

**Request for Non-substantive Change to the  
American Community Survey and the Puerto Rico Community Survey  
Revisions to the Group Quarters Materials  
OMB Control No. 0607-0810  
U.S. Department of Commerce  
U.S. Census Bureau**

**Purpose**

The American Community Survey (ACS) is an ongoing monthly survey that collects detailed housing and socioeconomic data from a sample of about 3.5 million addresses in the United States and about 36,000 addresses in Puerto Rico each year. The ACS also collects detailed socioeconomic data from a sample of about 170,000 residents living in group quarters (GQ) facilities in the United States and Puerto Rico where it is known as the Puerto Rico Community Survey (PRCS). Resulting tabulations from this data collection are provided on a yearly basis. The ACS allows the U.S. Census Bureau to provide timely and relevant housing and socioeconomic statistics, even for low levels of geography.

**Background:**

The current ACS information collection was approved on June 6, 2022, for three years, with an expiration date of June 30, 2025. This non-substantive change request is to revise the Group Quarters (GQ) facility-level and respondent-level materials for both stateside and Puerto Rico beginning in 2023. The ACS plans to implement these changes to more clearly communicate and address respondent concerns, with the goal of gaining interview cooperation.

The ACS GQ data collection process includes mailing letters and an informational brochure to each facility in sample monthly, as well as providing the sampled residents with an introductory letter and brochure. Also, included are letters thanking the facility's point of contact and resident for their participation. Many of these materials have not been revised since 2016.

Based on research related to communications theory, survey research, and plain language and design principles, the introductory letters, and the letters used by the regional offices to follow up with unsuccessful facility and resident-level interviews, were updated to address concerns, such as look and feel, language, and design. First, the look and feel of the letters were updated to include more white space and reduce text, leaving only essential information. Secondly, the language of the introductory letters was updated to be more concise and accessible. Finally, the design of the introductory letters included updates to the graphics and fonts. The reason for these changes were to gain increased facility and resident-level response.

The GQ informational brochures were also updated with a new look and feel, new pictures and plainer and clearer language. The overall look and feel of the brochures were updated to have less text, more white space, and current pictures to match the new text in the brochure. The pictures were changed to a more updated style. Additionally, the language was consolidated and updated to plainer and clearer language.

The GQ facility-level and respondent-level thank you bookmarks will replace the thank you letters. By making it smaller and colorful, the goal is to attract more attention than just another letter that, learned from informal feedback, may likely be ignored. Research indicates that with a colorful bookmark there is a better chance that it will be read and clearly understood, and hopefully we will gain more cooperation.

Below is a list of the updated Group Quarters data collection materials:

- Attachment A – ACS-17(L)(GQ) Group Quarters Resident Introduction Letter – Stateside English
- Attachment B – ACS-17(L)(GQ)(PR) Group Quarters Resident Introduction Letter – Puerto Rico English/Spanish
- Attachment C – ACS-17(L)(GQ)(S) Group Quarters Resident Introduction Letter - Stateside Spanish
- Attachment D – ROSCO GQ Facility No One Home –English
- Attachment E – ROSCO GQ Facility Refusal – English
- Attachment F – ROSCO FR Security Verification – English
- Attachment G – ROSCO Laptop Refusal – English
- Attachment H – ROSCO GQ Introductory 18L – English
- Attachment I – ACS-50(GQ) Group Quarters ACS FAQ Brochure – Stateside English/Spanish
- Attachment J – ACS-50(HUGQ)(PR) FAQ Brochure – Puerto Rico English/Spanish
- Attachment K – ACS-50(GQ)(RA) Group Quarters Facility Administrators FAQ Brochure – Remote Alaska
- Attachment L – ACS-51(GQ)(F) Group Quarters Facility Administrators FAQ Brochure – Stateside English/Spanish
- Attachment M – ACS-26(B)(GQ) Group Quarters Thank You Bookmark – Stateside English/Spanish
- Attachment N – ACS-26(B)(GQ)(PR) Group Quarters Thank You Bookmark – Puerto Rico English/Spanish



U.S. Census Bureau  
Washington, DC 20233  
Office of the Director

Dear Resident:

You have been selected to participate in the **American Community Survey**. Your response represents people who live in facilities like yours.

**A Census Bureau representative will conduct an interview with you or you may complete the questionnaire yourself.** If you fill out the questionnaire, please do so within a week and place it in the envelope. The representative will come back to pick up your questionnaire.

**Participating in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). Government officials rely on data from this survey to distribute funding for things like health care, education, and transportation projects. Your response matters!

**We are serious about protecting your privacy.** By law, we keep your answers confidential and secure (Title 13, U.S. Code, Section 9). Every Census Bureau employee takes an oath to protect your information and keep it confidential.

Thank you for participating in the American Community Survey.

