# Email to SF Representatives

Dear SMART Sponsoring Facility Representative:

The Institute for Defense Analyses (IDA) has been asked by the Office of the Under Secretary of Defense for Research and Engineering (OUSD(R&E)) to conduct an evaluation of the Science, Mathematics, and Research for Transformation (SMART) Scholarship-for-Service Program. Your participation in this study is very important and will inform decisions about future policies related to the SMART Program.

This survey contains a series of questions about your experiences with the SMART Program. The survey should take about 15 minutes.

Sections of the survey include:

* Program Goals
* Outreach and Recruitment
* Scholar Selection Process
* Site Visit/Orientation
* Mentoring and Professional Development of Scholars
* Scholar Hiring and Clearance Process
* Satisfaction with Scholar’s Work
* Scholar Retention
* Other Peer Programs and Awards

Your participation in this survey is completely voluntary. Individual answers will not be made public and the information you provide will only be used in aggregate form and not attributed directly to you. If you have any questions or concerns about the survey, please contact the SMART Program Office: Ms. Corinne Beach (corinne.beach.civ@us.navy.mil) and Dr. Coit Hendley (coit.t.hendley.civ@us.navy.mil).

If you are open to helping us meet this goal, please complete the questionnaire at [URL to static survey link] within the next two weeks by [month/date, 2023].  It is best viewed in a browser, though may also be taken on a mobile device.

Please note that all questions are optional, so you may skip any question you do not wish to answer.  Lastly, per recommendation from the Office of Management and Budget and so that we may keep this survey anonymous, please do not include personally identifiable information such as people’s name, birthdate, address or any information that could identify you or others in any of your written answers.

Thank you, in advance, for your time!