

Request for Approval under the “Generic Clearance for NIH Citizen Science and Crowdsourcing Projects”

(OMB#: 0925-0766 Exp., date: 04/2023)

TITLE OF INFORMATION COLLECTION: The National Institute of Neurological Disorders and Stroke (NINDS) Landis Award for Outstanding Mentorship - Nominations

PURPOSE:

The purpose of this information collection is to collect nominations from current or former research trainees of NINDS-supported investigators for the NINDS Landis Award for Outstanding Mentorship, and to collect additional information from eligible nominees. This program leverages the direct experience of current and former trainees and empowers them to participate in NINDS support and recognition for outstanding research mentorship.

NINDS solicits nominations for the Landis award once each year. The online nomination form will collect information about the nominators, including their name, current position, institution, the nominee’s name and their relationship to the nominee, as well as a description of why the nominee is an exceptional mentor. The collected information will be used by NINDS to select eligible nominees for the mentorship award. NINDS will then send an email request for additional information from eligible nominees who wish to be considered for the award. The additional information includes a statement of the nominee’s mentoring approach and philosophy, a CV, a list of current and former trainees and descriptions of their accomplishments, and letters of recommendation. This additional information will help NINDS make award recommendations to the National Advisory Neurological Disorders and Stroke (NANDS) Council and select final awardees.

DESCRIPTION OF RESPONDENTS:

1) “Nominators” – Respondents to the nomination form are researchers who have or have had mentors who are supported by NINDS research grants. They are undergraduate students, post-bacs, graduate students, post-doc researchers, or early-stage investigators in neuroscience research. 2) “Nominees” – Respondents to the email request for additional supporting information are a small pool of eligible nominees who have been nominated for the mentorship award by two or more former or current trainees. These respondents are tenure-track or equivalent faculty members supported by an active NINDS grant.

TYPE OF COLLECTION: (Check one)

- | | |
|--|---|
| <input type="checkbox"/> Data Catalogue | <input type="checkbox"/> Repository of Tools and Best Practices |
| <input type="checkbox"/> Recommendations of scientific reviewers | <input type="checkbox"/> Resources |
| <input checked="" type="checkbox"/> Call for Nominations | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

4. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
5. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Cara Long Ph.D., Health Science Policy Analyst, NINDS OSPP

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals/ "nominators"	200	1	15/60	50
Individuals who are "nominees"	50	1	45/60	38
Totals		250		88

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	88	\$ 43.27	\$ 3,808
Totals			\$ 3,808

*Hourly wage rate, 19-1029 Biologic Scientist (<http://www.bls.gov/oes/current/oes191029.htm>)

FEDERAL COST: The estimated annual cost to the Federal government is \$7,690

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
NINDS Training Office staff	GS-15/Step 10	\$176,300	1%		\$1,763
NINDS ONCE staff	GS-14/Step 3	\$134,649	1%		\$1,346
NINDS Training Office staff	GS-12/Step 3	\$95,824	1%		\$958
NINDS Program Director	GS-15/Step 1	\$148,484	0.75%		\$1,113
NINDS Program Director	GS-14/Step 5	\$143,064	0.75%		\$1,073
NINDS Program Director	GS-14/Step 5	\$143,064	0.75%		\$1,073
Contractor Cost					
Web management team		\$36,400	1%		\$364
Travel					
Other Cost					
Total					\$7,690

*Salary is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2022/general-schedule/>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

*If the answer is yes, please provide a description of both below (or attach the sampling plan)?
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?*

Respondents to the nomination form are undergraduate students, post-bacs, graduate students, post-doc researchers, or early-stage investigators in neuroscience research who currently are working or used to work for the nominee. The call for nominations for the NINDS Landis Award for Outstanding Mentorship will be widely advertised to the neuroscience research community and published as a notice. NINDS will also send an email out to a list of trainees supported by NINDS research training grants, as well as the contact PIs for active NINDS institutional training grants to advertise the NINDS Landis Award and invite them to nominate exceptional mentors. NINDS will then identify eligible nominees who have been nominated for the mentorship award by two or more former or current trainees and ask them to submit additional information via email. The respondents to the email are tenure-track or equivalent faculty members who have been nominated more than once, and are supported by an active

NINDS R01, R35, U01, U54, P01, DP1, or DP2 research grant with at least one year left on the grant at the time of award.

We will not sample the respondent population. Instead, only those who wish to nominate mentors will fill out the nomination form, and only nominees who are nominated twice or more will have the choice to submit additional information via email. For each annual call for nominations, we estimate that about 200 nominators will respond, and we estimate that about 50 eligible nominees will submit additional information.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.