**Study of Disability Services Coordinators and Inclusion in Head Start, 2019-2024**

**Instrument 1 Phase 1**

**Survey of EHS/HS Program Directors**

**March 17, 2022**

*NOTE: This questionnaire is annotated to show (1) headers for each module and the objective for that section; and (2) question numbers and instructions to the online survey programmer (in red). This text will not appear in the online survey.*

**Introduction**

Thank you for agreeing to take part in this study. We are reaching out to Early Head Start (EHS)/Head Start (HS) Program Directors to help us identify all Disability Services Coordinators (DSCs) within their programs. We will use the contact information you provide to invite DSCs to participate in a nationally-representative survey about the DSC workforce. Your responses will also provide us with important contextual information about your program. Please remember that your responses will not be used for monitoring purposes. ACF funding for your program will not be impacted by your responses.

**Who should complete the survey?** The survey should be completed by **EHS/HS Program Directors of programs or agencies** that provide direct services to children in EHS/HS programs.

1. Are you the EHS/HS Program Director?
	1. Yes
	2. No

**SURVEY TIPS:**

**Want to prepare for the survey?**

* + Preview the full surveys here [LINK]

**Check with others**

* Please discuss with colleagues, as needed, to identify the responses for your program

**SAVE the survey at any time**

* come back to it later when you are ready

**Definitions of Terms Used in Survey**

**Programmer’s note:** Include these definitions as a pop-up or roll-over that it accessible on every page of the survey.

* **Program**: refers to a grantee or delegate of EHS, HS, and combination EHS/HS programs
* **Option**: refers to the location where children and families receive EHS or HS services, including center-based classrooms, family child care (FCC) homes, and families’ homes or places within their community where home visits are conducted
* **Disability services**: refers to activities related to the identification of children’s developmental, physical, behavioral, or health care needs and the coordination and provision of services for children with identified disabilities or suspected delays, regardless of whether they qualify for disability services under the Individuals with Disabilities Education Act (IDEA)

 **MODULE 1: Director Background**

**INSTRUCTIONS:** As a reminder, if you are *not* the EHS/HS Program Director, please discuss these questions with your Program Director before responding on their behalf.

1. How many years have you served as an EHS and/or HS program director?
2. Less than 1 year
3. 1-2 years
4. 3-5 years
5. 5-9 years
6. 10-19 years
7. 20-24 years
8. 25+ years
9. How many years have you worked in an EHS and/or HS program (in any role)?
10. Less than 1 year
11. 1-2 years
12. 3-5 years
13. 5-9 years
14. 10-19 years
15. 20-24 years
16. 25+ years
17. What other positions (besides program director) have you held within EHS and/or HS (now or in past)? ***Select all that apply.*** **Programmer’s note**: if DIRB03 = b, ask DIRB04; otherwise, SKIP TO DIRB05.
18. Center director, associate center director, or other program manager
19. DSC
20. Teacher
21. Teacher’s aide/instructional aide
22. Education coordinator
23. Family service worker/family support worker
24. Home visitor
25. Outreach staff/recruiter/enrollment coordinator
26. Counselor
27. Family services coordinator/Family services manager
28. Mental health coordinator/consultant
29. Nutrition coordinator
30. Culinary or food services staff
31. Receptionist/office staff
32. Bus driver or related transportation
33. Facilities manager
34. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
35. None of the above
36. How many years did you work as a DSC for an EHS and/or HS program? **Programmer’s note: Ask only if DIRBO3=b**
37. Less than 1 year
38. 1-2 years
39. 3-5 years
40. 5-9 years
41. 10-19 years
42. 20-24 years
43. 25+ years
44. What is the highest level of education that you have completed?
45. High school diploma
46. Associate’s degree
47. Bachelor’s degree
48. Some graduate or professional school but no degree
49. Master’s Degree (e.g., MA, MS, MPH, MSN)
50. Doctorate Degree (e.g., Ph.D., Ed.D.)
51. Other Postgraduate Degree (e.g., MD, DDs, JD)
52. Are you Hispanic, Latino/a, or Spanish origin? ***Select all that apply.***

a. \_\_\_\_No, not of Hispanic, Latino/a, or Spanish origin

b. \_\_\_\_Yes, Mexican, Mexican American, Chicano/a

c. \_\_\_\_Yes, Puerto Rican

d. \_\_\_\_Yes, Cuban

e. \_\_\_\_Yes, Another Hispanic, Latino/a or Spanish origin

1. What is your race? ***Select all that apply.***
2. White
3. Black or African American
4. American Indian or Alaska Native
5. Asian
6. Native Hawaiian or other Pacific Islander

**MODULE 2: Disability Services Coordinator (DSC) Information**

***INSTRUCTIONS:*** In this section, we are requesting the names, contact information, and other relevant characteristics of **all** DSCs in your program.

