# **USCIS Online Account Access**

- Members of the public seeking immigration benefits utilize the USCIS Online Account Access information collection to create and login to their USCIS account. The USCIS Online Account maintains identity information and provides authentication services to users interacting with USCIS Service Providers including:
  - myUSCIS
  - Freedom of Information Act (FOIA) Immigration Records SysTem (FIRST)
  - myE-Verify
- USCIS Online Account Access operates at National Institute of Standards and Technology Identity Assurance Level 1 and Authenticator Assurance Level 2.





# USCIS Online Account Access Graphical User Interface (GUI)



U.S. Citizenship and Immigration Services



# Landing Page and Sign In page for existing users

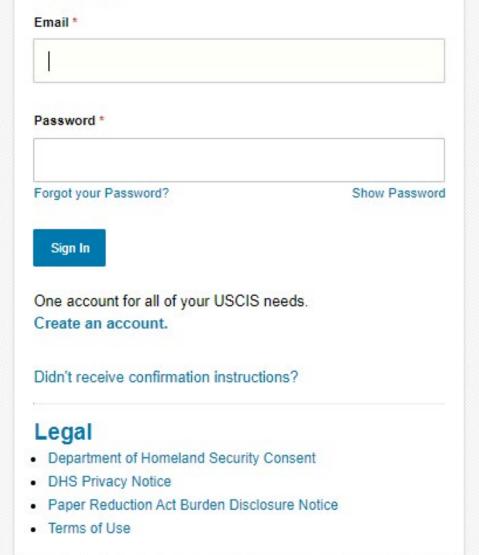


U.S. Citizenship and Immigration Services

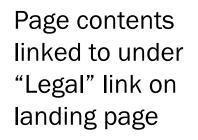


U.S. Citizenship and Immigration Services

# Sign In









U.S. Citizenship and Immigration Services An official website of the United States government Here's how you know ~



#### Return to Sign in

## Department of Homeland Security Consent

You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

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## **DHS Privacy Notice**

#### Authorities

The information requested on this form is collected under the Immigration and Nationality Act, as amended; the Homeland Security Act of 2002 (Public Law 107–296); the e-Government Act of 2002 (Public Law 107-347), the Government Paperwork Elimination Act (Public Law 105-277), and Title 8 of the Code of Federal Regulations (CFR).

#### Purpose

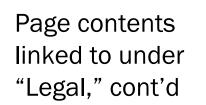
The primary purpose of providing the requested information on this form is to create or update your USCIS Online Account, also referred to as MyAccount, to give you access to USCIS's online services.

#### Disclosure

The information you provide is voluntary. However, failure to provide information may prevent you from creating a USCIS Online Account, which will limit your ability to access and use USCIS' online services.

#### Routine Uses

DHS may share the information you provide on this form with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notice [DHS/ALL-037 E-Authentication Records System of Records] and specific system or program published privacy impact assessments, which you can find at www.dhs.gov/privacy. DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national





U.S. Citizenship and Immigration Services Authentication Records System of Records] and specific system or program published privacy impact assessments, which you can find at www.dhs.gov/privacy. DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

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## Paperwork Reduction Act Burden Disclosure Notice

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this information collection is estimated at .167 hour per response. This time burden estimation includes the time for gathering the required documentation and information, reviewing the instructions, and completing and submitting the request. Send comments regarding the burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to:

U.S. Citizenship and Immigration Services Regulatory Coordination Division, Office of Policy and Strategy 20 Massachusetts Ave. N.W. Washington, D.C 20529-2140

OMB Control No. 1615-0122. Expiration Date: 8/31/2018

Do not mail your completed request to this address.

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# Terms of Use - U.S. Citizenship and Immigration Services Online Electronic Immigration System

This document contains the **Terms of Use** ("**Terms**") for the U.S. Citizenship and Immigration Services (USCIS) online electronic immigration system accessed using established portals, such as myAccount access page, or its successor. You should read these **Terms** in their entirety and acknowledge that by creating an account or accessing or attempting to access systems and services available online through myAccount, or its successor, that you have read, understand, and agree to comply with these **Terms** in order to access and use any or all of these systems. The **Terms** apply to every individual and user, including attorneys and accredited representatives acting on behalf of a business, corporation, limited partnership, limited liability company, or other legal entity, and any employees of such entities, who accesses, uses, or creates an online account in USCIS' electronic immigration system and information technology resource, which includes the network, application, managed access developer portal, external drives that upload, process, store, receive or transmit information.

USCIS' electronic immigration system is an online, account-based system that allows users to submit requests for immigration benefits and certain immigration services, as well as view certain applications, petitions, and requests; receive electronic notification of USCIS notices and decisions; confirm employment eligibility and lock employment eligibility information against misuse; submit Freedom of Information Act (FOIA) and Privacy Act requests; receive real-time status updates on pending cases and work eligibility; and use defined roles to access certain technical specifications within designated interface portals. USCIS' electronic immigration system allows individuals, attorneys, accredited representatives, and other authorized users to conveniently and securely set up and manage online accounts; electronically submit certain applications, registrations, petitions, or requests and supporting documents; receive and respond to USCIS notices, requests for evidence, and decisions electronically; and pay filing fees, biometric services fees, registration fees, and immigrant fees. Periodically, USCIS will release additional functionality that will allow individuals, attorneys, and accredited representatives to perform additional functions online, which may include, paying service and processing fees, filing motions to reopen or reconsider, submitting program registrations encounted integration canabilities with programming interfaces.





functions online, which may include, paying service and processing fees, filing motions to reopen or reconsider, submitting program registrations, engaging in technical integration capabilities with programming interfaces, exposed data, and content management systems, paying administrative appeal fees, confirming employment eligibility, obtaining FOIA or Privacy Act responses, and requesting fee waivers online.

