

Estimated burden hours and costs

Preparing/submitting grant applications	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (\$27.94 per hour)	ROCIS wage/ROCIS hours per 1 response
Program Information Form	360	0.25	90	\$2,514.60	6.985
TOTALS	360		90	\$2,514.60	
Ave. time per response - TOTALS		0.25			6.985

Employment and Wages, 2016

https://www.bls.gov/oes/current/oes_nat.htm

Librarian	\$29.77
Museum Curator	\$26.11
Average	\$27.94

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)	# of responses
Program Information Form	0.25	0	360

Hour burden to IMLS	Average salary	\$ burden to IMLS
90	45.07	\$4,056.30

Application forms	Number of Responses (FY2020) Estimate	Number of Respondents for Small Entity Estimate
IMLS CARES Act Program Information Form	360	135
totals	360	135

Percentage of Respondents Reporting Electronically	Programs that use the form	Percentage of small entities
300		0.375