Sincerely,

Robert L. Santos  
Director, U.S. Census Bureau

We are conducting this survey under the authority of Title 13, U.S. Code, Sections 141, 193, 221, and 223. Title 13, Section 221, as changed by Title 18, imposes a penalty for not responding. Federal law protects your privacy and keeps your answers confidential (Title 13, U.S. Code, Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data. Disclosure of the information provided to us is permitted under the Privacy Act of 1974 (5 U.S.C. § 552a) and may be shared with Census Bureau staff for work-related purposes. Disclosure of this information is also subject to the published routine uses as identified in the Privacy Act System of Record Notice COMMERCE/CENSUS-5, Decennial Census Programs. By law, the Census Bureau can only use your response to produce statistics. Based on the information that you provide, you may be asked to participate in other Census Bureau surveys that are voluntary.

Attachment B – ACS-17(L)(GQ)(PR) Group Quarters Resident Introduction Letter – Puerto Rico  
English/Spanish



U.S. Census Bureau  
Washington, DC 20233  
Office of the Director

Dear Resident:

You have been selected to participate in the **Puerto Rico Community Survey**. Your response represents people who live in facilities like yours.

**A Census Bureau representative will conduct an interview with you or you may complete the questionnaire yourself.** If you fill out the questionnaire, please do so within a week and place it in the envelope. The representative will come back to pick up your questionnaire.

**Participating in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). Government officials rely on data from this survey to distribute funding for things like health care, education, and transportation projects. Your response matters!

**We are serious about protecting your privacy.** By law, we keep your answers confidential and secure (Title 13, U.S. Code, Section 9). Every Census Bureau employee takes an oath to protect your information and keep it confidential.

Thank you for participating in the Puerto Rico Community Survey.

Sincerely,

Robert L. Santos  
Director, U.S. Census Bureau

We are conducting this survey under the authority of Title 13, U.S. Code, Sections 141, 193, 221, and 223. Title 13, Section 221, as changed by Title 18, imposes a penalty for not responding. Federal law protects your privacy and keeps your answers confidential (Title 13, U.S. Code, Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data. Disclosure of the information provided to us is permitted under the Privacy Act of 1974 (5 U.S.C. § 552a) and may be shared with Census Bureau staff for work-related purposes. Disclosure of this information is also subject to the published routine uses as identified in the Privacy Act System of Record Notice COMMERCE/CENSUS-5, Decennial Census Programs. By law, the Census Bureau can only use your response to produce statistics. Based on the information that you provide, you may be asked to participate in other Census Bureau surveys that are voluntary.

Attachment B – ACS-17(L)(GQ)(PR) Group Quarters Resident Introduction Letter – Puerto Rico  
English/Spanish



U.S. Census Bureau  
Washington, DC 20233  
Office of the Director

Estimado(a) señor o señora:

Ha sido seleccionado para participar en la **Encuesta de la Comunidad de Puerto Rico**. Su respuesta representa a personas que viven en instalaciones como la suya.

**Un representante de la Oficina del Censo realizará una entrevista con usted o puede completar el cuestionario usted mismo.** Si completa el cuestionario, hágalo dentro de una semana y colóquelo en el sobre. El representante volverá a recoger su cuestionario.

**La participación en la encuesta es tan importante que la ley lo exige** (Título 13, Código de los EE. UU., Secciones 141, 193, 221 y 223). Los funcionarios del gobierno se basan en los datos de esta encuesta para distribuir fondos para proyectos como el cuidado de la salud, la educación y el transporte. ¡Su respuesta importa!

**Nos tomamos en serio la protección de su privacidad.** Por ley, mantenemos sus respuestas confidenciales y seguras (Título 13, Código de EE. UU., Sección 9). Cada empleado de la Oficina del Censo hace un juramento para proteger su información y mantenerla confidencial.

**Gracias por participar en la Encuesta de la Comunidad de Puerto Rico.**

Sincerely,

Robert L. Santos  
Director, U.S. Census Bureau

Estamos realizando esta encuesta bajo la autoridad del Título 13, Código de EE. UU., Secciones 141, 193, 221 y 223. El Título 13, Sección 221, modificado por el Título 18, impone una sanción por no responder. La ley federal protege su privacidad y mantiene la confidencialidad de sus respuestas (Título 13, Código de EE. UU., Sección 9). La Oficina del Censo no tiene permitido divulgar públicamente sus respuestas de una manera que pueda identificarlo. De acuerdo con la Ley Federal de Mejora de la Ciberseguridad de 2015, sus datos están protegidos de los riesgos de ciberseguridad mediante la detección de los sistemas que transmiten sus datos. La divulgación de la información que se nos proporciona está permitida por la Ley de Privacidad de 1974 (5 U.S.C. § 552a) y se puede compartir con el personal de la Oficina del Censo para fines relacionados con el trabajo. La divulgación de esta información también está sujeta a los usos de rutina publicados como se identifican en el Aviso del Sistema de Registro de la Ley de Privacidad COMMERCE/CENSUS-5, Programas del Censo Decenal. Por ley, la Oficina del Censo solo puede usar su respuesta para producir estadísticas. Según la información que proporcione, se le puede pedir que participe en otras encuestas de la Oficina del Censo que son voluntarias.