These **Terms** require that you use this system only to perform lawful immigration-related functions and to communicate with the Department of Homeland Security (DHS) and any component thereof, including USCIS. The **Terms** detail the laws, policies, and procedures you must abide by when using the system to submit any application, petition, registration, or request to USCIS, submit technical programming interface data, access exposed data content, or communicate with DHS and/or USCIS. The **Terms** also detail what actions are prohibited when using the system and the penalties for misuse.

By accessing or using this system, you are legally bound by the terms and conditions noted below. If you do not agree with any provision of these **Terms** then you may not access USCIS' online electronic immigration system for any purpose including, but not limited to, creating an account, filing an application, petition, registration, or request, paying a filing and/or biometric services fee, paying a registration fee, checking a status online, confirming employment eligibility, and requesting assistance with access, use or technical issues associated with the USCIS online electronic immigration system, engaging in technical integration with: programming interfaces, exposed data, and content management systems, or managed technical access to the developer portal. Any violation of these **Terms** may result in immediate suspension or termination of any access provided to the USCIS online electronic immigration system and may result in administrative or civil actions as allowed by law, or criminal prosecution.

### I. Governing Laws

- These Terms are governed and construed in accordance with the laws of the United States. Any failure by DHS or any component
  thereof, including USCIS, to enforce any provision in the Terms will not be considered a waiver of any privileges, immunities, or rights
  provided under applicable Federal, state, and foreign laws. These Terms do not create any right or benefit, substantive or procedural,
  for any individual or entity.
- If any provision of these Terms is held to be invalid or unenforceable by a court of law, the remaining provisions of these Terms shall be severable from the invalid or unenforceable provision and will remain in effect.
- To the extent permitted by law, USCIS disclaims all warranties whether express or implied, including the implied warranties of
  merchantability, fitness, for a particular purpose, title, and non-infringement. Accordingly, our liability shall be limited to the fullest extent
  permitted by applicable law, and under no circumstance will we be liable to participants or others for any lost profits, revenues,
  information, or data, or consequential, special, indirect, exemplary, punitive, or incidental damages arising out of or related to
  participation and use of the services and program accessed online using USCIS myAccount, or its successors.

### II. Trademarks and Logos

- DHS is the trademark owner and authorized user of the myAccount name and logo and the name and logo of the various systems
  accessible from this portal, including, but not limited to, myUSCIS, FIRST, E-Verify and myE-Verify, 3PI, and all successors. Users may
  not use these trademarked items without the prior written consent of DHS.
- Nothing in these Terms shall be interpreted as authorization to use the official seal, insignia or other visual identities of DHS, USCIS, E-Verify, myE-Verify, FIRST, myUSCIS, USCIS ELIS, myAccount, 3PI, or any other DHS or USCIS service or system, (for example, myE-Verify Self Check). Participants shall not use the DHS, USCIS, FIRST, myUSCIS, USCIS ELIS, myAccount, E-Verify or Self Check seal, insignia, or other visual identities in any manner to imply endorsement of any commercial product or activity by DHS, USCIS, E-Verify, myE-Verify or the United States government. Use of these seals, insignia or other visual identities without authorization violates federal law (See, 18 U.S.C. §§ 506, 701, 1017). Creation of an online account and use of these systems and services or the receipt of information from any USCIS portal does not grant any licenses to copyrights, patents, any other intellectual property rights, or the rights to any of the materials on the site or sites or materials accessed by use of the site. Users warrant that none of the information provided to participate in or use the USCIS online electronic immigration system (including an individual, unique e-mail address) infringes any copyright or the intellectual property rights of any third parties.



U.S. Citizenship and Immigration Services







U.S. Citizenship and Immigration Services none of the information provided to participate in or use the USCIS online electronic immigration system (including an individual, unique e-mail address) infringes any copyright or the intellectual property rights of any third parties.

### III. Rules of Behavior

The Rules of Behavior (RoB) noted below are consistent with the purpose of USCIS' online electronic immigration system.

 I understand that any access granted to me by DHS or any component thereof, including USCIS, for use of USCIS' electronic immigration system is based on my need to perform specific online tasks and activities related to the managed technical access to the developer portal, configurations of programming interfaces, or other specifically permitted access, preparation and filing of requests for immigration benefits and services (such as, applications, petitions, registrations, and payment of various fees), relief from removal (such as, requests filed with USCIS by aliens in exclusion, deportation, or removal proceedings), obtaining or verifying legal status, administrative appeals, motions to reopen or reconsider any rendered decisions, legal status, confirmation of employment eligibility, FOIA or Privacy Act response or other associated relief, benefit, or service.

