

IMLS American Rescue Plan Grant Program

3137-XXXX

<i>Application and reporting process</i>	No. of respondents	Frequency	Total Annual hour burden	How estimated	Total Cost
Applicants preparing and submitting grant applications	2,400	one time	24,300	Time required to plan and write grant application, including forms	\$731,430.00



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Estimated Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (\$0.10 per hour) ¹	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
IMLS American Rescue Plan Grant Program NOFO	1200	20	24,000	\$722,400.00	2021		\$602.00
IMLS American Rescue Plan Grant Program - Program Information Form	1200	0.25	300	\$9,030.00	2021		\$7.5250
TOTALS	2,400	20.25	24,300	\$731,430.00			
Ave. time per response		10.125				24,300	\$609.53

Note: ¹ Based on current mean average hourly wage for librarians and museum curators, BLS Occupational Employment and Wages

Librarian	\$30.56
Museum Curator	\$29.64
Average	\$30.10

https://www.bls.gov/oes/current/oes_nat.htm

Application	20
Program Information Form	0.25
Supplementary Information Form	0.25 not included in the burden estimate
Budget form	3 not included in the burden estimate
Total	23.5

Application forms	Number of Responses (FY2021) Estimate	Number of Respondents for Small Entity Estimate
IMLS American Rescue Plan Grant Program	1200	360
IMLS American Rescue Plan Grant Program - Program Information Form	1200	360
totals	2400	720

Percentage of Respondents Reporting Electronically	Percentage of small entities
1200	0.3
1200	0.3
2400	

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
IMLS American Rescue Plan Grant Program	1.25	0
IMLS American Rescue Plan Grant Program - Program Information Form	0.25	0

1.5

* Average salary of IMLS employees 2021

Estimated # of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
1200	1500	\$43.59	\$65,385.00
1200	300	\$43.59	\$13,077.00
1200	1800		\$78,462.00 totals