United States®  
**Census**  
Bureau

U.S. Census Bureau  
Washington, DC 20233  
Office of the Director

Estimado(a) señor o señora:

Ha sido seleccionado para participar en la **Encuesta sobre la Comunidad Estadounidense**. Su respuesta representa a personas que viven en instalaciones como la suya.

**Un representante de la Oficina del Censo realizará una entrevista con usted o puede completar el cuestionario usted mismo.** Si completa el cuestionario, colóquelo en el sobre. Un representante volverá a recogerlo más tarde.

**La participación en la encuesta es tan importante que la ley lo exige** (Título 13, Código de los EE. UU., Secciones 141, 193, 221 y 223). Los funcionarios del gobierno se basan en los datos de esta encuesta para distribuir fondos para proyectos como el cuidado de la salud, la educación y el transporte. ¡Su respuesta importa!

**Nos tomamos en serio la protección de su privacidad.** Por ley, mantenemos sus respuestas confidenciales y seguras (Título 13, Código de EE. UU., Sección 9). Cada empleado de la Oficina del Censo hace un juramento para proteger su información y mantenerla confidencial.

**Gracias por participar en la Encuesta sobre la Comunidad Estadounidense.**

Sinceramente,

Robert L. Santos  
Director, U.S. Census Bureau

Estamos realizando esta encuesta bajo la autoridad del Título 13, Código de EE. UU., Secciones 141, 193, 221, y 223. El Título 13, Sección 221, modificado por el Título 18, impone una sanción por no responder. La ley federal protege su privacidad y mantiene la confidencialidad de sus respuestas (Título 13, Código de EE. UU., Sección 9). La Oficina del Censo no tiene permitido divulgar públicamente sus respuestas de una manera que pueda identificarlo. Según la Ley Federal de Mejora de la Ciberseguridad de 2015, sus datos están protegidos de los riesgos de ciberseguridad a través de la detección de los sistemas que transmiten sus datos. La divulgación de la información que se nos proporciona está permitida por la Ley de Privacidad de 1974 (5 U.S.C. § 552a) y se puede compartir con el personal de la Oficina del Censo para fines relacionados con el trabajo. La divulgación de esta información también está sujeta a los usos de rutina publicados como se identifican en el Aviso del Sistema de Registro de la Ley de Privacidad COMMERCE/CENSUS-5, Programas del Censo Decenal. Por ley, la Oficina del Censo solo puede usar su respuesta para producir estadísticas. Según la información que proporcione, se le puede pedir que participe en otras encuestas de la Oficina del Censo que son voluntarias.

Attachment D – ROSCO GQ Facility No One Home –English

<<DATE>>

<<F\_FIRSTNAME>><<F\_LASTNAME>>

<<GQ\_NAME>>

<<ADDRESS>>

Dear <<F\_FIRSTNAME>><<F\_LASTNAME>>:

Your facility has been selected to participate in the **American Community Survey**. This is a nationwide survey conducted by the U.S. Census Bureau. A Census Bureau representative recently attempted to contact you for the survey. We are writing to ask for your participation.

**Please contact <<FRNAME>> at <<FRPHONE>> or <<FEMAIL>> to schedule an interview.** We need to collect basic information about your facility and select a random sample of residents for the survey. The survey asks questions about topics such as education, employment, and more.

**Participating in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9). We are committed to protecting the privacy of all survey participants.

You can learn more about the American Community Survey on the back of this letter or online at [census.gov/acs](http://census.gov/acs). For additional questions, please call <<OFFICEPHONE>>.

**Thank you for your participation. We look forward to working with you.**

Sincerely,

Program Supervisor

<<CONTROLNUMBER>>

## Frequently Asked Questions

### **What is the American Community Survey?**

The American Community Survey is an ongoing survey that provides vital information on a yearly basis. When governments, businesses, and community leaders need to make important decisions that affect our lives, they often turn to the American Community Survey for help. To learn how people use the data to make informed decisions visit: [census.gov/acs-data-stories](https://www.census.gov/acs-data-stories)

### **Why was this facility selected to participate in the survey?**

The Census Bureau selects a sample of group living facilities each year to participate. Individuals living in the facilities are randomly selected to respond to the survey. All responses received throughout the year are combined to create the statistics found online at [census.gov/acs](https://www.census.gov/acs).

### **How can I tell if the person who contacts me really works for the U.S. Census Bureau?**

There are two ways to verify that a representative works for us.

BY PHONE: Call our regional office at <<OFFICEPHONE>>.

ONLINE: Search our staff database at [census.gov/staffsearch](https://www.census.gov/staffsearch)

It is easiest to search using only the last name.

### **Is the Census Bureau permitted to collect information about my facility and residents?**

Yes. The American Community Survey is conducted under the authority of Title 13, U. S. Code, Sections 141, 193, 221, and 223.

We know that your facility may also have special privacy regulations. These regulations do not prevent you or the residents of the facility from participating in the American Community Survey.

- Both Title 13 and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) allow you to disclose information for this survey.
- The Family Education Rights and Privacy Act (FERPA), along with Title 13, allows you to lawfully disclose basic directory information from student records to the Census Bureau.