### I agree to the following:

### A. Use

#### 1. Online Account Holders

- I will only use USCIS' electronic immigration system as designed and to perform authorized U.S. immigration-related functions and communicate with DHS and USCIS.
- I will not create an online account unless I am at least 14 years of age. In the event I am under 14, a parent or legal guardian must create an online account in their own name in order to file applications, petitions, check the status of a case or request submitted on my behalf, or submit other appropriate requests or engage in other authorized use.
- I will only use USCIS' electronic immigration system for official DHS or USCIS-related communications, notices, responses, or correspondence in relation to any immigration application, petition, registration, or request; request for legal status or deferred action; relief from removal proceedings; request for advance parole or employment authorization; confirmation of employment eligibility; request a FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, payment of registration fees, motions to reopen or reconsider or administrative appeal fees, payment of immigrant fees or for filing a request for a fee waiver; access to the developer portal; or for authorized review and configuration of technical programming interface products.
- I will abide by all applicable laws and regulations that pertain to the submission of an application, petition, registration, or request to USCIS; request for legal status or deferred action; relief from removal proceedings; request for advance parole or employment authorization; confirmation of employment eligibility; payment of filing fees, biometric services fees, premium processing fees, registration fees, request for FOIA or Privacy Act response motions to reopen or reconsider or administrative appeal fees, and/or immigrant fees or for filing requests for a fee waiver online.
- I will also submit any requests for immigration benefits under penalty of perjury and with a certification that I understand the contents of the filing and supporting documents submitted with any filing.
- I will abide by all applicable laws and regulations related to the access and use of any DHS or USCIS government computer
  system, including USCIS' online electronic immigration system, designated for the filing, adjudication, communication on any
  application, petition, registration, or request for an immigration benefit; request for legal status or deferred action; request for
  advance parole or employment authorization; confirmation of employment eligibility; request for a FOIA or Privacy Act response;
  payment of filing fees, biometric services fees, premium processing fees, registration fees, other service fees, motions to reopen or
  reconsider or administrative appeal fees, payment of immigrant fees or for filing requests for a fee waiver online; or for authorized
  review and configuration of technical programming interface products.
- I understand that DHS reserves the right to monitor usage and activity on the USCIS online electronic immigration system. DHS
  may view or scan any file stored on the electronic immigration system. I understand that DHS maintains a right to access the







U.S. Citizenship and Immigration Services review and configuration of technical programming interface products.

- I understand that DHS reserves the right to monitor usage and activity on the USCIS online electronic immigration system. DHS may view or scan any file stored on the electronic immigration system. I understand that DHS maintains a right to access the contents of any stored data on the USCIS online electronic immigration system at any time, for any purpose, including the enforcement of the immigration laws and any laws related to the access and use of government systems. All electronic activity on the USCIS online electronic immigration system may be inspected and is subject to monitoring without additional notice, as deemed necessary, and to the full extent, unless expressly prohibited by applicable statutes. I understand that the use of USCIS' online electronic immigration system constitutes my consent to collection, monitoring and auditing of my use of USCIS' online electronic immigration system, by DHS and any of its components and by any Federal, state or local law enforcement entity, for implementation, adjudication, investigation, and enforcement of the immigration and criminal laws. This does not abrogate any limitations on information disclosure specified under any system of records notice governing access and use of DHS systems.
- I understand that I must create, provide, and maintain the security of my unique online account, account password, authentication code, other log-in and account creation features and requirements, as well as the answers to security questions for password reset.
- I understand that to access or use USCIS' online electronic immigration system, I must use valid credentials to access an account I am authorized to access by DHS or USCIS. I agree to use my online account for the purpose for which it was created and in the manner it was designed. I agree to use a valid personal and personally-controlled, unique email address or username and other required authentication credentials with each online access attempt and session. I agree to use a valid unique, online account password and the generated access passcode delivered by email or SMS ("Short Message Service"), MMS (Multi-Media Message Service) text message, or any other provided authentication credential intended for access to and use of USCIS' online electronic immigration system. I agree that each individual user, including legal representatives and authorized agents, should have an individual, unique email address and online account password for their account. Each online account is used to certify that any information submitted in the online electronic immigration system is true and correct, and that the electronic signature shall be considered an affirmation, under penalty of perjury, that any such information submitted, was submitted with full knowledge, intent, and understanding, or, if represented, was expressly agreed to and authorized by my legal representative or the company's legal representative, in the event of registration or certain select services and processes.
- I agree to use my personal online account solely for filing a request for myself or, in the case of attorneys and accredited representatives, on behalf of an individual client or corporate entity, as applicable. In the case of account holders who are authorized and registered to participate in the developer community of users, I agree to use my personal online account solely to access the managed developer portal and in compliance with my assigned user role and permissions. When using a registration account, or account type such as an applicant, petitioner, requestor, or legal representative account, I agree to use the account I created solely to submit required registrations or other required submissions that I am authorized to submit to USCIS on behalf of an employer, agent, or other authorized individual or entity. In the instance of submitting requests on behalf of minor children, incapacitated or disabled individuals, if requested by DHS or USCIS, I agree to provide proof of authority such as guardianship orders, proof of recognized family relationship, or other required information and evidence.
- I am responsible for safeguarding my unique credentials associated with my online account, including my unique email address
  associated with my online account, username, account password, and passcode and not disclosing it to any other person. I
  understand that, as a USCIS' online electronic immigration system account holder and user, I am the only person authorized to
  use my access credentials to access my assigned online account in USCIS' online electronic immigration system.
- If my online account has been compromised in any way. I will notify USCIS immediately, by either calling the Contact Center at 800-375-5283 or sending USCIS an electronic message as instructed on the uscis.gov website.
- My identity will be tied to my access credentials and the USCIS online electronic immigration system account to which I have requested and been granted access. I understand that my ability to electronically sign and submit applications, petitions, registrations, or various requests, including submissions of technical configurations, is directly tied to my USCIS online electronic immigration system account. I understand that my legal representative, if any, will be able to submit an application, petition, or request on my behalf after I have expressly agreed to his or her representation and authorized him or her to file requests with DHS or any of its components. If submitting registrations or other authorized submissions as an authorized official for a company or other organization or entity using a registration account or other specialized account, I agree that I can only do so if I have obtained express authorization from the company organization, or entity to submit registrations or other authorized submissions.