As a reminder, if you are not the EHS/HS Program Director, please discuss the following questions and responses to those questions with your Program Director.”

1. How many staff in your program have the formal title of DSC?

\_\_\_\_\_\_\_\_ DSCs [NUMERIC]

1. You indicate that you have zero staff members with the formal title of DSC. How many staff members do you have that fulfill the roles and responsibilities of a DSC? **Programmer’s note:** Ask only if DSCINFO 01 = 0 (zero).
2. What [is/are] the name[s] of the DSC[s] staff in your program? Please include first and last names for each. **Programmer’s note:** Number of text boxes = response to DSCINFO01. Programmer Note: ASK if DSCINFO 01>0. Otherwise, ask DSCINFO04.
3. [NAME\_1] DSC 1’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 1’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. [NAME\_2] DSC 2’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 2’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. [NAME\_3] DSC 3’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 3’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [**Programmer’s note:** Repeat as needed per response to DSCINFO01.]

DSCINFO 04. “What are the names of staff in your program that fulfill DSC roles and responsibilities?” **Programmer’s note: Ask only if DSCINFO 01=0 and DSCINFO 02>0.**

1. NAME\_1] DSC 1’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 1’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. [NAME\_2] DSC 2’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 2’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. [NAME\_3] DSC 3’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_ DSC 3’s Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Programmer’s note:** Number of text boxes = response to DSCINFO 02.

**Programmer’s note:** If DSCINO01 = more than 1, ask DSCINFO03. Otherwise, skip to DSCINFO04.

DSCINFO 05. Which one of the disability service staff [or DSCs] in your EHS/HS program will serve as the lead for compiling your program responses to the DSC Survey? Pr**ogrammer’s note: Ask only if DSC1>1 or DSC 02>1]**

1. [DSC 1 FIRST NAME] [DSC 1 LAST NAME]
2. [DSC 2 FIRST NAME] [DSC 2 LAST NAME]
3. [DSC 3 FIRST NAME] [DSC 3 LAST NAME]

[final response option]: None, no DSC serves as the lead.

[**Programmer’s note:** Populate response options with names listed in DSCINFO 03.

***Instructions on screen:*** Please answer the following questions for each DSC or disabilities staff person you named above i. **Programmer’s note:** Repeat DSCINFO06 for all staff listed (in DSCINFO 03 OR DSCINFO 04).

DSCINFO 06. Please provide the following information for **[NAME\_1]**. **Programmer’s note:** Fill [NAME\_1] with response to DSCINFO 02a, then repeat as needed with other DSC names (DSCINFO 02b, DSCINFO 02c, etc.).

1. **[NAME\_1]**’s Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_
2. Confirm **[NAME\_1]’s** Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_

**Programmer’s note:** Use content validation to ensure response to DSCINFOa and DSCINFOb match.

1. **[NAME\_1]**’s Work Phone #: (\_\_\_\_\_)\_\_\_\_\_\_-\_\_\_\_\_\_\_ [numeric, 10 digit]
2. **[NAME\_1]**’s Cell Phone #: (\_\_\_\_\_)\_\_\_\_\_\_-\_\_\_\_\_\_\_ [numeric, 10 digit]
3. Does **[NAME\_1]** work in your program full time or part time?
	1. Full time (30 hours a week or more)
	2. Part time (Less than 30 hours a week)
	3. Don’t know
4. How many months per year does **[NAME\_1]** work in your program as a DSC? (Estimate as closely as possible in months):

i. \_\_\_ (1-12 months)

1. **[NAME\_1]** is:
2. An employee of my program
3. An external consultant/contractor
4. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

DSCINFO 07. How challenging is it to fill the DSC position when it becomes vacant?

* 1. Extremely challenging
	2. Very challenging
	3. Somewhat challenging
	4. A little challenging
	5. Not at all challenging

DSCINFO 07a. How many DSCs have left that job in your program since January 2020? [numeric, 0-99]

DSCINFO 07b: You indicated that one or more DSCs has left the job in your program. Please indicate the reason(s) for departure(s). (select all that apply) **Programmer’s Note**: ASK if 07a is greater than 0.