### **Will resident information be kept confidential?**

Yes. The Census Bureau is required by law to protect the privacy of every respondent and keep all answers confidential (Title 13, U.S. Code, Section 9). We do not identify individuals in the data we publish. We only publish statistics.



Attachment E – ROSCO GQ Facility Refusal – English

<<DATE>>

<<F\_RESPNAME>>

<<ADDRESS>>

Dear <<F\_RESPNAME>>:

I understand you have concerns about participating in the **American Community Survey**. I hope this letter addresses your concerns.

**Your participation is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). Some facilities may also have special privacy regulations, like the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Family Education Rights and Privacy Act (FERPA). These regulations do not prevent you or the residents of the facility from participating in the survey.

**All survey answers are confidential.** The Census Bureau is required by law to protect all survey information we receive. In fact, any employee who violates this law can be punished by imprisonment, a fine of up to \$250,000, or both.

Please contact your Census Bureau representative, <<FRNAME>>, today at <<FRPHONE>> or <<FREMMAIL>>, to schedule an interview. If you have questions or concerns, call <<OFFICEPHONE>>. We are happy to help you.

**Thank you for your participation.**

Sincerely,

Program Supervisor

<<CONTROLNUMBER>>

## Frequently Asked Questions

### **What is the American Community Survey?**

The American Community Survey is an ongoing survey that provides vital information on a yearly basis. When governments, businesses, and community leaders need to make important decisions that affect our lives, they often turn to the American Community Survey for help. To learn how people use the data to make informed decisions visit: [census.gov/acs-data-stories](https://www.census.gov/acs-data-stories)

### **Why was this facility selected to participate in the survey?**

The Census Bureau selects a sample of group living facilities each year to participate. Individuals living in the facilities are randomly selected to respond to the survey. All responses received throughout the year are combined to create the statistics found online at [census.gov/acs](https://www.census.gov/acs).

### **How can I tell if the person who contacts me really works for the U.S. Census Bureau?**

There are two ways to verify that a representative works for us.

BY PHONE: Call our regional office at <<OFFICEPHONE>>.

ONLINE: Search our staff database at [census.gov/staffsearch](https://www.census.gov/staffsearch)

It is easiest to search using only the last name.

### **Is the Census Bureau permitted to collect information about my facility and residents?**

Yes. The American Community Survey is conducted under the authority of Title 13, U.S. Code, Sections 141, 193, 221, and 223.

We know that your facility may also have special privacy regulations. These regulations do not prevent you or the residents from participating in the survey.

- Both Title 13 and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) allow you to disclose information for this survey.
- Both Title 13 and the Family Education Rights and Privacy Act (FERPA) allow you to lawfully disclose basic directory information from student records to the Census Bureau.

### **Will resident information be kept confidential?**

Yes. The Census Bureau is required by law to protect the privacy of every respondent and keep all answers confidential (Title 13, U.S. Code, Section 9). We do not identify individuals in the data we publish. We only publish statistics.

Attachment F – ROSCO FR Security Verification – English

<<DATE>>

<<F\_FACILITYMANAGER>>

<<F\_FACILITYNAME>>

<<ADDRESS>>

Dear <<F\_FACILITYMANAGER>>:

Recently, a U.S. Census Bureau representative, <<FRNAME>>, contacted you regarding the **American Community Survey**. I understand that you have concerns with granting our representative access to interview a sample of residents who live or stay in your facility.

Participating in the American Community Survey is important and required by law under Title 13, U. S. Code, Sections 141, 193, 221 and 223. Section 223 authorizes representatives of the Census Bureau entry to your facility to interview a sample of the residents.

Federal employees are sworn by oath (under penalty of law) to keep your information confidential. We are not permitted to publicly release your responses in a way that could identify your facility or any of its residents (Title 13, U.S. Code, Section 9). The Census Bureau conducts background investigations on all employees. This includes employment, education, residence, and law enforcement checks as well as a credit check.

The American Community Survey is the premier source of current data about our people, housing, and economy. Selected residents will be asked to respond to the survey and provide information about various topics such as education and employment.

We will contact you again in a few days, or you can contact <<FRNAME>> at <<FRPHONE>> or <<FEMAIL>>. **Hopefully this addresses your concerns, and you will grant our representative access to your facility.** If you have any questions, please call <<OFFICEPHONE>>.

Sincerely,

Program Supervisor

<<CONTROLNUMBER>>

Attachment G – ROSCO Laptop Refusal – English

<<DATE>>

(First and Last Name of Facility Contact)

(Facility Name)

(Facility Address)

Dear (First and Last Name of Facility Contact):

Your facility has been selected to participate in the **American Community Survey**. This survey is conducted by the U. S. Census Bureau under the authority of Title 13, U.S. Code Sections 141, 193, 221, and 223. We need your cooperation to interview a sample of the residents.

Please allow Census Bureau representatives access to your facility on (date(s)). Please contact (NAME) at (PHONE) or (EMAIL) if you need to reschedule.

