

**Request for Non-Substantive Change to the  
2020 Post-Census Group Quarters Review  
Office of Management and Budget Control No. 0607-1023  
U.S. Department of Commerce  
U.S. Census Bureau**

## Purpose

The purpose of the 2020 Post-Census Group Quarters Review (2020 PCGQR) is to provide a mechanism for governmental units to request a review of their official 2020 Census results, specifically those for the population in group quarters. Tribal chairpersons and the highest elected officials (or their representative) from state and local governments in the United States and Puerto Rico can submit a 2020 PCGQR case to request review of the official 2020 Census counts of group quarters population counts. The U.S. Census Bureau will review requests from the highest elected or appointed officials of tribal, state, and local governmental units for corrections to their 2020 Census count between June 6, 2022 and June 30, 2023.

This non-substantive change request is to provide the updated 2020 PCGQR-L-03 Out-of-scope Letter in English and Spanish.

## Background

The 2020 PCGQR was approved on May 20, 2022 and the current OMB collection will expire on May 31, 2025.

When a submission is received, the Census Bureau conducts research and assess the records contained in that submission for quality. Once the Census Bureau completes this research and assessment, the Census Bureau will respond to the governmental unit in writing with an official determination letter. This determination letter will state how the case was resolved and information on the resolution, such as, if the Census Bureau will or will not accept the records. If the Census Bureau's research and assessment determines that a submission identifies existing group quarters and its associated population counts, then the Census Bureau will accept the records and update populations counts for the governmental unit for use in Census Bureau programs, as appropriate.

The "nonresidential" wording was added to the out of scope letter to accommodate this type of result. There are no substantive changes to the 2020 PCGQR resulting from this modification.

## Burden

The respondent burden of the 2020 PCGQR is unchanged by this update.

## Attachments

- 2020PCGQR-L03-Out-of-Scope
- 2020PCGQR-L03(SP)-Out-of-scope (Spanish)



<Entity Name>

<Entity ID>

<Date>

<Name>

<Position>

<Department Name>

<Mailing Address>

<City> <State> <ZIP>

RE: 2020 PCGQR Case Number <CaseID#>

Dear <Position> <Last Name>:

Thank you for your submission to the 2020 Post-Census Group Quarters Review (PCGQR). We have reviewed the documentation that you submitted for the case number referenced above.

Based on our research of the case, the revised population count you provided was not accepted for the reasons indicated below:

- The population count that you submitted is consistent with 2020 Census results. It does not require population change.
- The population count that was submitted for this case could not be verified with group quarters sources or the provided documentation was not sufficient to support a change.
- Group quarters submitted did not exist or were not available for occupancy on April 1, 2020.
- Case submitted is out-of-scope (see list of group quarters types eligible for the PCGQR) or is found to be a housing unit or nonresidential and not a group quarters.
- Other (Specify): \_\_\_\_\_

If you have questions, please contact the 2020 PCGQR by phone at 1 (844) 242-1765 or by email at [DCMD.2020.PCGQR.Submissions@census.gov](mailto:DCMD.2020.PCGQR.Submissions@census.gov). Please provide your 2020 PCGQR case number shown above in your communication.

Sincerely,

*Judy G. Belton*

Judy G. Belton  
Assistant Division Chief, Special Enumerations  
Decennial Census Management Division



<Entity Name>  
<Entity ID>

<Date>

<Name>  
<Position>  
<Department Name>  
<Mailing Address>  
<City> <State> <ZIP>

ASUNTO: Número de caso de la PCGQR del 2020 <CaseID#>

Estimado(a) <Position> <Last Name>:

Gracias por enviar su Revisión de Alojamientos de Grupo posterior al Censo del 2020 (PCGQR, por sus siglas en inglés) Hemos revisado la documentación que usted envió para el número de caso al que se hace referencia anteriormente.

De acuerdo con nuestra investigación del caso, la revisión del conteo de la población que usted proporcionó no se aceptó por las razones indicadas a continuación:

- El conteo de la población que usted envió coincide con los resultados del Censo del 2020. El conteo no necesita que se cambie la población.
- El conteo de la población que se envió para este caso no se pudo verificar con las fuentes de alojamientos de grupo o la documentación proporcionada no fue suficiente para justificar un cambio.
- Los alojamientos de grupo que se enviaron no existían o no estaban disponibles para ser ocupados el 1 de abril de 2020.
- El caso que se envió está fuera de alcance (vea una lista de los tipos de alojamientos de grupo que cumplen los requisitos para la PCGQR) o se determinó que era una unidad de vivienda o una estructura no residencial y no un alojamiento de grupo.
- Otra (Especifique):  
\_\_\_\_\_

Si tiene preguntas, comuníquese con la PCGQR del 2020 por teléfono llamando al 1 (844) 242-1765 o por correo electrónico a <[DCMD.2020.PCGQR.Submissions@census.gov](mailto:DCMD.2020.PCGQR.Submissions@census.gov)>. Proporcione su número de caso de la PCGQR del 2020, que aparece en la parte superior de esta carta.

Atentamente,

*Judy G. Belton*

Judy G. Belton  
Subjefa de división, Enumeraciones especiales  
División de Gestión del Censo Decenal