

63.9350(a) Semiannual Compliance Report (Spreadsheet Template)

63.9350(a)

v2.01

8/2/2021

OMB No.: 2060-0483 Form 5900-523 For further Paperwork Reduction Act information see:

<https://www.epa.gov/electronic-reporting-air-emissions/paperwork-reduction-act-pra-cedri-and-ert>

40 CFR Part 63, Subpart P National Emission Standards for Hazardous Air Pollutants for Engine Test Cells/Standards - §63.9350(a) Semiannual Compliance Report Spreadsheet Template

Instructions for Spreadsheet Template

Purpose:

This spreadsheet template was designed by the U.S. EPA to facilitate Semiannual Compliance reporting for facilities subject under the 40 CFR part 63, subpart P National Emission Standards for Hazardous Air Pollutants for Engine Test Cells/Standards.

Electronic reporting:

Electronic submission of Semiannual Compliance Reports through the EPA's Compliance and Emissions Data Reporting Interface (CEDRI) is required under §63.9350(a)(7). CEDRI is accessible through the Central Data Exchange (<https://cdx.epa.gov>).

The CEDRI spreadsheet template upload feature allows you to submit data in a single report for a single company or multiple companies, as well as multiple sites, using this EPA provided template. Each company must be entered into the worksheet labeled "Company Information" in this Excel workbook. Each row in the "Company Information" worksheet includes the data for a single company. The Company Record No. will be used to match the information on each tab to the appropriate company. You may assign any value or text as a Company Record No. or allow the spreadsheet to generate a unique record number.

For each facility record found in the "Company Information" worksheet, you may reference a single file attachment that includes additional information.

IMPORTANT: The spreadsheet must be uploaded into CEDRI as a single ZIP file, which must include this Excel workbook and any related attachments that were referenced in the worksheet (e.g., the information file found in the "Company_Information" worksheet).

Note: If you are uploading file attachments for your report, the uploaded files may be in any format (e.g., zip, docx, PDF). If you would like to include an Excel file(s) as an attachment, you must include the file(s) into a separate ZIP file to the master ZIP file that will be uploaded into CEDRI.

Once all data have been entered in the worksheet, combine this Excel workbook and all attachment files (including any ZIP file containing separate Excel file(s), if applicable) into a single ZIP file to be uploaded into CEDRI.

Please ensure your report includes all of the required data elements found in the listed citations below for this spreadsheet upload submission.

Do not submit information you claim as confidential business information (CBI) to EPA via CEDRI. EPA will make all the information submitted through this form via CEDRI available to the public. Anything submitted using CEDRI cannot later be claimed to be CBI. Furthermore, under CAA section 114(c) emissions data is not entitled to confidential treatment and emissions data available to the public. Thus, emissions data will not be protected as CBI and will be made publicly available.

Although we do not expect persons to assert a claim of CBI, if persons wish to assert a CBI claim, you must submit the report via CEDRI with the CBI omitted and mail a complete report, claimed to be CBI, to EPA on a compact disc, flash drive, or other commonly used electronic storage media via U.S. postal service. You must mark the outside of the digital storage media electronically within the digital storage media the specific information that is claimed as CBI. Mail the media to the address in the referencing federal regulation. If no address is specified, use the address below.

U.S. EPA/OAQPS/CORE CBI Office Attention: Group Leader,
Measurement Policy Group MD C404-02
4930 Old Page Rd
Durham, North Carolina 27703



Template Navigation and Tabs to Complete:

Gray Tab: The gray tab (Company_Information) contains mostly general information that is likely to be unchanged from report to report. After completing the gray tab, the workbook will generate a specific template for use in subsequent reports to limit subsequent data entry. The reporting period dates and the date of report will need to be changed each report.

Green Tabs: Green tabs (Emission_Limits_Details, Summary_Report_EmissionLimits, CMS_Identification, CMS_Detail, Summary_Report_CMS, Operating_Limits_Details, Summary_Report_Description_of_Changes, and Certification) are to be completed as necessary to complete the Semiannual report. Some cells are linked to previous tabs or are calculations dependent on previous tabs. Some cells have a dynamic dropdown which changes based upon entries in preceding tabs, these dropdown menus will be blank if the appropriate data has not been completed. The Certification tab must be completed on every report.

Within the tabs, example rows are colored light orange (rows 14 through 23), and the XML tags (row 13) are colored green. These rows are locked; no data entry is made in these rows. Rows containing calculations are colored light pink, no data entry is possible in these columns.

Certification per §63.9350(b)(2):

Certification of your report in CEDRI satisfies the requirement in §63.9350(b)(2) that a certifying official certify the accuracy of the content of the report.

40 CFR Part 63,
§63.9350(a) Se

CPMS, CEN

A description of

Company Record No. (Select from dropdown)
RecordId

40 CFR Part 63, Subpart P P P P P National Emission Standards for Hazardous Air Pollutants
for Engine Test Cells/Standards -

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Complete this form when you have completed the semiannual compliance report.

Company Record No. (Autocompleted)	Does the statement "There were no deviations from the emission limit and no CEM or CPMS was out of control as specified in §63.8(c)(7) during this reporting period" apply? §63.9350(b)(4) (Select from dropdown)
RecordId	DeviationControlFlag

Version Number	Date
1.00	3/12/2020
2.00	7/7/2020
2.01	8/2/2021

Description

Initial Release Version

Inserted a column before column A on each data entry tab, added a Mapping worksheet, updated column headers to remove COMS throughout, Corrected Title on Summary_Report_EmissionLimits tab, Replaced CPMS on the CMS_Detail and Summary_Report_CMS tabs with CMS to clarify that CEMs and CPMS are included, added clarifying statement to the calculated duration column on CMS_Detail and Operating_Limits_Details, clarified the certifying statement on Certification, updated the Welcome page and CBI disclaimer, and corrected several spelling errors.

Updated Welcome page for spacing, adding PRA language, updated CBI language, and additional instruction for certifying statement, Removed "Required Field" and * from all tabs due to potential confusion of data being required when not applicable. Enabled sorting and filtering in Company_Information, inserted "e.g.:" in all blank example cells to ease hiding of blank example rows after removing a filter, Corrected calculations on Line 24 of CMS_Detail (calculation of duration) and CMS Summary (autocompletion of row 24)