U.S. Citizenship and Immigration Services other organization or entity using a registration account or other specialized account, I agree that I can only do so if I have obtained express authorization from the company, organization, or entity to submit registrations or other authorized submissions.

2. Attorney and Accredited Representative Online Account Holders

If I am an attorney or accredited representative seeking to represent, representing, or submitting an application, petition, registration, or request to USCIS on behalf of an applicant, petitioner, beneficiary, or requester seeking an immigration benefit, immigration service, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; payment of filing fees, biometric services fees, payment of premium processing fees, payment of registration fee, submitting motions to reopen or reconsider or administrative appeal fees, and/or immigrant fees or for filing requests for a fee waiver, or any other tasks or action on the USCIS online electronic immigration system, I will:

- Abide by the rules of professional conduct prescribed under section 292 of the Immigration and Nationality Act (8 U.S.C. 1362) and Title 8 of the Code of Federal Regulations, parts 292 and 1003.
- Timely submit a signed Notice of Entry of Appearance as Attorney or Accredited Representative, Form G-28, in the manner and format, designated by USCIS, to notify USCIS of my appearance as an Attorney or Accredited Representative on behalf of the applicant, petitioner, beneficiary, registrant or requester.
- Ensure that when representing an individual person, each client I represent has created his or her own online account, with unique
  credentials pertinent to the established account, such as an email address, username, and online account password and that each
  client I represent can access, review and personally electronically sign his or her application, petition, or request I have prepared
  on his or her behalf in USCIS' online electronic immigration system, through their own personal unique account.
- Only create, access, and use the representative online account, authorized by DHS and USCIS, for interaction with USCIS' online
  electronic immigration system, to prepare an application, petition, request, registration, or submit fee payments or registration
  payments on behalf of my client and to electronically sign the designated form notifying USCIS of my appearance as my client's
  online attorney or accredited representative.
- Be responsible for the proper protection and disclosure of any personally identifiable information (PII) to USCIS via USCIS' online
  electronic immigration system. Any potential improper disclosure of PII that occurs as the result of my intended or inadvertent
  misuse of USCIS's online electronic immigration system is my responsibility to disclose and remedy. At its discretion, USCIS may
  notify me and/or my clients in the event of a suspected improper disclosure of PII.

### **B.** Prohibitions

### 1. Online Account Holders

If I am an individual seeking to file an application, petition, registration, request, or appeal through USCIS' online electronic immigration system for any immigration benefit, immigration service, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; receipt of FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, registration fees, immigrant fees, motion or appeal filing fees, filing requests for a fee waiver online, any other service fee or benefit request, or if I am engaging in authorized review and configuration of technical programming interface products, managed technical access to the developer portal, content management systems, or other specifically permitted access, I agree that I will not:

- Access any user accounts, data stores, systems, applications, form types, backend data, or technical programming interfaces to which I have not been granted access and that are not expressly authorized for access to or use by me by DHS or USCIS, or create any online account if I am under the age of 14.
- Attempt to bypass access control, monitoring, or auditing measures instituted by DHS or USCIS to ensure the integrity and security of U.S. government systems, including USCIS online electronic immigration system.
- Use anyone else's online account, secure account password, authentication credentials or answers to security questions for
  password reset to access or use USCIS's online electronic immigration system.
- · Share my email address, username, secure account password, online access code, or any other user identification or







U.S. Citizenship and Immigration Services password reset to access or use USCIS's online electronic immigration system.

- Share my email address, username, secure account password, online access code, or any other user identification or authentication credential used to access USCIS's online electronic immigration system with anyone else for their own use in the USCIS online electronic immigration system.
- · Authorize another person to log into, access, or use my USCIS online electronic immigration system account.
- Allow or permit another person or legal entity to electronically sign any application, petition, registration, or request for me and that
  I am required to personally, electronically sign any application, petition, registration, or request that I am submitting unless I am
  mentally incompetent, have a legally designated guardian or surrogate, or am a minor child under 14 years of age.
- Allow another person, attorney, accredited representative, company, legal entity, organization, or authorized agent acting on behalf
  of a company, legal entity, corporation, partnership, or other organized business, to setup or manage my online individual account,
  secure account password, authentication credentials or answers to security questions for password reset to access USCIS' online
  electronic immigration system on my behalf as an individual applicant, petitioner, registrant, requestor or technical contributor.
  Exceptions apply to a legal guardian, parent (if requestor is of minor age), or other agent expressly authorized and permitted to act
  on behalf of another individual by DHS or USCIS.
- Use my USCIS online electronic immigration system account or individual authentication credentials to file or electronically sign an
  application, petition, registration, or request for someone other than myself, confirm employment eligibility, submit or access
  technical programming interface data without permission, or file or electronically sign an application, petition, or request for more
  than one person, unless I am acting as that person's legal guardian, parent, or acting pursuant to a lawful grant of power of
  attorney on that person's behalf as recognized and authorized by DHS or USCIS.