The representatives will use Census Bureau laptops to create a listing of the residents and interview a sample of them. If possible, they would like to conduct the interviews in a room with electrical outlets. The laptops are password protected with a two-step verification system, and all information collected is encrypted.

**Thank you for helping us conduct the American Community Survey in your facility.**

Sincerely,

Program Supervisor

<<CONTROLNUMBER>>

Census Bureau representatives assigned to this facility:

(FRNAME)

(FRNAME)

(FRNAME)

(FRNAME)

(FRNAME)

Attachment H – ROSCO GQ Introductory 18L – English

<<DATE>>

<<F\_FIRSTNAME>><<F\_LASTNAME>>

<<GQ\_NAME>>

<<ADDRESS>>

Dear <<F\_FIRSTNAME>><<F\_LASTNAME>>:

Your facility has been selected to participate in the **American Community Survey**, which is conducted by the U.S. Census Bureau. Federal, state, and local governments use the statistics provided by the survey to determine funding levels for things like health care, education, and transportation projects.

**Participating in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9). We are committed to protecting the privacy of all survey participants.

Please contact your Census Bureau representative, <<FRNAME>>, at <<FRPHONE>> or <<FREMAIL>>, to schedule an interview. Your representative will (1) answer questions you may have about the survey, (2) collect and verify basic information about your facility, (3) ask for a list of residents currently living or staying at your facility, and (4) select a random sample of residents for the survey.

You can learn more about the American Community Survey on the back of this letter or online at [census.gov/acs](https://www.census.gov/acs). For additional questions, please call <<OFFICEPHONE>>.

**Thank you for your participation. We look forward to working with you.**

Sincerely,

Program Supervisor

<<CONTROLNUMBER>>

## Frequently Asked Questions

### **What is the American Community Survey?**

The American Community Survey is an ongoing survey that provides vital information on a yearly basis. When governments, businesses, and community leaders need to make important decisions that affect our lives, they often turn to the American Community Survey for help. To learn how people use the data to make informed decisions visit: [census.gov/acs-data-stories](https://www.census.gov/acs-data-stories)

### **Why was this facility selected to participate in the survey?**

The Census Bureau selects a sample of group living facilities each year to participate. Individuals living in the facilities are randomly selected to respond to the survey. All responses received throughout the year are combined to create the statistics found online at [census.gov/acs](https://www.census.gov/acs).

### **How can I tell if the person who contacts me really works for the U.S. Census Bureau?**

There are two ways to verify that a representative works for us.

BY PHONE: Call our regional office at <<OFFICEPHONE>>.

ONLINE: Search our staff database at [census.gov/staffsearch](https://www.census.gov/staffsearch)

It is easiest to search using only the last name.

### **Is the Census Bureau permitted to collect information about my facility and residents?**

Yes. The American Community Survey is conducted under the authority of Title 13, U. S. Code, Sections 141, 193, 221, and 223.

We know that your facility may also have special privacy regulations. These regulations do not prevent you or the residents of the facility from participating in the American Community Survey.

- Both Title 13 and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) allow you to disclose information for this survey.
- The Family Education Rights and Privacy Act (FERPA), along with Title 13, allows you to lawfully disclose basic directory information from student records to the Census Bureau.

### **Will resident information be kept confidential?**

Yes. The Census Bureau is required by law to protect the privacy of every respondent and keep all answers confidential (Title 13, U.S. Code, Section 9). We do not identify individuals in the data we publish. We only publish statistics.

# American Community Survey

## Group Quarters



Thank you for participating.  
Your response matters!



Issued May 2022  
ACS-50(GQ)

### What is the American Community Survey?

The American Community Survey (ACS) is a nationwide survey conducted by the U.S. Census Bureau. The ACS is the premier source of current data about our people, housing, and economy.

### Do I have to answer the survey?

**Yes.** Your response to this survey is required by law (Title 13, U.S. Code, Sections 141, 193, 221, and 223). The survey data help local officials, community leaders, and businesses respond to changes taking place in their communities. To have accurate information about your community, it is critical that you respond.

### Will my response be confidential?

**Yes.** We are required by law to protect any personal information we collect and keep it strictly confidential. Every Census Bureau employee takes an oath to protect your personal information for life. The Census Bureau is not permitted to publicly release your responses in a way that could identify you.

For more information about the survey, call the Census Bureau Regional Office nearest you.

- Atlanta**  
1-800-424-6974  
AL, FL, GA, LA, MS, NC, SC
- Chicago**  
1-900-865-6384 (Option 1)  
AR, IL, IN, IA, MI, MN, MO, WI
- Denver**  
1-888-209-7659  
AZ, CO, KS, MT, NE, NM, ND, OK, SD, TX, UT, WY
- Los Angeles**  
1-800-992-5530 (Option 1)  
AK, CA, HI, ID, NV, OR, WA
- New York**  
1-800-991-2520 (Option 1)  
CT, ME, MA, NH, NJ, NY, PR, RI, VT
- Philadelphia**  
1-866-238-1374  
DE, DC, KY, MD, OH, PA, TN, VA, WV

## Did you know?

Your local government can use the survey data to determine funding for:

- Home and community-based services for people with disabilities
- Financial assistance with utilities, health care, and other needs



Nonprofit organizations and businesses in your community can use the data to:

- Obtain grants for community development programs
- Develop job training programs for the local workforce

To learn more about how people use ACS data to help communities, visit: [census.gov/acs-data-stories](https://census.gov/acs-data-stories)



# Encuesta sobre la Comunidad Estadounidense

## Alojamientos de Grupo



Gracias por participar.  
¡Su respuesta importa!



