

**Draft Email to potential survey respondents:**

Dear IRP Colleagues,

In 2022-2023, the Division of Intramural Research Programs (IRP) of the National Institute of Mental Health (NIMH) will be developing a strategic plan and vision for the next five years. In launching this process, we would like to collect input from IRP staff, trainees, and contractors. Please complete this survey by [DATE].

With this brief, anonymous survey, we wish to collect your feedback about the NIMH IRP and its scientific research goals. If you prefer, you may also send comments directly to the Office of the Scientific Director ([Jennifer.Mehren@nih.gov](mailto:Jennifer.Mehren@nih.gov)), with the subject line, "IRP Strategic Planning Feedback." A summary of all feedback will be shared with NIMH Staff, the NIMH Board of Scientific Counselors (BSC), and others involved in the strategic planning process.

As individuals working in the IRP, we value your perspective. We hope you will take the time to complete this survey and thereby help shape the future of the NIMH IRP.

Best Regards,

Susan G. Amara, Ph.D.  
Scientific Director, NIMH