1.00</b>
<b>number of respondents =</b>	<b>341</b>
<b>Total burden hours =</b>	<b>1230.5</b>
<b>hours per response =</b>	<b>3.6</b>

<b>Total hours per year per participant</b>	<b>Total hours per year for all participants</b>
0.25	2.5
<b>number of responses =</b>	<b>10</b>
<b>forms filed per person =</b>	<b>1</b>
<b>number of respondents =</b>	<b>10</b>
<b>Total burden hours =</b>	<b>2.5</b>
<b>hours per response =</b>	<b>0.25</b>

<b>tion</b>	
<b>Total hours per year per participant</b>	<b>Total hours per year for all participants</b>
0.5	27.5

2	50
2	20
1.4	174.26
<b>number of responses =</b>	<b>216</b>
<b>forms filed per person =</b>	<b>1.0</b>
<b>number of respondents =</b>	<b>216</b>
<b>Total burden hours =</b>	<b>271.76</b>
<b>hours per response =</b>	<b>1.3</b>

<b>Section</b>	
<b>number of responses =</b>	<b>841</b>
<b>number of respondents =</b>	<b>841</b>
<b>Total burden hours =</b>	<b>1854.26</b>
<b>Total Cost = \$</b>	<b>84,869</b>

**Supporting Statement Attachment: OMB Control Number – 1910-5141  
Information Collection Burden Hour Reporting Summary**

**Summary of Annual Burden Hours for BBC Information Collection**

cells in yellow are new information

Description	Number of Respondents	Number of responses per year per participant	Hours per response per participant	Total hours per year per participant	Total hours per year for all participants
<b>Website Profile Page Template</b>					
Non-recurring initial submission. See attached form.	50	1	0.5	0.5	25
<b>Showcase Project</b>					
Initial submission. See attached form.	60	1	2	2	120
<b>Implementation Model</b>					
Initial submission. This information will be collected via discussion on a conference call.	30	1	2	2	60
<b>Organization-Wide Plan</b>					
Annual submission. (100 participants).	0	0	0	0	0
<b>Facility-Level Energy Performance Data</b>					
One time, non-recurring action to initiate sharing of data already entered into Portfolio Manager. No DOE information collection form. See EPA ICR 1772.05, "Information Collection Activities Associated with EPA's ENERGY STAR Program in the Commercial and Industrial Sectors."	30	1	0.25	0.25	7.5

Better Buildings Facility-level Energy Reporting Form:Annual data sharing.	82	1	2	2	164
<b>Financial Ally Products</b>					
Financial Allies data collection	40	2	1	2	80
Financial Allies website profile. Initial submission and periodic updates. See attached form.	5	1	0.5	0.5	2.5
<b>Total burden hours =</b>					<b>459</b>
<b>Total number of responses =</b>					<b>337</b>
<b>Reports filed per person =</b>					<b>0.96</b>
<b>Average burden hours per response =</b>					<b>1.4</b>
<b>Average annual burden hours per participant varies by type of participant ( 1 - 6.5 hours) =</b>					<b>1.4</b>

<b>Summary of Annual Burden Hours for BBBP Information Collection</b>					
	<b>Number of companies</b>	<b>Number of responses per year per participant</b>	<b>Hours per response per participant</b>	<b>Total hours per year per participant</b>	<b>Total hours per year for all participants</b>
<b>Annual Collection</b>					
Better Buildings Better Plants (BBBP) Challenge Annual Reporting	50	1	1	1	50
Annual Better Plants Program Pledge Form (companies with collection System)	130	1	4	4	520
Annual Better Plants Program Pledge Form (companies without collection System )	30	1	48	48	1440
<b>Subtotal burden hours =</b>					<b>2010</b>
<b>Subtotal number of responses =</b>					<b>210</b>

Ari Kahan:  
 One form, two lines, to separate the level of burden. Same number for those with collection system. Slight reduction in those without per andre.



<b>Related Collection Efforts</b>					
Web profile development	15	1	1	2	30
Water Data Collection	20	1	1	1	20
<b>Subtotal burden hours =</b>					<b>50</b>
<b>Subtotal number of responses =</b>					<b>35</b>
<b>In-Plant Trainings</b>					
Assumptions for training events DOE expects to conduct: 12 training events per year approximately 15 participants per training					
<b>Application Form</b>					
Non-recurring initial submission (Approximately 40 applicants per year)	40	1	0.5	0.5	20
<b>Course Evaluation</b>					
Non-recurring initial submission (participants may include non-Better Plants Companies). See attached form.	180	1	0.25	0.25	45
<b>Post-Training Follow-up with Host Plant</b>					
One time, non-recurring phone survey to initiate sharing of implementation data from training (Approximately 12 Host Plants per year)	12	1	0.5	0.5	6
<b>Subtotal burden hours =</b>					<b>71</b>
<b>Subtotal number of responses =</b>					<b>582</b>
<b>Reports filed per person =</b>					<b>2.8</b>
<b>Verification</b>					
Verify 25% of partner data	52.5	0.2	10	2	105
<b>Total burden hours =</b>					<b>2236</b>
<b>Average burden hours per response =</b>					<b>3.8</b>
<b>Average annual burden hours per participant (varies by type of participant) =</b>					<b>10.6</b>

**Summary of Annual Burden Hours for BBA Information Collection**

Description	Number of Companies	Number of responses per year per participant	Hours per response per participant	Total hours per year per participant	Total hours per year for all participants
<b>Annual Collection</b>					
Data collection	50	1	4	4	200
Subtotal burden hours =					200
Subtotal number of responses =					50
<b>Related Collection Efforts</b>					
Application form (Non-recurring initial submission)	25	1	0.25	0.25	6.25
Subtotal burden hours =					6.25
Subtotal number of responses =					25
Total burden hours =					206.25
Total number of responses =					75
Reports filed per person =					0.375
Average burden hours per response =					2.75
Average annual burden hours per participant (varies by type of participant) =					0.96969696969697

Summary of Annual Burden Hours for BBC, BBBP & BBA Information Collection					
Total burden hours =					2901.25
Total number of responses =					994
Total Cost = \$					114,512

**Burden hour summary for BBC**

Total number of unduplicated respondents: 50  
Reports filed per person: 6.7  
Total annual responses: 337  
Total annual burden hours: 459

Average Burden hours Per Collection: 1.4  
Per Applicants: 9.2

**Burden hour summary for BBBP**

Total number of unduplicated respondents: 160  
Reports filed per person: 0.0  
Total annual responses: 0  
Total annual burden hours: 2236

Average Burden hours Per Collection: #DIV/0!  
Per Applicants: 14.0

**Burden hour summary for BBA**

Total number of unduplicated respondents: 50  
Reports filed per person: 1.5  
Total annual responses: 75  
Total annual burden hours: 206.25

Average Burden hours Per Collection: 2.8  
Per Applicants: 4.125

**Combined totals**

Total number of unduplicated respondents: 260  
Total annual responses: 412  
Total annual burden hours: 2901.25

## Summary of Collection Activity

Collection #	Form	Program	Description	Collection Status	Form Type	Average Burden Hours per Responder (form)
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**Average Total Burden  
Hours per Responder  
(supporting statement)**

**Included in shared  
folder**

**Notes**