United States  
Census  
Bureau

Publicado en mayo de 2022  
ACS-50(GQ)

### ¿Qué es la Encuesta sobre la Comunidad Estadounidense?

La Encuesta sobre la Comunidad Estadounidense (ACS, por sus siglas en inglés) es una encuesta nacional realizada por la Oficina del Censo de EE. UU. La ACS es la principal fuente de datos actuales sobre nuestra gente, vivienda y economía.

### ¿Tengo que contestar la encuesta?

**Si.** Su respuesta a esta encuesta es requerida por ley (Título 13, Código de EE. UU., Secciones 141, 193, 221 y 223). Los datos de la encuesta ayudan a los funcionarios locales, los líderes comunitarios y las empresas a responder a los cambios que se están produciendo en sus comunidades. Para tener información precisa sobre su comunidad, es fundamental que responda.

### ¿Mi respuesta será confidencial?

**Si.** Estamos obligados por ley a proteger cualquier información personal que recopilamos y mantenerla estrictamente confidencial. Cada empleado de la Oficina del Censo hace un juramento para proteger su información personal de por vida. La Oficina del Censo no tiene permitido divulgar públicamente sus respuestas de una manera que pueda identificarlo.

Para más información sobre la encuesta, llame a la Oficina Regional de la Oficina del Censo más cercana a usted.

Atlanta  
1-800-424-6974  
AL, FL, GA, LA, MS, NC, SC

Chicago  
1-800-865-6384 (Opción 1)  
AR, IL, IN, IA, MI, MN, MO, WI

Denver  
1-888-209-7659  
AZ, CO, KS, MT, NE, NM, ND,  
OK, SD, TX, UT, WY

Los Angeles  
1-800-992-5530 (Opción 1)  
AK, CA, HI, ID, NV, OR, WA

New York  
1-800-991-2520 (Opción 1)  
CT, ME, MA, NH, NJ, NY, PR, RI, VT

Philadelphia  
1-866-238-1374  
DE, DC, KY, MD, OH, PA, TN, VA, WV

## ¿Sabía usted?

Su gobierno local puede utilizar los datos de la encuesta para determinar la financiación de:

- Servicios basados en el hogar y la comunidad para personas con discapacidades
- Asistencia financiera con servicios públicos, atención médica y otras necesidades



Las organizaciones sin fines de lucro y las empresas de su comunidad pueden utilizar los datos para:

- Obtener subvenciones para programas de desarrollo comunitario
- Desarrollar programas de capacitación laboral para la fuerza laboral local

Para obtener más información sobre cómo las personas usan los datos para ayudar a las comunidades, visite: [census.gov/acs-data-stories](https://census.gov/acs-data-stories)



# The Puerto Rico Community Survey

*Helping Communities  
Make Informed Decisions*



## What is the Puerto Rico Community Survey?

The Puerto Rico Community Survey is conducted by the U.S. Census Bureau. The survey provides information about the people, housing, and economy of Puerto Rico.

## Is the Puerto Rico Community Survey the same as the decennial census?

No. The Census Bureau manages both, but they are different. The decennial census is conducted every 10 years. This survey is conducted every year.

## Do I have to answer the survey?

Yes. Your response to this survey is required by law (Title 13, U.S. Code, Sections 141, 193, and 221). To have accurate information about your community, it is critical that you respond.

## Is the information I provide confidential?

Yes. We are required by law to protect any personal information we collect and keep it strictly confidential.

Every Census Bureau employee takes an oath to protect your personal information for life.

The Census Bureau is not permitted to publicly release your responses in a way that could identify you.

## How can I learn more about the survey

You can call 1-800-991-2520

-OR- visit our website: [census.gov/prcs](https://census.gov/prcs)



## Did You Know?

The survey data help local officials, community leaders, and businesses respond to changes taking place in their municipios.

The survey data can help communities:

- Improve highways, schools, health clinics, and hospitals
- Develop plans for emergencies like earthquakes and hurricanes
- Plan projects to construct housing for low-income families
- Develop education and job training programs

## Please respond now.

**Your community is counting on you!**

# La Encuesta sobre la Comunidad de Puerto Rico

*Para ayudar a las comunidades a tomar decisiones bien fundadas*



## ¿Qué es la Encuesta sobre la Comunidad de Puerto Rico?

La Oficina del Censo de los EE. UU. realiza la Encuesta sobre la Comunidad de Puerto Rico. La encuesta proporciona información sobre las personas, la vivienda y la economía de Puerto Rico.