2. Attorneys and Accredited Representatives Online Account Holders

If I am an attorney or accredited representative seeking to represent, representing, or submitting an application, petition, regustration, request, or appeal on behalf of an applicant, petitioner, beneficiary, or requester seeking an immigration benefit, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; receipt of FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, registration fees, immigrant fees, motion or appeal fees, filing requests for a fee waiver online, or any other service fee or benefit request I agree that:

- I cannot act or appear on behalf of an applicant, petitioner, requester, employer, or agent until after he or she has consented to my
  representation pursuant to 8 CFR 292.4 and has personally executed his or her signature on all required documentation.
- I will not file an application, petition, request, registration, or other submission in USCIS' online electronic immigration system until I
  notify USCIS of my appearance as an attorney or accredited representative on behalf of the applicant, petitioner, or requester I
  seek to represent, and this notice is appropriately submitted to DHS or USCIS in accordance with laws and regulations.
- I will not electronically sign an application, petition, request, or registration for an applicant, petitioner, registrant or requester in USCIS' online electronic immigration system. I acknowledge that it is the duty of my client to sign the application, petition, registration, or request under penalty of perjury, certifying that he or she understands the contents of the filing and supporting documents submitted with any filing.
- I will not allow different applicants, petitioners, registrants, or requesters to use or share the same online account or to be linked or granted access to a USCIS' online electronic immigration system account that is not theirs and associated to their individual unique authentication credentials.
- I will only use the authorized representative online account that I created to access and use USCIS' online electronic immigration system or obtain any information contained therein.
- I will not access USCIS's online electronic immigration system using an applicant's, petitioner's, registrant's, or requester's online
  account or perform any actions under cover of applicant's, petitioner's, registrant's, or requester's online account, including
  executing any required electronic signatures.

3. Legal Entities, Corporations, Partnerships, Companies, Organized Business, and Agents Acting on Behalf of Such Entities

If I am an authorized official or agent acting on behalf of a company, legal entity, corporation, partnership, or other organized business, including, but not limited to the preparation of applications, petitions, requests, registrations, or other submissions, or







- I may not file any application, petition, request, registration, or other submission with DHS or any component thereof, including USCIS, without the express consent of the applicant, petitioner, registrant, or requester.
- I must abide by all Federal, state, and local laws governing the authorized practice of law and prohibiting the unauthorized practice
  of law in the jurisdiction in which the company, legal entity, corporation, partnership, or other organized business or authorized
  agent acting on behalf of a company, legal entity, corporation, partnership, or other organized business, resides, has a physical
  presence, conducts business, or authorizes transactions involving any interactions with USCIS, DHS, or any component thereof.
- C. Protect Personally Identifiable Information (PII) (Applicable to All Users)
- I understand, for the purpose of accessing USCIS' online electronic immigration system, that I may be handling or uploading
  documents or data that contain PII, and I affirm that I will adhere to all privacy laws and rules governing the safeguarding and use of
  PII.
- I agree to safeguard PII information from accidental, unintentional, or unauthorized disclosure at any time and to any person not
  authorized to have access to such information.

D. Incident Reporting – (Applicable to All Users)

- I will cooperate willingly with DHS or USCIS on any investigation of any privacy, security, or cyber incidents and, if directed by DHS
  or USCIS, I will voluntarily relinquish all access to and use of USCIS online electronic immigration system during the period of
  investigation and/or law enforcement action in response to such incidents.
- If my online account has been compromised in any way. I will notify USCIS immediately, by either calling the Contact Center at 800-375-5283 or sending USCIS an electronic message as instructed on the uscis.gov website.

E. Penalties for Misuse - (Applicable to All Users)

- I understand that any violation of these Terms may result in immediate suspension or termination of my access to USCIS online electronic immigration system and may subject me to administrative or civil actions as allowed by law, or criminal.
- I agree that I may be held accountable for my actions or inactions that result in any DHS or USCIS computer security incident, privacy incident, or computer security violation. This includes the possibility of immediate suspension or termination of my access to USCIS online electronic immigration system, administrative or civil actions as allowed by law, or criminal prosecution.

IV. Termination of Access or Use of USCIS' Online electronic immigration System

- USCIS, in its sole discretion, may suspend or terminate account access to and use of USCIS online electronic immigration system immediately, without prior notice.
- USCIS also will suspend or terminate service if USCIS determines there has been a privacy or security breach, misuse of the system, or breach in the Terms by any user.
- USCIS reserves the right to reinstate or restore service to any specific user after USCIS has made a determination, in its discretion, that restoration or reinstatement of service is warranted.

V. Links to Other Web Sites

USCIS' online electronic immigration system may contain links to third party web sites or services that are not owned or controlled by







U.S. Citizenship and Immigration Services





U.S. Citizenship and Immigration Services



 USCIS reserves the right to reinstate or restore service to any specific user after USCIS has made a determination, in its discretion, that restoration or reinstatement of service is warranted.

V. Links to Other Web Sites

- USCIS' online electronic immigration system may contain links to third party web sites or services that are not owned or controlled by DHS or USCIS. These may include federal, state, and local government websites of the United States, and may also include websites owned and operated by private entities.
- USCIS has no control over, and assumes no responsibility for the content, privacy policies, or practices of any third party web sites or services. I acknowledge and agree that USCIS shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such web sites or services. DHS and USCIS strongly advise individuals who intend on accessing USCIS' online electronic immigration system and third party websites to read the terms and conditions and privacy policies of any third party web sites or services.

VI. Changes to Terms of Use

- · USCIS reserves the right, at its sole discretion, to modify or replace these Terms at any time.
- By continuing to access or use USCIS' online electronic immigration system after updated revisions become effective, I agree to be bound by the revised Terms.
- If I do not agree to the new Terms, I agree not to access USCIS' online electronic immigration system for any purpose including, but
  not limited to, creation of an online account, filing of an application, petition, registration, or request, paying a filing and/or biometric
  services fee, checking a case status online, requesting assistance with access, submitting technical configurations or programming
  interfaces, accessing specific end user data, or any technical issues associated with USCIS online electronic immigration system.