Head Start’s COVID vaccination requirement

Head Start’s COVID masking requirement

Moved to a different role within EHS/HS

Left EHS/HS for a job with K-12 schools

Left for a job with public pre-K or universal pre-K program

Left for another early childhood job

Left the field of early childhood

Retired

Don’t know

# MODULE 3: Program-Level Characteristics

***INSTRUCTIONS:*** The next set of questions is about characteristics of your EHS/HS program.

As a reminder, if you are not the EHS/HS Program Director, please discuss the following questions and responses to those questions with your Program Director.”

1. What age children are served by your **Office of Head Start (OHS)-funded program(s)**? **Programmer’s note:** Allow selection of only one response.
	1. Birth to 3 years old
	2. 3 to 5 years old
	3. Birth to 5 years old
2. Which **OHS-funded program options** do you support? ***Select all that apply.*** *Please count the number of centers, families, and/or family child care (FCC) providers as you would in the Head Start Enterprise System (HSES). Please include partnership sites where you count EHS or HS children in your enrollment.*

☐ a. EHS-only center(s) **Programmer’s note:** Include only if PROG01 = a

i. Number of EHS centers: \_\_\_\_\_ **Programmer’s note:** Range = 1 to 100

☐ b. HS-only center(s) **Programmer’s note:** Include only if PROG01 = b

i. Number of HS centers: \_\_\_\_\_ **Programmer’s note:** Range = 1 to 100

☐ c. EHS/HS center(s) **Programmer’s note:** Include only if PROG01 = c

i. Number of EHS/HS centers: \_\_\_\_\_ **Programmer’s note:** Range = 1 to 100

☐ d. EHS or HS home-based program (i.e., home visiting)

i. Number of funded slots: \_\_\_\_\_\_ **Programmer’s note:** Range = 1 to 100

☐ e. FCC

i. Number of FCC providers: \_\_\_\_\_ **Programmer’s note:** Range = 1 to 100

What is your program’s operational period?

Less than 3 months

3 to 6 months

6 to 9 months

9 to 10 months (e.g., August/September through May/June to align with the local school district)

12 months (year-round)

Which of the following populations (if any) does your program serve? ***Select all that apply.***

Homeless families

Children of teenage parents

Children in foster care

Military families

American Indian and Alaska Native families

Migrant and seasonal families

Recent immigrant families

Pregnant women

Other population not listed

None of the above

Don’t know

Has your program requested a disability waiver for the previous program year?

Yes

No (SKIP TO PROG08)

Don’t know (SKIP TO PROG08)

For what reasons did your program request a disability waiver? ***Select all that apply.***

Recruitment challenges

Part C/LEA challenges

Curriculum implementation delays

Service implementation delays

Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. To what extent has your program addressed the reasons for your previous waiver request?
2. Not yet addressed the reasons
3. Partially addressed the reasons
4. Fully addressed the reasons
5. Don’t know
6. Does your program use mental health coordinator/consultant(s) to support teachers and/or home visitors with behavior management?

Yes

No (SKIP TO PROG10)

Don’t know (SKIP TO PROG10)

1. Do your program’s DSC(s) provide oversight of the mental health coordinator/consultant(s) in your program?
2. Yes, the DSC is *solely responsible* for oversight
3. Yes, the DSC *shares responsibility* for oversight
4. No, the DSC is *not responsible* for oversight
5. Don’t know
6. Does your program have budget established for the provision of disability services?
7. Yes
8. No
9. Don’t know
10. Does your DSC make recommendations about how program funds are spent to support children with disabilities or suspected delays?
11. Yes
12. No
13. Don’t know
14. In a typical program year, how are your OHS grant program funds spent? ***Select all that apply.***

☐ a. Improving service provision for children with a 504 plan

☐ b. Hiring additional staff to meet the needs of the children with disabilities

☐ c. Hiring additional staff to meet the needs of children found ineligible under IDEA

☐ d. Training for teachers/staff working with children with disabilities or suspected delays

☐ e. Purchasing additional materials/resources for classrooms with children with disabilities

☐ f. Providing transportation services to assist family in accessing evaluation/services

☐ g. Hiring translators to provide translation and interpretation services

☐ h. Funding additional activities/supports for families of children with disabilities or suspected delays

☐ i. Improving accessibility/accommodations in our facilities

☐ j. Improving accessibility/accommodations in our classrooms

☐ k. Purchasing assistive devices

☐ l. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

☐ m. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. If more funding was available to support your program’s disability services what would be the top five priority areas to which you would allocate those funds? Please rank the following areas 1 – 5, where 1 is the highest spending priority. **Programmer’s note:** Allow R to rank items only 1-5.

