

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0642 Expiration Date: 03/31/2026)

TITLE OF INFORMATION COLLECTION: The 11th Annual Symposium on Global Cancer Research (NCI)

PURPOSE:

The 11th Annual Symposium on Global Cancer Research will be held virtually from April 5, 2023 – April 6, 2023, as a satellite meeting to the 14th Annual Consortium of Universities for Global Health (CUGH) Global Health Conference. The Symposium is organized through a collaboration with the US National Cancer Institute Center for Global Health; CUGH; the American Society of Clinical Oncology (ASCO); the American Association for Cancer Research (AACR); the African Organisation for Research and Training in Cancer (AORTIC); the American Society of Preventive Oncology (ASPO); and Red de Institutos e Instituciones Nacionales de Cáncer – Sociedad Latino Americana y del Caribe De Oncología Médica (RINC-SLACOM). The objectives of this virtual Symposium are to (1) provide a venue for the global oncology research community to exchange information and identify potential areas for collaboration; (2) develop strategic priorities for advancing the field of global oncology; (3) share initiatives that are reducing the burden of cancer in low resource settings; and (4) create opportunities for researchers and program implementers from low resource settings to present their work.

The purpose of this survey is to seek input on whether the Symposium’s core objectives and ideas were achieved. Findings from this survey will be used to inform future symposia.

DESCRIPTION OF RESPONDENTS:

NIH Scientists, NIH-funded Researchers, PIs, NCI Designated Cancer Centers, academic institutions, students, and researchers from low- and middle-income countries.

TYPE OF COLLECTION: (Check one)

- | | |
|--|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Surveys |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

FREQUENCY OF REPORTING: (Check one)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Once | <input type="checkbox"/> Quarterly |
| <input type="checkbox"/> Monthly | <input type="checkbox"/> On Occasion |
| <input checked="" type="checkbox"/> Annually | <input type="checkbox"/> Other _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is a low burden for respondents and a low cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Mishka Cira

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records subject to the Privacy Act of 1974?
 Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, a token of appreciation) provided to participants? Yes No

Amount: _____

The explanation for incentive: (include the number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals (Survey)	100	1	5/60	8
Totals		100		8

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	8	\$49.44	\$ 395.52
Total			\$ 395.52

*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2021/May/oes_nat.htm#19-1040.

FEDERAL COST: The estimated annual cost to the Federal government is **\$634.75**

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Lead	13/5	\$126,949	5%		\$634.75
Contractor Cost					\$0
Travel					\$0
Other Cost (Venue, AV)					\$0
Total					\$634.75

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/23Tables/html/DCB.aspx>

If you are conducting a focus group or survey or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

Do you have a customer list or something similar that defines the universe of potential respondents, and do you have a sampling plan for selecting from this universe? Yes No

If yes, please describe both below (or attach the sampling plan). If the answer is no, please tell how you plan to identify your potential group of respondents and how you will select them.

For surveys: The customer satisfaction surveys will be sent to only those registered for the meetings. The link will be shared at the closing of each day of the Symposium. Registered attendees will receive an email with a link to complete the survey following the meeting.

Administration of the Instrument

How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Survey Form

Chart Abstraction

Other, Explain

Will interviewers, facilitators, or research coordinators be used? Yes No

Please ensure all instruments, instructions, and scripts are submitted with the request.