## VII. Acknowledgment

I acknowledge that I have read the **Terms** and understand and will comply with them. I agree to abide by the **Terms** and understand that if I do not accept the **Terms**, I am not eligible to access or use USCIS online electronic immigration system. I understand that any violations of these **Terms** and any criminal activity will result in immediate suspension and/or termination of my access to and use of USCIS online electronic immigration system and that I may be subject to administrative or civil action as allowed by law, or criminal prosecution.

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## Return to top

FOIA Requests myE-Verify myUSCIS

iyE-verity my







For existing users: Sign In page

To log in to an existing account, user enters email address + password

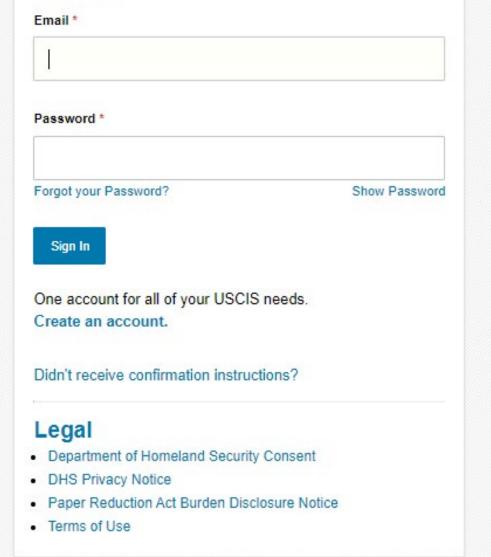


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# Sign In



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# **For existing users:** Verification Code page

User provides Two-Step Verification code (provided via email, SMS, or Authentication App)

User is logged-in and directed to originating SP or USCIS Online Account Access dashboard



U.S. Citizenship and Immigration Services Please enter your verification code to continue.

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# Enter your verification code

If you have lost access to your authentication device, enter your backup code instead, or <u>Contact</u> <u>Us</u>.

Secure verification code from your authentication app \*

Submit

# For new users:

Sign Up page (for new account creation)

User provides email address, entering it twice for confirmation

Email sent to the provided email address; user must click on the unique link provided to continue account creation



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## Sign Up

Your USCIS account is only for you. Do not create a shared account with family or friends. Individual accounts allow us to best serve you and protect your personal information.

You must provide your own email address below if you are the one who is filing a form online, submitting an online request, or tracking a case.

Email \*

### Email confirmation \*

Your email address is used to log in to your USCIS Account. All USCIS email communications will be sent to this address.



Already have an account? Sign In

## Legal

- Department of Homeland Security Consent
- DHS Privacy Notice
- Paper Reduction Act Burden Disclosure Notice
- Terms of Use



For new users: Terms of Use page

User scrolls down to read terms of use and clicks I Agree button

(See full text of TOU in slides 4-12)



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## Terms of Use - U.S. Citizenship and Immigration Services Online Electronic Immigration System

This document contains the Terms of Use ("Terms") for the U.S. Citizenship and Immigration Services (USCIS) online electronic immigration system accessed using established portals, such as myAccount access page, or its successor. You should read these Terms in their entirety and acknowledge that by creating an account or accessing or attempting to access systems and services available online through myAccount, or its successor, that you have read, understand, and agree to comply with these Terms in order to access and use any or all of these systems. The Terms apply to every individual and user, including attorneys and accredited representatives acting on behalf of a business, corporation, limited partnership, limited liability company, or other legal entity, and any employees of such entities, who accesses, uses, or creates an online account in USCIS' electronic immigration ovatom and information to abhallogy recourses



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services fee, checking a case status online, requesting assistance with access, submitting technical configurations or programming interfaces, accessing specific end user data, or any technical issues associated with USCIS online electronic immigration system.

## VII. Acknowledgment

By clicking "I agree", I acknowledge that I have read the Terms and understand and will comply with them. I agree to abide by the Terms and understand that if I do not accept the Terms, I am not eligible to access or use USCIS online electronic immigration system. I understand that any violations of these Terms and any criminal activity will result in immediate suspension and/or termination of my access to and use of USCIS online electronic immigration system and that I may be subject to administrative or civil action as allowed by law, or criminal prosecution.

I Agree

# For new users: Create password page

User creates a password, entering it twice for confirmation

Click Password Tips for additional information

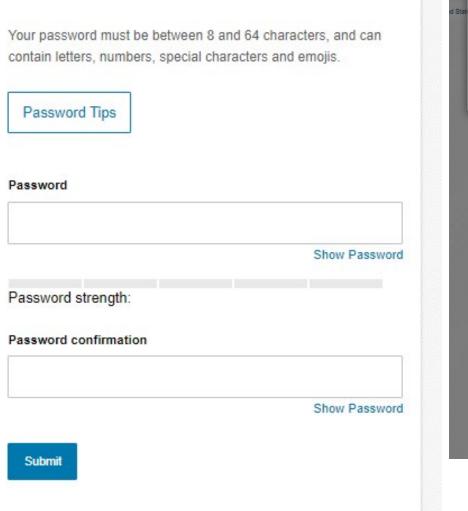
User clicks Submit to continue

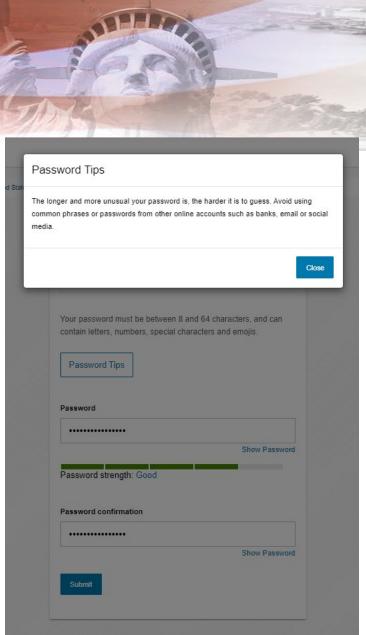


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# Create a Password





Your email address has been successfully confirmed.