\_\_\_\_\_\_ a. Improving service provision for children with a 504 plan

\_\_\_\_\_\_ b. Hiring additional staff to meet the needs of the children with disabilities

\_\_\_\_\_\_ c. Hiring additional staff to meet the needs of children found ineligible under IDEA

\_\_\_\_\_\_ d. Training for teachers/staff working with children with disabilities or suspected delays

\_\_\_\_\_\_ e. Purchasing additional materials/resources for classrooms with children with disabilities

\_\_\_\_\_\_ f. Providing transportation services to assist family in accessing evaluation/services

\_\_\_\_\_\_ g. Hiring translators to provide translation and interpretation services

\_\_\_\_\_\_ h. Funding additional activities/supports for families of children with disabilities or suspected delays

\_\_\_\_\_\_ i. Improving accessibility/accommodations in our facilities

\_\_\_\_\_\_ j. Improving accessibility/accommodations in our classrooms

\_\_\_\_\_\_ k. Purchasing assistive devices

\_\_\_\_\_\_ l. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ m. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. How easy or difficult is it to find qualified individuals to meet the needs of children with disabilities and suspected delays in your program?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Disability-related Roles** | Very easy | Easy | Difficult | Very difficult |
| 1. DSCs
 | ☐ | ☐ | ☐ | ☐ |
| 1. Classroom/teacher aides for children with disabilities or suspected delays
 | ☐ | ☐ | ☐ | ☐ |
| 1. Service providers
 | ☐ | ☐ | ☐ | ☐ |
| 1. Teachers
 | ☐ | ☐ | ☐ | ☐ |
| 1. Volunteers
 | ☐ | ☐ | ☐ | ☐ |

What proportion of your program’s internal procedures regarding the **provision of** **disability services** (i.e., how the program follows and implements HSPPS) are formally written out?

None

Some

Most

All

Don’t know

1. To what extent do you agree or disagree with each of the following statements about inclusion?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Strongly agree | Agree | Disagree | Strongly disagree |
| 1. Disability services provided in the classroom/home visiting setting are not as effective as services provided outside the classroom/home visiting setting.
 | ☐ | ☐ | ☐ | ☐ |
| 1. Inclusion is not always beneficial for a child with disabilities or suspected delays.
 | ☐ | ☐ | ☐ | ☐ |
| 1. Inclusion is essential for a child with disabilities or suspected delays.
 | ☐ | ☐ | ☐ | ☐ |
| 1. It is more effective to provide disability services to children outside the classroom/home.
 | ☐ | ☐ | ☐ | ☐ |
| 1. Inclusion is a right for children with identified disabilities or suspected delays.
 | ☐ | ☐ | ☐ | ☐ |
| 1. There are clear benefits to providing disability services within the classroom/home visiting setting.
 | ☐ | ☐ | ☐ | ☐ |
| 1. Providing inclusion services for children with disabilities will negatively impact children without disabilities.
 | ☐ | ☐ | ☐ | ☐ |
| 1. Children who receive disabilities services in the classroom/home setting tend to achieve higher outcomes.
 | ☐ | ☐ | ☐ | ☐ |

# MODULE 4: Training and Other Professional Development

INSTRUCTIONS: As a reminder, if you are not the EHS/HS Program Director, please discuss the following questions and responses to those questions with your Program Director.”

1. When hiring a new DSC or individual responsible for disability coordination activities we: ***Select all that apply.***

☐ a. Have a standard and consistent plan for onboarding the new hire in this role

☐ b. Usually need the new hire to begin direct work immediately

☐ c. Provide the new hire with written information about the role and responsibilities

☐ d. Require the new hire to complete one or more trainings about the responsibilities, knowledge, and skills needed for the role

☐ e. Require the new hire to shadow another staff member

☐ f. Require the new hire to spend time observing classroom activities

☐ g. None of the above

☐ h. Don’t know

1. Is there an assigned supervisor or manager for the DSC(s) in your program?
2. Yes
3. No (SKIP TO DIR\_PDV04)
4. In your program, how frequently do DSCs typically meet with their assigned supervisor or manager?
5. Weekly
6. Biweekly (every other week)
7. Monthly
8. Quarterly
9. On an “as needed” basis
10. Don’t know
11. How do you identify disability training needs for your program? ***Select all that apply.***

