

1)

2)

3)

4)

5)

6)

1.

2.

3.

4.

5.

6.

## **Instructions for Completing Excel Template**

Overwrite the sample data in each tab and populate the applicable tab for:

- Notifying PBGC of transfer to Financial Institution: Schedule A; or
- Transferring Funds to PBGC: Schedule B

If both schedules aren't required, delete the non-applicable Schedule tab from the spreadsheet.

Enter your applicable case number in the heading of the applicable tab.

Use the appropriate schedule as a guide while filling out this spreadsheet.

When the instructions on the schedule direct to leave an item number or part of the so blank, please leave the appropriate field(s) blank on this spreadsheet.

Save your spreadsheet as "Form 200 Excel Attachment\_12345600" where "12345600" applicable case number of your plan.

## If you have any questions on what you should populate in any field, please see the appropriate item number on the schedule and research the applicable section of the MP-200 Instructions.

Review the Form MP-200 instructions before entering data.

Overwrite the sample data shown with the data that needs to be reported.

Delete the non-applicable tab from the spreadsheet (i.e., Transferring Plans delete the Schedule A tab; Notifying Plans delete Schedule B tab.

Enter the PBGC case number assgined to your plan in the heading of the applicable tab.

Save your spreadsheet as "Form 200 Excel Attachment\_12345600" where "12345600" is the applicable case number of your p Feel free to add a row at the bottom totalling amounts, counting participants, etc., but please insert a blank row between the data and any "total" row you want to add.

## ns may be left blank

Missing distributee's name				Date of birth	Social security number (enter w-o dashes)	
	Last	First	Middle			Street
	3a(1)	3a(1)	3a(1)	3a(2)	3a(3)	3b(1)
	White	Betty	E	5/5/1955	111111111	123 Robin Hwy Ave
	Yellow	Joseph	F	6/6/1965	222222222	123 Blackbird Rd
	Black	Polly	G	7/7/1970	333333333	123 Eagle St

Last-known address			Account i	Amended Filing	
City	State	Zip	Account number	Account balance transferred	Code
3b(2)	3b(3)	3b(4)	3c(1)	3c(2)	4
City1	DE	42345	1111111111	\$25,000.00	
City2	WV	52345	2222222222	\$10,000.00	
City3	DE	62345	3333333333	\$2,500.00	



## Schedule B individual data - Attachment to Form MP-200

See instructions for detailed information about data to be entered, including information about which items may be left blank

Case Number 12345600

				Part II - Ir	ndividual Informa	ation								
	Missing distributee's name	9	Date of birth	Social security number (enter w-o dashes)		Last-known address								
Last	First	Middle			Street	City	State	Zip						
2a	2a	2a	2b	2c	2d(1)	2d(2)	2d(3)	2d(4)						
	White James	E	5/5/1955	5 11111111	123 Robin Hwy Ave	City1	DE	42345						
Y	ellow Joe	F	6/6/1965	222222222	123 Blackbird Rd	City2	WV	52345						
	Black Polly	G	7/7/1970	) 333333333	123 Eagle St	City3	DE	62345						

		Part III - Transfer Amount							
Other name(s) ever used	Type of distributee								
	P if Participant B if Beneficiary	Pre Tax Contributions	Qualified Roth transfers	Non-qualified Roth transfers	Other	Total	Non U.S. Source Income	Non-qualified Roth transfer	Valid Beneficiary Election Form?
							(Yes or No)	Date of 1st Roth Contribution	
2e	2f	3	4a	4b	4c	5	6	7	8a
	Р	\$2,000.00	\$0.00	\$5,000.00	\$0.00	\$7,000.00		•	YES
	Р	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00			NO
	В	\$0.00	\$25,000.00	\$0.00	\$3,500.00	\$28,500.00			

Part IV - Miscellaneous Information									
Beneficiary information	SSN	Relationship	Post-Tax Contributions (YES or NO)	Amended Filing Code					
	enter w-o dashes								
8b	8c	8d		9					
Jane White	999999999	Spouse	YES						
			NO						
			NO						