## ¿Es la Encuesta sobre la Comunidad de Puerto Rico lo mismo que el censo decenal?

No. La Oficina del Censo administra ambas cosas, pero son diferentes. El censo decenal se realiza cada 10 años. Esta encuesta se realiza cada año.

## ¿Tengo que completar la encuesta?

Sí. Su respuesta a esta encuesta es requerida por ley (Secciones 141, 193 y 221 del Título 13 del Código de los EE. UU.). Para contar con información precisa sobre su comunidad, es fundamental que usted responda.

## ¿Es confidencial la información que proporciono?

Sí. Estamos obligados por ley a proteger toda la información personal que recopilamos y a mantenerla en estricta confidencialidad.

Cada uno de los empleados de la Oficina del Censo presta un juramento para proteger su información personal de por vida.

A la Oficina del Censo no se le permite divulgar sus respuestas de manera que a usted se le pudiera identificar.

## ¿Como puedo obtener más información sobre la encuesta?

Usted puede llamar al 1-800-991-2520 o visitar nuestro sitio web: [census.gov/prcs](http://census.gov/prcs)



## ¿Sabía usted?

Los datos de la encuesta ayudan a los funcionarios locales, los líderes comunitarios y las empresas a responder a los cambios que ocurren en sus municipios.

Los datos de la encuesta pueden ayudar a las comunidades a:

- Mejorar carreteras, escuelas, clínicas de salud y hospitales
- Desarrollar planes para emergencias como terremotos y huracanes
- Planear proyectos para construir viviendas para familias de bajos ingresos
- Desarrollar programas educativos y de capacitación laboral

**Por favor responda ahora.  
¡Su comunidad cuenta con usted!**



Oficina del  
**Censo**  
Puerto Rico



**Do I have to answer the survey?**

**Yes.** Your response to this survey is required by law (Title 13, U. S. Code, Sections 141, 193, 221, and 223).

The survey data help local officials, tribal leaders, and businesses respond to the changes taking place in their communities.

To have accurate information about your community, it is critical that you respond.

**Is the information I provide confidential?**

**Yes.** We are required by law to protect any personal information we collect and keep it strictly confidential.

In fact, every Census Bureau employee takes an oath to protect your personal information for life.

The Census Bureau is not permitted to publicly release your responses in a way that could identify you.



**How will you complete the American Community Survey?**



To complete the survey by phone or in person, please call or email your Census Bureau representative. Contact information is on the enclosed business card.



Fill out the survey form and place it in the envelope. Your Census Bureau representative will pick up the completed survey form soon.



If you have any questions or need help completing the survey, please contact your Census Bureau representative.

To learn more about the survey, visit our website at [census.gov/acs](https://census.gov/acs) OR call 1-800-992-3550 (Option 1).

ACS-50(GQ-RA) (2022)

Issued (07-01-2021)

**American  
Community Survey**

*Group Quarters*



Thank you for participating.  
Your response matters!



## What is the American Community Survey?

The American Community Survey (ACS) is a nationwide survey conducted by the U.S. Census Bureau.

The ACS helps communities make informed decisions using up-to-date information to take care of current needs and prepare for the future.



The Census Bureau seeks survey responses from even the most remote Alaskan villages.

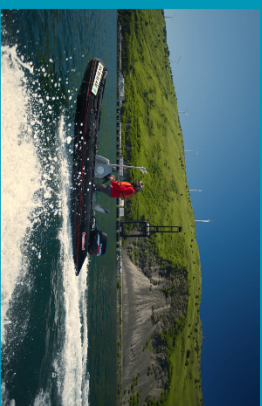
**Please respond to the ACS.  
Help make a difference!**

# Did you know?

American Community Survey data help determine the distribution of more than \$675 billion in federal funds every year.

Village leaders, Alaska Native corporations, and communities can use ACS data to:

- Obtain grants for water treatment projects
- Apply for financial assistance for fuel and electricity
- Plan for projects to improve airstrips, roads, and schools
- Develop education and job training programs



To learn more about how people use ACS data to help communities, visit: [census.gov/acs-data-stories](https://census.gov/acs-data-stories).

**American Community Survey**  
Group Quarters Data Collection

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**FAQs for Facility Administrators**



**United States®**  
**Census**  
Bureau

ACS-51(GQ)(F) Issued June 2023



### **What is the American Community Survey?**

The American Community Survey (ACS) collects demographic, social, economic, and housing data every year. The ACS is conducted in all U.S. states and in Puerto Rico where it is called the Puerto Rico Community Survey.

The U.S. Census Bureau selects a sample of household addresses and a sample of group quarters facilities each year to participate in the survey.

Some examples of group quarters facilities are college dorms, nursing facilities, and military quarters, to name a few.



### **Is this a legitimate survey?**

**Yes.** The Census Bureau conducts the American Community Survey under the authority of Title 13, U.S. Code, Sections 141 and 193.

The U.S. Office of Management and Budget (OMB) approved this survey. The OMB approval number is 0607-0810.

If this number were not provided, we could not conduct this survey.