☐ a. DSC report

☐ b. Individual teacher/staff report

☐ c. Teacher/staff survey

☐ d. Staff supervisors’ report

☐ e. Children’s assessment results

☐ f. Classroom observations

☐ g. Families’ requests

☐ h. Part C and/or LEA identify specific training needs

☐ i. External collaborators or service providers

☐ j. Regional/community priorities

☐ k. Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

☐ l. None of the above

☐ m. Don’t know

To what extent do the following factors make it challenging to support children with disabilities and suspected delays in your program?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Not at all challenging | A little challenging | Somewhat challenging | Very challenging | Extremely challenging | N/A |
| Partnership with **Part C** providers **Programmer’s note:** Include only if PROG01 = a or c. | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Partnership with **LEA** providers**Programmer’s note:** Include only if PROG01 = b or c. | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Developing Memoranda of Understanding (MOUs) / Interagency Agreements with the community | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Developing MOUs/Interagency Agreements with **Part C** partners **Programmer’s note:** Include only if PROG01 = a or c. | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Developing MOUs/Interagency Agreements with **LEA** partners**Programmer’s note:** Include only if PROG01 = b or c. | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Level of disability needs in the community you serve | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Recruiting children with disabilities | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Training for DSC(s) | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Finding qualified DSCs | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Our program’s capacity for working with families of children with disabilities | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Teacher knowledge about disabilities | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Teacher attitude towards inclusion | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Teacher skills to address needs of children with disabilities/suspected delay | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Availability of qualified support staff for children with disabilities/disabilities services | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Effective inclusion | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Behavioral management in the classrooms | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |
| Partnerships/collaboration with receiving programs for children with disabilities (for example, transitions from EHS to HS, EHS to another care setting, HS to kindergarten, etc.) | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ |

**Programmer’s note:** If R does not indicate “Very Challenging” or “Extremely Challenging” for any items in DIR\_PDV05, SKIP TO DIR\_PDV07.

1. You identified some factors that make it challenging to supporting children with disabilities and suspected delays in your program. For which of these does your program need additional technical assistance? ***Select all that apply.*** **Programmer’s note:** Response options here should include only items in DIR\_PDV05 where R indicated “Very Challenging” or “Extremely Challenging.”

☐ a. Partnership with Part C

☐ b. Partnership with LEA

☐ c. Developing MOUs/Interagency Agreements with the community

☐ d. Developing MOUs/Interagency Agreements with Part C partners

☐ e. Developing MOUs/Interagency Agreements with LEA partners

☐ f. Level of disability needs in the community you serve

☐ g. Recruiting children with disabilities

☐ h. Training for DSC(s)

☐ i. Finding qualified DSCs

☐ j. Our program’s capacity for working with families of children with disabilities

☐ k. Teacher knowledge about disabilities

☐ l. Teacher attitude towards inclusion

☐ m. Teacher skills to address needs of children with disabilities/suspected delay

☐ n. Availability of qualified support staff for children with disabilities/disabilities services

☐ o. Effective inclusion

☐ p. Behavioral management in the classrooms

☐ q. Partnerships/collaboration with receiving programs for children with disabilities (e.g., transitions from EHS to HS, EHS to another care setting, HS to kindergarten, etc.)

☐ r. None of the above

1. To what extent are you satisfied or dissatisfied with how the DSCs in your program are doing in the following areas?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Very dissatisfied | Dissatisfied | Satisfied | Very satisfied | Don’t know |
| * 1. Working with families
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Collaborating with community service providers
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Training staff
 | ☐ | ☐ | ☐ | ☐ | ☐ |

**Programmer’s note:** If R does not indicate “Very dissatisfied” or “Dissatisfied” for any items in DIR\_PDV07, SKIP TO MODULE 5.

1. You indicated some level of dissatisfaction with the way DSCs in your program are fulfilling the responsibilities of their role. For which of these does your program need additional technical assistance? ***Select all that apply.*** **Programmer’s note:** Response options here should include only items in DIR\_PDV07 where R indicated “Very dissatisfied” or “Dissatisfied.”

☐ a. Working with families

☐ b. Collaborating with community service providers

☐ c. Training staff

☐ d. None of the above

# MODULE 5: Collaboration and Teaming

INSTRUCTIONS: As a reminder, if you are not the EHS/HS Program Director, please discuss the following questions and responses to those questions with your Program Director.”

