# LTFC Stakeholder Questionnaire – Legal Service Provider

## Interview Details

|  |  |
| --- | --- |
| Program Name: | Interviewer: |
| Stakeholder Name: | Date/Time of Interview: |
|  | Type of Interview (phone, in person): |

Note: Before beginning the interview and/or providing this questionnaire to stakeholders, provide a brief introduction, including monitor role and purpose of monitoring visit, overview/purpose of interview, and clarify any questions. See *Introduction Prompt for Stakeholders* for additional guidance as needed.

## Notes

|  |  |
| --- | --- |
| **Please describe your primary role and responsibilities as they relate to this care provider.** (What is the function of the interviewee as it relates to legal services for this care provider?) |  |
| **How is the referral process?**   * + How long does it typically take you to review cases?   + Are there specific barriers or issues related to UAC obtaining legal relief in your jurisdiction? |  |
| **When youth enter LTFC, have you had any communication issues with their previous attorneys? If so, please explain.** |  |
| **Are you provided with everything you need to conduct Know Your Rights, legal screenings, etc.?**   * + A private place to do legal screenings? |  |
| **How are you informed of new arrivals/discharges?**   * + Are you informed in a timely manner? |  |
| **How is the communication with program staff?**  **With which staff members do you have regular interaction and/or communication?** |  |
| **Do program staff provide or coordinate transportation for UAC to attend meetings, hearings, etc.? Have there been any issues with transportation?** |  |
| **Are you made aware of incidents that may impact an UAC’s legal case (ex. age outs, runaways, SIRs, etc.)?**   * + How are you made aware of incidents? |  |
| **Do you have any other issues or concerns to share with us?** |  |

## Additional Notes

Enter Additional Notes.