

Partner Organization Interview Protocol

To be read aloud: Thank you for taking the time to complete this interview. The purpose of this information collection is to help the federal program team understand diaper need in communities across the country. This is a voluntary collection of information. It should take you about 45 minutes to complete this interview. Your responses will be kept private. The information collected will be shared with both federal program staff and a research team, but your responses will be anonymous. With your permission, we will record this interview today. Do you consent to recording?

Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0531 and the expiration date is 09/30/2025. Thank you for taking the time to talk with us today.

Interview Questions for all Partner Organizations

1. Before you were awarded the DDRP funding, how many children in diapers did you typically serve each month?
2. How did you hear about the Diaper Distribution Demonstration and Research Pilot?
3. What made you want to participate in the pilot program?
4. Tell us about the DDRP application process. What went smoothly and what was challenging?

Interview Questions for Community Action Agencies

1. Describe your diaper procurement and distribution strategy.
 - a. Who do you purchase diapers from?
 - b. How do you determine the quantity of each size you purchase?
 - c. How do you account for the changing sizes of children as they grow in your purchasing?
 - d. How much do you pay for diapers?
 - e. How do your clients receive their diapers?
 - f. How often do your clients receive diapers?
 - g. How many diapers do they receive per visit?
2. What support services, other than the diaper program, do you provide for your clients?
 - a. Employment Services
 - b. Education and Cognitive Development Services
 - c. Income and Asset Building Services

PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to help the federal program team understand diaper need in communities across the country. Public reporting burden for this collection of information is estimated to average 15 minutes per respondent, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a voluntary collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0531 and the expiration date is 09/30/2025. If you have any comments on this collection of information, please contact Thom Campbell at thom.campbell@acf.hhs.gov.

- d. Housing Services
 - e. Health and Social/Behavioral Development Services
 - f. Civic Engagement and Community Involvement Services
3. Can you briefly describe your plan for connecting diaper program participants with wrap-around services? i.e., targeting needs, referring to other programs/agencies, assignment to internal case management, etc.
 4. Can you describe how your diaper program has impacted each of the following:
 - a. Connecting families with our diaper program helps us build trust with clients
 - b. Our diaper program helps bring new clients into our organization
 - c. Our diaper program helps us cultivate longer lasting relationships with existing clients
 - d. Our diaper program helps us increase participation in other programs we offer

Interview Questions for Social Service Agencies

1. Describe your diaper procurement and distribution strategy.
 - a. Who do you purchase diapers from?
 - b. How do you determine the quantity of each size you purchase?
 - c. How do you account for the changing sizes of children as they grow in your purchasing?
 - d. How much do you pay for diapers?
 - e. How do your clients receive their diapers?
 - f. How often do your clients receive diapers?
 - g. How many diapers do they receive per visit?
2. What support services, other than the diaper program, do you provide for your clients?
 - a. Employment Services
 - b. Education and Cognitive Development Services
 - c. Income and Asset Building Services
 - d. Housing Services
 - e. Health and Social/Behavioral Development Services
 - f. Civic Engagement and Community Involvement Services
3. Can you briefly describe your plan for connecting diaper program participants with wrap-around services? i.e., targeting needs, referring to other programs/agencies, assignment to internal case management, etc.
4. Can you describe how your diaper program has impacted each of the following:

- a. Connecting families with our diaper program helps us build trust with clients
- b. Our diaper program helps bring new clients into our organization
- c. Our diaper program helps us cultivate longer lasting relationships with existing clients
- d. Our diaper program helps us increase participation in other programs we offer

Interview Questions for Diaper Banks

1. Describe your diaper procurement and distribution strategy
 - a. How do you determine the quantity of each size you purchase?
 - b. How do your clients receive their diapers?
 - c. How do you account for the changing sizes of children in your diaper ordering?
 - d. How often do your clients receive diapers?
 - e. How many diapers do they receive per visit?
2. How many organizations do you currently supply diapers for and what type of organizations are they?
3. How has this funding for diapers impacted your current diaper distribution? Did you gain new partners, strengthen/expand existing partners, or both? Please explain.
4. Can you describe how your diaper program has impacted each of the following:
 - a. Connecting families with our diaper program helps us build trust with clients
 - b. Our diaper program helps bring new clients into our organization
 - c. Our diaper program helps us cultivate longer lasting relationships with existing clients
 - d. Our diaper program helps us increase participation in other programs we offer