## Two-Step Verification Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your verification code?

#### Use an Authentication App

Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.



SMS Text Message Receive a text message to your mobile device when signing in.

C Email Receive an Email when signing in.

You can use most Time-Based, One-Time Password (TOTP) applications for added security, which will ask you to enter a unique verification code generated by the selected application on your mobile device.

USCIS advises that you read the privacy policies of any application you use, especially if you share any personal information. USCIS is not responsible for the information collection practices of non-USCIS applications.

Submit



# For new users:

Two-Step Verification method selection page

User has choice to utilize one of three options to receive a verification code every time they log in



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# Authentication App option

Details available when user clicks "What is an authentication app?" button



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## Using an Authentication Application

Authentication apps generate security codes for signing into sites that require a high level of security. You can use these apps to get security codes even if you don't have an internet connection or mobile service.

If you choose to utilize this option for setting up a two-step verification on your account, you will need to download and install an authentication app on your device. You can use most Time-Based, One-Time Password (TOTP) apps.

Here are a few options to get you started:

Android options: <u>Authy, Google Authenticator</u>, <u>Microsoft Authenticator</u>.

iOS options: <u>Authy</u>, <u>Google Authenticator</u>, <u>Microsoft Authenticator</u>.

authentication app (such as Authy or Google Authenticator) on your mobile device.

Close

 SMS Text Message Receive a text message to your mobile device when signing in.

C Email Receive an Email when signing in.

You can use most Time-Based, One-Time Password (TOTP) applications for added security, which will ask you to enter a unique verification code generated by the selected application on your mobile device.

USCIS advises that you read the privacy policies of any application you use, especially if you share any personal information. USCIS is not responsible for the information collection practices of non-USCIS applications.



# Authentication App option

User scans QR code with mobile device camera using Authentication App as described in previous screen



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Your two-step verification method has been set.

# Enter your verification code

You requested to use an authentication app to generate a secure verification code to log into your USCIS account.

An authentication app is a mobile security application that generates secure verification codes. You can use any authentication app you prefer.

Scan this QR code with your app. If you can't use the QR code, enter this text code instead.



Please enter the secure verification code from your authentication application.

Need help?

Secure verification code from your authentication app  $^{\star}$ 



# Authentication App option, continued

Link to "enter this text code" instead shows alphanumeric key for manual entry if needed



U.S. Citizenship and Immigration Services App Authentication Manual Entry

Email: rachel6122b@mail.com Key: QOB5VPSIPMR4N7MGDQVPHSIC5JXT6NMU

Close

An authentication app is a mobile security application that generates secure verification codes. You can use any authentication app you prefer.

Scan this QR code with your app. If you can't use the QR code, <u>enter this text code</u> instead.



Please enter the secure verification code from your authentication application.

Need help?

Secure verification code from your authentication app \*

Submit

Cancel



# Authentication App option, continued

Link for "Need help?" expands to display help text

User enters code provided by app + clicks Submit



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Please enter the secure verification code from your authentication application.

### Need help?

What is a QR code?

A QR code stores URLs and other information in a series of black and white squares that are read by your smartphone camera.

If you see the "Password is invalid." message, please verify:

- You are using the 6-digit numeric verification code associated with your authentication app account.
- You enter the 6-digit numeric verification code exactly as shown.

If you had a previous QR code for this account, try deleting it, and rescan the QR code on top of this page using your authentication app. It is possible your app is not time synced correctly. Please refer to your app for troubleshooting tips.

Secure verification code from your authentication app  $^{\ast}$ 

Submit





# SMS Text Message option

# User must provide a mobile phone number if this option is selected



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Your email address has been successfully confirmed.

## Two-Step Verification Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your verification code?

Use an Authentication App Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.

What is an Authentication App?

SMS Text Message Receive a text message to your mobile device when signing in.

C Email Receive an Email when signing in.

If you select to receive text messaging notification to a U.S. mobile phone number listed in your account and accept these terms and conditions, you acknowledge that Standard Messaging Rates or other charges related to these notifications may apply.

#### Mobile Number





# SMS Text Message option, cont'd

User enters code sent via text + clicks Submit



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Your two-step verification method is selected. Please confirm that it works.

# Enter your verification code

A verification code has been sent to +1 (555) 555-5555. Please enter the code that you received. If you do not receive the code in 10 minutes, please request a new verification code.

If you are setting up a new phone number, try <u>entering it again</u>.

If you have lost access to +1 (555) 555-5555, enter your backup code instead, or <u>Contact Us</u>.

Secure verification code \*

Submit



# U.S. Citizenship and Immigration Services

verification code?

Your email address has been successfully confirmed.

**Two-Step Verification** 

Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your



# **Email option**

Use an Authentication App Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.

What is an Authentication App?

SMS Text Message

Receive a text message to your mobile device when signing in.

## 🔘 Email

Receive an Email when signing in.

Submit



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# Email option, cont'd

User enters code sent to email address + clicks Submit



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Your two-step verification method is selected. Please confirm that it works.

# Enter your verification code

A verification code has been sent to rachel6122b@mail.com. Please enter the code that you received. If you do not receive the code in 10 minutes, please request a new verification code.

If you have lost access to rachel6122b@mail.com, enter your backup code instead, or <u>Contact Us</u>.