**Programmer’s note:** If PROG01 = a, ask DIR\_EXTCLB01 and DIR\_EXTCLB02. If PROG01 = b, ask DIR\_EXTCLB03 and DIR\_EXTCLB04. If PROG01 = c, ask all (DIR\_EXTCLB 01 – DIR\_EXTCLB 04).

1. With what proportion of the Part C partners in your area does your EHS program have MOUs/Interagency Agreements related to service provision for children with disabilities?
	1. All
	2. Most
	3. Some
	4. A few
	5. None
2. Does your EHS program have an MOU/Interagency Agreement with your state-level Part C entity?
3. Yes
4. No
5. Don’t know
6. With what proportion of the LEA partners in your area does your HS program have MOUs/Interagency Agreements related to service provision for children with disabilities?
7. All
8. Most
9. Some
10. A few
11. None
12. Does your HS program have an MOU/Interagency Agreement with your state-level LEA?
13. Yes
14. No
15. Don’t know
16. To what extent do the following factors make it challenging to **establish** local MOUs/Interagency Agreements to support children with disabilities and suspected delays?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Factors Potentially Affecting Local MOUs/Interagency Agreements** | Not at all challenging | A little challenging | Somewhat challenging | Very challenging | Extremely challenging |
| * 1. Identifying interested local services/organizations
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Finding qualified local services/organizations
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Negotiating the MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Writing/finding proper language for MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Enforcing the MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |

1. To what extent do the following factors make it challenging to **enforce** local MOUs/Interagency Agreements to support children with disabilities and suspected delays?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Factors Potentially Affecting Local MOUs/Interagency Agreements** | Not at all challenging | A little challenging | Somewhat challenging | Very challenging | Extremely challenging |
| * 1. Identifying interested local services/organizations
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Finding qualified local services/organizations
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Negotiating the MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Writing/finding proper language for MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |
| * 1. Enforcing the MOU/Interagency Agreement
 | ☐ | ☐ | ☐ | ☐ | ☐ |

# MODULE 6: Transitions

***INSTRUCTIONS:*** This next set of questions relates to transitioning children with disabilities from your program to other care settings.

As a reminder, if you are not the EHS/HS Program Director, please discuss the following questions and responses to those questions with your Program Director.”

**Programmer’s note:** If PROG01 = a, then ask DIR\_TRANS01. If PROG01 = b, then ask DIR\_TRANS02. If PROG01 = c, ask both DIR\_TRANS 01 and DIR\_TRANS 02.

1. In general, when your **EHS program** transitions children with disabilities, how often do the receiving programs do the following:

*Note: Receiving programs may include other EHS programs, non-EHS infant/toddler care settings, HS programs, HS programs, or other non-HS preschools/pre-K programs.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Characteristics of Receiving Programs** | Never | Rarely | Occasionally | Frequently | Always |
| Welcome families | ☐ | ☐ | ☐ | ☐ | ☐ |
| Communicate effectively with your program  | ☐ | ☐ | ☐ | ☐ | ☐ |
| Meet with staff sufficiently | ☐ | ☐ | ☐ | ☐ | ☐ |
| Meet with families sufficiently | ☐ | ☐ | ☐ | ☐ | ☐ |
| Discuss alignment of expectations with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Discuss alignment of assessments with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Consistently request reports/assessment data from your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Discuss alignment of curricula with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Present challenges to working collaboratively with your program | ☐ | ☐ | ☐ | ☐ | ☐ |

1. In general, when your **HS program** transitions children with disabilities, how often do the receiving programs do the following:

*Note*: *Receiving programs may include other HS programs, other non-HS preschools/Pre-K programs, or kindergartens.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Characteristics of Receiving Programs** | Never | Rarely | Occasionally | Frequently | Always |
| Welcome families | ☐ | ☐ | ☐ | ☐ | ☐ |
| Communicate effectively with your program  | ☐ | ☐ | ☐ | ☐ | ☐ |
| Meet with staff sufficiently | ☐ | ☐ | ☐ | ☐ | ☐ |
| Meet with families sufficiently | ☐ | ☐ | ☐ | ☐ | ☐ |
| Discuss alignment of expectations with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| discuss alignment of assessments with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Consistently request reports/assessment data from your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Discuss alignment of curricula with your program | ☐ | ☐ | ☐ | ☐ | ☐ |
| Present challenges to working collaboratively with your program | ☐ | ☐ | ☐ | ☐ | ☐ |

 Thank you for taking the time to fill out this important survey!