

# Part I of the Rental Assistance Contract

Section 811 Project Rental Assistance (PRA Demo)  
Demonstration

U.S. Department of Housing  
and Urban Development  
Office of Housing  
Federal Housing Commissioner

OMB Approval No. 2502-XXXXX  
(exp. XX/XX/XXXX)

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This information collection is necessary to ensure that viable projects are developed. It is important to obtain information from applicants to assist HUD in determining if nonprofit organizations initially funded continue to have the financial and administrative capacity needed to develop a project and that the project design meets the needs of the residents. The Department will use this information to determine if the project meets statutory requirements with respect to the development and operation of the project, as well as ensuring the continued marketability of the projects. This information is required in order to obtain benefits. This information is considered non-sensitive and no assurance of confidentiality is provided.

PRA Demo Project Number:	Section 8 Project Number (if applicable):	FHA Project Number (if applicable):
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This Rental Assistance Contract (Contract) is entered into by and between \_\_\_\_\_  
(Grantee), and \_\_\_\_\_ (Owner).

**Statutory and Administrative Authority.** Section 811 of the Cranston-Gonzalez National Affordable Housing Act of 1990, 42 U.S.C. 8013, as amended by the Frank Melville Supportive Housing Investment Act of 2010, Pub. L. No. 111-374; the Department of Housing and Urban Development Act, 42 U.S.C. 3531, *et seq*, and pursuant to the applicable HUD administrative and regulatory requirements.

**Purpose.** The purpose of this Contract is to provide Project Rental Assistance Payments on behalf of Eligible Families leasing Decent, Safe and Sanitary Assisted Units from the Owner.

## **1.1 Significant Dates and Other Items; Contents and Scope of Contract.**

- (a) **Effective Date of Contract:** \_\_\_\_\_,
- (b) **Fiscal Year.** The ending date of each Fiscal Year shall be \_\_\_\_\_.  
(Insert March 31, June 30, September 30, or December 31, as approved by HUD.) The Fiscal Year for the project shall be the 12-month period ending on this date. However, the first Fiscal Year for the project is the period beginning with the effective date of the Contract and ending on the last day of the Fiscal Year which is not less than 12 months after the effective date. If the first Fiscal Year exceeds 12 months, the maximum total annual rental assistance payment in section 1.1(c) will be adjusted by the addition of the pro rata amount applicable to the period of operation in excess of 12 months.
- (c) **Maximum Annual Contract Commitment.** The maximum annual amount of the commitment for Project Rental Assistance Payments under this Contract, as identified in Exhibit 1.
- (d) **Project Description:**
- (e) **Statement of Services, Maintenance and Utilities Provided by the Owner:**

(1) Services and Maintenance:

(2) Equipment:

(3) Utilities:

(4) Other:

(f) **Contents of Contract.** This Contract consists of Part I, Part II and the following Exhibits:

- (1) Exhibit 1: The schedule showing the number of units by size (Contract Units) and their applicable rents (Contract Rents).
- (2) Exhibit 2: Schedule of Contract Units and Contract Rents
- (3) Exhibit 3: The Affirmative Fair Housing Marketing Plan.
- (4) Exhibit 4: Use Agreement
- (5) Exhibit 5: Lease
- (6) Exhibit 6. Definitions

Additional exhibits (Specify additional exhibits, if any, such as Special Conditions for Acceptance. If none, insert "None"):

(g) **Scope of Contract.** This Contract, including the Exhibits, whether attached or incorporated by reference, comprises the entire agreement between the Owner and the Grantee with respect to the matters contained in it. Neither party is bound by any representations or agreements of any kind except as contained in this Contract, any applicable regulations, and agreements entered into in writing by the parties which are not inconsistent with this Contract.

### **1.2 Term of Contract, Obligation to Operate Project for Full Term.**

- (a) **Term of Contract.** The term of this Contract for any unit shall be \_\_\_\_\_ years. (Note: Minimum contract term shall be 20 years).
- (b) **Obligation to Operate Project for Full Term.** The Owner agrees to continue operation of the Assisted Units within the project in accordance with this Contract for the full term specified in paragraph (a).

### **1.3 Grantee Assurance.**

- (a) Grantee has or will receive funds from HUD, pursuant to Section 811 of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and subject to appropriations, will provide Project Rental Assistance Payments for the Assisted Units.
- (c) Consistent with the Cooperative Agreement between HUD and the Grantee, Grantee shall provide Project Rental Assistance Payments for Assisted Units to the Eligible Multifamily Owner, as identified under this Contract.

**Warning:** 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.

**Signature Page**

Name of Owner (Print)

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By: \_\_\_\_\_  
Signature of authorized representative

Name (Print) \_\_\_\_\_

Official Title (Print) \_\_\_\_\_

Date: \_\_\_\_\_

Grantee

By: \_\_\_\_\_  
Signature of authorized representative

Name (Print) \_\_\_\_\_

Official Title (Print) \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit 1**

**Schedule of Contract Units and Contract Rents <sup>1</sup>**

Number of Contract Units	Number of Bedrooms	Contract Rent	Utility Allowance	Gross Rent	Maximum Annual Contract Commitment (Number of Contract Units x Gross Rent)

Total Maximum Annual Contract Commitment: \_\_\_\_\_

<sup>1</sup> This Exhibit must be completed and attached to the Contract at the time the Agreement is executed. It may, however, be amended in accordance with program rules before the Contract is executed.

**Exhibit 2**

This Exhibit shows the initial and subsequent amounts of Contract and budget authority obligated for Project Number:  
\_\_\_\_\_.

**Contract Authority**

**As of the Effective Date of Agreement**

\_\_\_\_\_

Effective Date of Agreement Amendment: \_\_\_\_\_ Show Increase or Decrease \_\_\_\_\_  
Revised Total \_\_\_\_\_

Effective Date of Agreement Amendment: \_\_\_\_\_ Show Increase or Decrease \_\_\_\_\_  
Revised Total \_\_\_\_\_

**As of the Effective Date Contract**

\_\_\_\_\_

Effective Date of Agreement Amendment: \_\_\_\_\_ Show Increase or Decrease \_\_\_\_\_  
Revised Total \_\_\_\_\_

Effective Date of Contract Amendment: \_\_\_\_\_ Show Increase or Decrease \_\_\_\_\_  
Revised Total \_\_\_\_\_

**Exhibit 3**

**Affirmative Fair Housing Marketing Plan**

**Exhibit 4**

**Use Agreement**

**Exhibit 5**

**Lease**



**Exhibit 6**

**Definitions**