

## H-1B Registration Tool: Overview

### Fee Rule NPRM Changes: Edits Made

Heading	Sub-Heading	Body Text	Revised Body Text
H-1B Registration		<p>A U.S. employer or agent (prospective petitioner) who seeks to obtain H-1B nonimmigrant classification on behalf of an individual subject to the H-1B numerical allocations will need to submit a registration during a designated registration period, unless the registration requirement is suspended by USCIS.</p> <p>Prospective petitioners, or their attorneys or accredited representatives, may submit up to 250 registrations per submission.</p> <p>The annual initial registration period will last a minimum of 14 calendar days and will start at least 14 calendar days before the earliest date on which H-1B cap-subject petitions may be filed for a particular fiscal year.</p> <p>If a sufficient number of registrations projected as needed to reach the H-1B regular cap have not been received within the initial registration period, USCIS will notify all registrants who have properly registered that their registrations have been selected. USCIS will keep registration open past the initial registration period until USCIS has determined that it has received enough registrations projected as needed to meet the H-1B regular cap.</p> <p>After the end of the initial registration period, if USCIS has received more registrations than needed to meet the projected number of registrations to reach the regular cap, we will randomly select a sufficient number of registrations. A similar process will apply for those who may be eligible for the advanced degree exemption. A Form I-129, Petition for a Nonimmigrant Worker, may then be filed by the petitioner based on a selected registration to request classification of the beneficiary as an H-1B worker.</p>	
Before you start your registration	Eligibility	<p>A U.S. employer or agent may file H-1B cap petitions, and as such, will be required to submit an H-1B Registration to be eligible to file the H-1B cap petition.</p> <p>U.S. Employers: Person or entity in U.S. that: Engages a person to work in the U.S.; Has an employer-employee relationship with the beneficiary; and Has an EIN.</p> <p>Agents: A U.S. individual or company in business as an agent may file an H-1-B Registration for workers who are traditionally self-employed or workers who use agents to arrange short-term employment on their behalf with numerous employers, and in cases where a foreign employer authorizes the agent to act on its behalf.</p>	
	Duplicates	<p>A registrant (prospective petitioner) may only submit one registration per beneficiary in any fiscal year. If a registrant submits more than one registration per beneficiary in the same fiscal year, all registrations filed by that registrant related to the beneficiary for the fiscal year will be considered invalid.</p>	
	Fee	<p>Fee: \$10 per registration</p> <p>We will send you to Pay.gov, our safe, secure payment website, to make your payment and submit your registration(s) online. If your current document is incorrect due to a typographical or clerical error caused by USCIS, there is no fee.</p> <p>Important Payment Requirements</p> <p>When paying with check please be sure to enter the bank routing number and bank account number accurately. While the status of the registration in the system will indicate "submitted" following completion of the pay.gov payment process, the submission will only be valid once payment clears. If your checking information is not accurate your payment will be declined when presented to your financial institution. If your payment is declined your H1B registration will be cancelled.</p> <p>If payment is completed with a credit card or debit card the status of the registration in the system will indicate "submitted" following completion of the pay.gov payment process. The submission, however, will only be valid once processing of the payment is completed. If the payment is later declined or disputed, the registration will be invalidated.</p> <p>Money orders, certified bank checks and non-reloadable debit cards cannot be used as a form of payment in the Pay.gov system.</p> <p>If you use a business checking account to make your payment please ensure that your institution does not restrict or block ACH Payments for this service. If your business checking account is restricted your payment will be declined. Your registration will be invalidated.</p> <p>Refund Policy</p> <p>By completing this transaction, you agree that you have paid for a government service and that the filing fee, biometric services fee and all related financial transactions are final and not refundable, regardless of an action USCIS takes on an application, petition or request, or how long USCIS takes to reach a decision. You must submit all fees in the exact amounts.</p> <p>USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service. You further agree that the filing fee, biometric fee, and any other paid costs related to this financial transaction are final and not refundable. Please refer to the instructions for the form(s) you are filing for additional information or you may call the USCIS Contact Center at 800-375-5283. For TTY (deaf or hard of hearing) 800-767-1833.