### **Do we have to participate in the survey?**

**Yes.** Title 13, U.S. Code, Section 223 makes it mandatory for facility managers to provide facility information and access to residents to conduct the survey interviews.

Title 13, U.S. Code, Section 221 makes it mandatory for the residents to participate in the survey and imposes a penalty for not responding.

1



### **What is my responsibility as a facility manager?**

- Provide us a list of residents currently staying at your facility. We will select a sample of residents from the list to take part in the survey.

- Allow us to conduct survey interviews with the residents.
- Inform us if any accommodations need to be made to conduct interviews at your facility.

### **How do residents respond to the survey?**

A resident can complete the survey (1) in person, (2) by phone, OR (3) on paper.

If the resident chooses to respond by completing the paper questionnaire, the Census Bureau representative will pick up the completed survey at an agreed upon time.

At this time the survey cannot be completed by email or online.



2

**Are residents who are unable to complete the survey by themselves required to participate?**

**Yes.** A resident may designate another person, such as a relative, guardian, or facility administrator to help them.

To produce accurate results, it is important that ALL people, including people with cognitive disabilities, answer the survey.

Please speak with your Census Bureau representative to resolve any issues.



**What are some benefits of participating in the American Community Survey?**

Your local government can use the survey data to determine funding for:

- Home and community-based services for people with disabilities
- Financial assistance with utilities, health care, and other needs

Nonprofit organizations and businesses in your area can use the data to:

- Obtain grants for community development programs
- Develop job training programs for the local workforce

To learn more about how people use ACS data to help communities, visit: [census.gov/acs-data-stories](http://census.gov/acs-data-stories)

**Will the Census Bureau protect our privacy?**

**Yes.** The Census Bureau is required by law to protect the privacy of every respondent. This includes information you provide as a facility manager and information provided by all of the sampled residents.

Federal law protects your privacy and keeps survey answers confidential (Title 13, U.S. Code, Section 9.)



**How are the survey data protected?**

Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

The Census Bureau is not permitted to publicly release responses in a way that could identify a respondent. By law, the Census Bureau can only use responses to produce statistics.

Disclosure of the information provided to us is permitted under the Privacy Act of 1974 (Title 5, U.S. Code, Section 552a) and may be shared with Census Bureau staff for work-related purposes.

Disclosure of this information is also subject to the published routine uses as identified in the Privacy Act System of Record Notice COMMERCE/CENSUS-5, Decennial Census Programs.

**Why did the Census Bureau select this facility?**

To provide an accurate picture of your community, group quarters facilities are randomly selected each year from a list of all group quarters in your area.

Larger facilities may be selected to participate in the survey more than once a year.

For example, different dorms at a large university may be selected to participate at different times in the same year.



**How long will it take to participate?**

We estimate it will take about 15 minutes for the facility survey and about 25 minutes for the resident survey.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

Paperwork Reduction Project  
U.S. Census Bureau  
4600 Silver Hill Road  
ADDC-4H27  
Washington, DC 20233.

You may email comments to [acso.pra@census.gov](mailto:acso.pra@census.gov); use "Paperwork Project" in the subject line.



Learn more about the American Community Survey by visiting our website at [census.gov/facs](http://census.gov/facs)

- OR -

Call the Census Bureau regional office nearest you.

**Census Bureau Regional Offices**

Atlanta  
1-800-424-6974  
AL, FL, GA, LA, MS, NC, SC

Chicago  
1-800-865-6384 (Option 1)  
AR, IL, IN, IA, MI, MN, MO, WI

Denver  
1-888-209-7659  
AZ, CO, KS, MT, NE, NM, ND,  
OK, SD, TX, UT, WY

Los Angeles  
1-800-992-3530 (Option 1)  
AK, CA, HI, ID, NV, OR, WA

New York  
1-800-991-2520 (Option 1)  
CT, ME, MA, NH, NJ, NY, PR, RI, VT

Philadelphia  
1-866-238-1374  
DE, DC, KY, MD, OH, PA, TN, VA, WV



**American Community Survey**

*Group Quarters*

**Encuesta sobre la  
Comunidad Estadounidense**

*Alojamientos de Grupo*

**Thank you for  
your response.**

We appreciate your time  
and help.

To learn more about the  
survey or see how the data  
are used to help people  
across the country,  
visit [census.gov/acs](https://census.gov/acs).

*Thank you for  
participating!*

**Gracias por  
su respuesta.**

Agradecemos su tiempo y  
ayuda.

Para obtener más información  
sobre la encuesta o ver cómo  
se utilizan los datos para  
ayudar a las personas en todo  
el país, visite [census.gov/acs](https://census.gov/acs)  
(solo disponible en inglés).

*¡Gracias por  
participar!*



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[census.gov/acs](https://census.gov/acs)  
ACS-26(GQ)(2022)

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[census.gov/acs](https://census.gov/acs)

Puerto Rico Community Survey  
*Group Quarters*

Encuesta sobre la  
Comunidad de Puerto Rico  
*Alojamientos de Grupo*

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*¡Gracias por  
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