

## **Attachment T. Year 4 Accreditation Survey (Survey 4) Reminder Emails** **Reminders #1 and #2**

Dear Health Department Director,

As a reminder, NORC at the University of Chicago is asking recently accredited health departments to participate in a short survey. NORC is conducting this survey on behalf of the Centers for Disease Control and Prevention (CDC), to assess the benefits and outcomes of the national public health accreditation program. The original email inviting you to participate was sent on **DATE** (below). Your participation will help us to better understand your intent to apply for reaccreditation and the benefits, outcomes, and effects of the national accreditation program.

**The survey is available in an electronic format: [LINK](#)**

Please follow the instructions on the screen to complete the survey online. The survey will be available until **DATE**, so we request that you complete the survey at your earliest convenience.

Thank you in advance for your participation.

Regards,  
[Name]

Dear Accreditation Coordinator,

As a reminder, NORC at the University of Chicago is asking accredited health departments who are approximately one year away from submitting a reaccreditation application to participate in a short survey. NORC is conducting this survey on behalf of the Centers for Disease Control and Prevention (CDC), to assess the benefits and outcomes of the national public health accreditation program. The original email inviting your health department to participate was sent on **DATE** (below).

We are writing to inform you that we have sent a reminder email to the director of your health department, requesting that they complete the survey. The email includes a link that provides them access to the online survey, which will be available until **DATE**. Your health department's participation in the survey is crucial to helping us to understand your health department's intent to apply for reaccreditation and the benefits, outcomes, and effects of the national accreditation program.

Regards,  
[Name]

### **Final Reminders**

Dear Health Department Director,

As a final reminder, NORC at the University of Chicago is asking recently accredited health departments to participate in a short survey. NORC is conducting this survey on behalf of the Centers for Disease Control and Prevention (CDC), to assess the benefits and outcomes of the national public health accreditation program. The original email inviting you to participate was sent on **DATE** (below). Your participation will help us to better understand your intent to apply for reaccreditation and the benefits, outcomes, and effects of the national accreditation program.

**The survey is available in an electronic format: [LINK](#)**

Please follow the instructions on the screen to complete the survey online. The survey will be available until **DATE**, so we request that you complete the survey at your earliest convenience.

Thank you in advance for your participation.

Regards,  
[Name]

Dear Accreditation Coordinator,

As a final reminder, NORC at the University of Chicago is asking accredited health departments who are approximately one year away from submitting a reaccreditation application to participate in a short survey. NORC is conducting this survey on behalf of the Centers for Disease Control and Prevention (CDC), to assess the benefits and outcomes of the national accreditation program. The original email inviting your health department to participate was sent on **DATE** (below).

**The survey is available in an electronic format: [LINK](#)**

We are writing to inform you that we have sent a reminder email to the director of your health department, requesting that they complete the survey. The survey will be available until **DATE**. Your health department's participation in the survey is crucial to helping us to understand your health department's intent to apply for reaccreditation and the benefits, outcomes, and effects of the national accreditation program.

Regards,  
[Name]