</p>	<p>We will automatically calculate the cost for you before you submit your application. See Form G</p> <p>We will send you to Pay.gov, our safe, secure payment website, to make your payment and submit your registration(s) online. If your current document is incorrect due to a typographical or clerical error caused by USCIS, there is no fee.</p> <p>Important Payment Requirements</p> <p>When paying with check please be sure to enter the bank routing number and bank account number accurately. While the status of the registration in the system will indicate "submitted" following completion of the pay.gov payment process, the submission will only be valid once payment clears. If your checking information is not accurate your payment will be declined when presented to your financial institution. If your payment is declined your H1B registration will be cancelled.</p> <p>If payment is completed with a credit card or debit card the status of the registration in the system will indicate "submitted" following completion of the pay.gov payment process. The submission, however, will only be valid once processing of the payment is completed. If the payment is later declined or disputed, the registration will be invalidated.</p> <p>Money orders, certified bank checks and non-reloadable debit cards cannot be used as a form of payment in the Pay.gov system.</p> <p>If you use a business checking account to make your payment please ensure that your institution does not restrict or block ACH Payments for this service. If your business checking account is restricted your payment will be declined. Your registration will be invalidated.</p> <p>Refund Policy</p> <p>By completing this transaction, you agree that you have paid for a government service and that the filing fee, biometric services fee and all related financial transactions are final and not refundable, regardless of an action USCIS takes on an application, petition or request, or how long USCIS takes to reach a decision. You must submit all fees in the exact amounts.</p> <p>USCIS does not refund fees, regardless of any action we take on your application, petition, or request. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service. You further agree that the filing fee, biometric fee, and any other paid costs related to this financial transaction are final and not refundable. Please refer to the instructions for the form(s) you are filing for additional information or you may call the USCIS Contact Center at 800-375-5283. For TTY (deaf or hard of hearing) 800-767-1833.</p>
Completing your registration online	We will automatically save your responses	<p>We will automatically save your information when you select next to go to a new page or navigate to another section of the registration system. We will save your draft information until the registration period closes.</p>	
	How to continue filling out your registration	<p>After you start your registration(s), you can exit and sign in to your account again to continue where you left off.</p>	
	DHS Privacy Notice	<p>AUTHORITIES: The information requested on this form is collected under the Immigration and Nationality Act sections 101(a)(15)(H)(i)(b) and 214(a), (c)(1), (g); 8 U.S. Code 1101(a)(15)(H)(i)(b) and 1184(a), (c)(1), and (g); and the regulatory authority under 8 Code of Federal Regulations 214.2(h).</p> <p>PURPOSE: The primary purpose for providing the requested information on this form is to register prospective beneficiaries for the annual H-1B cap selection process. DHS uses the provided information to select a projected number of registrations needed to generate a sufficient number of H-1B cap petitions to reach the annual H-1B numerical limitations, including the advanced degree exemption, and associate selected registrations with subsequently filed H-1B cap petitions. Unless the registration requirement is suspended, a prospective petitioner must have a selected registration to be eligible to file an H-1B cap petition for the named beneficiary.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may preclude you from filing an H-1B cap petition on the named beneficiary's behalf.</p>	

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ROUTINE USES: DHS may share the information you provide on this form and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS-USCIS-007 Benefits Information System] and the published privacy impact assessments [DHS/USCIS/PIA-034(a) H-1B Registration Final Rule] which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

#### Paperwork Reduction Act

An agency may not conduct or sponsor information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, gathering the required information, completing the application, preparing statements, and submitting the application electronically. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

U.S. Citizenship and Immigration Services  
Office of Policy and Strategy, Regulatory Coordination Division  
5900 Capital Gateway Drive, Mail Stop #2140  
Camp Springs, MD 20588-0009

Do not mail your completed H-1B registration to this address.

OMB No. 1615-0144  
Expires: 7/31/2022