Secure verification code \*

Submit

# For new users: Backup Code page

User is encouraged to save the provided backup code, which will allow them to access their account if they lose access to their two-step verification method



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## Two-Step Verification Backup Code

If you lose access to your authentication device (you get a new mobile device or change your phone number), you can use this backup code to login to your USCIS account. If you change and confirm a new two-step verification method preference, your old code will no longer work.

Please print or save a copy of this code, and store it somewhere safe so that you are not locked out of your account.

## Your backup code is: 76f4b8587f

Export As PDF

Proceed

# For new users:

Password Reset Answers

User provides responses to questions used to reset password



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## **Provide Password Reset Answers**

Set five security questions. You must remember the answers to these questions if you ever need to reset your password.

#### Question #1

What is the last name of your favorite childhood teacher?

Question #1 Response

#### Question #2

In what city/town did you meet your spouse?

### Question #2 Response

Question #3

What is the name of the company of your first paid job?

Question #3 Response

-

# For new users:

# Password Reset Answers, cont'd



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## Question #3

What is the name of the company of your first paid job?

Question #3 Response

Question #4

What was the first team sport you played?

### Question #4 Response

## Question #5

What is the first city you visited without your parents?

## Question #5 Response

Submit

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USCIS Online Account Access Dashboard

User only sees this page if they did NOT initiate signup/login from one of the three integrated SPs



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# Welcome to your USCIS Account

## Select what you want to do

Edit My Account Profile

Editing your profile includes making changes to your email, password, phone number, security questions, or the two-step verification method and backup code.

## Login to a USCIS Service

USCIS	Apply for immigration benefits, find tools and resources to assist in preparation for naturalization, and search for doctors in your local community.

FIRST



Confirm your records for employment eligibility, track E-Verify or Self-Check case status, and protect your identity by locking your Social Security Number (SSN).

Submit, manage and receive Freedom

of Information Act (FOIA) requests.

# Edit Account page

Accessible from Dashboard or from myUSCIS Account Settings section



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# **Edit Account**

Primary Email	rachel6122b@mail.com	& Edit
Recovery Email	None	🖋 Edit
Change Password	************	Sec.
Two-Step Verification	Primary Email	Sec. Edit
Mobile Phone	None	Sec. Edit
Password Reset Questions		Sec. Edit
Backup Code		View/Edit
Account Activity		👁 View
Done Editing My Account		Delete Your Account

# Change Your Email page

Accessible from the Edit Account page

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You must provide your own email address below if you are the one who is filing a form online, submitting an online request, or tracking a case.

Email \*

Current password *			
Update Email			







Edit Recovery Email page

Accessible from the Edit Account page

# **Edit Recovery Email**

You may provide an optional Recovery Email address, which can be used to reset your password if you lose access to your Primary Email account. It will not be used for any other communication from USCIS.

Submit				
Cancel				





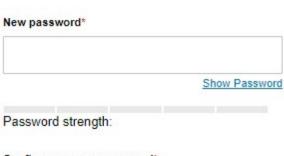
# Change Your Password page

Accessible from the Edit Account page



Your password must be between 8 and 64 characters, and can contain letters, numbers, special characters and emojis.

# Password Tips



Confirm your new password\*

Show Password

Current password\*

Change my password

Cancel



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# Two-Step Verification Method page

Accessible from the Edit Account page



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## Two-Step Verification Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your verification code?

#### Use an Authentication App Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.

What is an Authentication App?

SMS Text Message Receive a text message to your mobile device when signing in.

C Email Receive an Email when signing in.

You can use most Time-Based, One-Time Password (TOTP) applications for added security, which will ask you to enter a unique verification code generated by the selected application on your mobile device.

USCIS advises that you read the privacy policies of any application you use, especially if you share any personal information. USCIS is not responsible for the information collection practices of non-USCIS applications.



Cancel



# Mobile Phone page

# Accessible from the Edit Account page



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# **Mobile Phone**

If you have selected SMS as your two step verification method this phone will receive your verification code when you confirm it.

Mobile Number \*

If you select to receive text messaging notification to a U.S. mobile phone number listed in your account and accept these terms and conditions, you acknowledge that Standard Messaging Rates or other charges related to these notifications may apply.

USCIS advises that you read the privacy policies of any application you use, especially if you share any personal information. USCIS is not responsible for the information collection practices of non-USCIS applications.

## Submit

## Cancel



# Provide Password Reset Answers page

Accessible from the Edit Account page



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## **Provide Password Reset Answers**

Set five security questions. You must remember the answers to these questions if you ever need to reset your password.

#### Question #1

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#### Question #1 Response

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### Question #2

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In what city/town did you meet your spouse?

#### Question #2 Response

Question #3

What is the name of the company of your first paid job?

#### Question #3 Response

#### Question #4

a

What was the first team sport you played?

#### Question #4 Response

a

#### Question #5

What is the first city you visited without your parents?

#### Question #5 Response



а

Account Activity Page logs activities in the account, including logins, email changes, password changes, 2FA changes, etc.

Accessible from the Edit Account page

## **Account Activity**

If you see a device or event that you do not recognize, or you suspect someone else may have your password, please consider <u>changing your password</u>.

You have taken the following actions in your account in the last 30 days.

Date	Event(s)
June 2, 2022 at 11:02 AM	Successful login to myUSCIS
June 2, 2022 at 11:02 AM	Successful login to myUSCIS
June 2, 2022 at 11:01 AM	New account created

You have used the following devices to log in to your account.

Last Seen	Device	
June 2, 2022 at 11:03 AM	Chrome on Windows on IP 10.109.183.3	
Back		

