

Department of the Treasury
Information Collection Request – Supporting Statement

Local Assistance and Tribal Consistency Fund
OMB No. 1505-0276

Part A. Justification

1. Circumstances necessitating the collection of information

Section 605 of the Social Security Act, as added by section 9901 of the American Rescue Plan Act of 2021, established the Local Assistance and Tribal Consistency Fund (the “LATCF”), which appropriates \$2 billion in total funding across fiscal years 2022 and 2023 to Treasury to make payments to eligible revenue sharing counties and eligible Tribal governments (collectively, “eligible governments”). Specifically, for each of fiscal years 2022 and 2023, Treasury shall reserve \$250 million of the total amount appropriated to allocate and pay to eligible Tribal governments and \$750 million of the total amount appropriated to allocate and pay to eligible revenue sharing counties.

Section 103 of Division LL of the Consolidated Appropriations Act, 2023 amended the LATCF program and made additional funding available to provide payments to eligible revenue sharing consolidated governments across fiscal years 2023 and 2024.

This Supporting Statement has been updated to add the newly eligible revenue sharing consolidated governments and address the extension of Treasury’s current approved collection of information, as outlined below.

Records Retention and Access Requirement (for Eligible Tribal Governments, Eligible Revenue Sharing Counties, and Eligible Revenue Sharing Consolidated Governments)

The award terms and conditions will require all eligible governments to maintain records regarding the award and permit Treasury and oversight bodies access to such records.

Recipient Payment Information Form (for Eligible Tribal Governments, Eligible Revenue Sharing Counties, and Eligible Revenue Sharing Consolidated Governments)

In order to assist Treasury in making proper payments, all eligible Tribal governments, eligible revenue sharing counties, and eligible revenue sharing consolidated governments must supply basic bank routing and account information. Treasury expects this information to be readily available to officials or employees completing the form.

Certification Regarding Economic Conditions (for Eligible Tribal Governments)

In order to verify that Tribal governments have a need for this funding in line with the statutory requirement to take into account economic conditions of each eligible Tribal government in

Tribal allocations, all eligible Tribal governments will be required to provide a certification regarding economic conditions.

Annual Obligation and Expenditure Report (for Eligible Tribal Governments, Eligible Revenue Sharing Counties, and Eligible Revenue Sharing Consolidated Governments)

The award terms and conditions will require that all eligible governments submit an annual obligation and expenditure report to Treasury, as further outlined in the Reporting Guidance for the Local Assistance and Tribal Consistency Fund (LATCF). The first annual obligations and expenditure report will be due March 31, 2023.

2. Use of the data

The information reported in these forms will assist Treasury in allocating payment amounts, making proper payments to eligible governments, and monitoring compliance with statutory requirements and program guidance.

3. Use of information technology

Treasury will manage the payment submission and any requests for records with the use of existing and widely available technology such as e-mail. When requesting bank routing information or other sensitive information, Treasury will provide governments with additional submission guidance to maintain privacy and security. If governments are not able submit sensitive information electronically, Treasury may provide alternative submission options, such as fax or mail.

4. Efforts to identify duplication

The initial information collections were under new statutory mandates, but Treasury has ongoing needs for some of this information to effectively administer the program. The collection of information is tailored to leverage data that already exists and require only additional data that is necessary for allocating payment amounts, making payments to eligible governments, and monitoring compliance with statutory requirements and program guidance.

5. Impact on small entities

This collection of information will minimally affect small governments. Treasury has attempted, and will continue to attempt, to minimize the burden on small governments to the greatest extent practicable, such as by providing assistance to small governments.

6. Consequences of less frequent collection and obstacles to burden reduction

If eligible Tribal governments, eligible revenue sharing counties, or eligible revenue sharing consolidated governments are unable to provide their Recipient Payment Information Form, Treasury will not be able to make payments to eligible governments. If eligible governments are unable to agree to retain and provide access to relevant records or to submit annual obligation

and expenditure reports, Treasury will not receive the requisite level of comfort that eligible governments will be compliant with applicable laws.

7. Circumstances requiring special information collection

There are no special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

8. Solicitation of comments on information collection and justification for expedited processing pursuant to 5 C.F.R. § 1320.13

Prior to the initial information collection for this program, Treasury hosted three Tribal consultations (on February 8, 9 and 10, 2022), feedback from which has deeply informed our approach to program design. Treasury has also received written comments from Tribal stakeholders and has continuously engaged with Tribal governments on this program through the dedicated Office of Recovery Programs' Tribal policy and engagement team. Through these engagements, Treasury has learned that Tribal governments have an urgent need for this funding, and given resource constraints, sometimes require additional time and one-on-one outreach by Treasury to navigate the funding request process.

Similarly, also prior to the initial information collection for this program, Treasury has engaged stakeholders and agency partners, including the National Association of Counties, the Montana Association of Counties, the U.S. Department of the Interior, and the U.S. Department of Agriculture (U.S. Forest Service). Like Tribal governments, eligible revenue sharing counties and eligible revenue sharing consolidated governments also have an urgent need for this funding, and given resource constraints, likely require additional time and one-on-one outreach by Treasury to navigate the funding request process.

Treasury previously requested a waiver from the requirement to publish notice in the Federal Register seeking public comment for the reasons outlined previously. To extend a currently approved collection without a change, Treasury is now seeking public comment.

9. Provision of payments to respondents

No payments or gifts are provided to respondents.

10. Assurance of confidentiality

Information collected through reporting carries no assurance of confidentiality, consistent with Treasury's commitment to transparency and accountability, and with the Freedom of Information Act and other applicable laws.

11. Justification of sensitive questions

No sensitive questions will be asked of eligible governments.

12. Estimate of the hour burden of information collection

The burden estimates for the records retention and access requirement to be included in the award terms and conditions for eligible Tribal governments and Recipient Payment Information Form for eligible Tribal governments are as follows:

Reporting	# Respondents	# Responses Per Respondent	Total Responses	Hours per response	Total Burden in Hours	Cost to Respondent (\$48.80 per hour*)
Records Retention and Access Requirement (for eligible Tribal governments)	581	1	581	0.25	145	\$7,088
Recipient Payment Information Form (for eligible Tribal governments)	581	1	581	1	581	\$28,353
Recipient Certification Regarding Economic Conditions	581	1	581	1	581	\$28,353
Obligation and Expenditure Report (for eligible Tribal governments)	581	1	581	2	1,162	\$56,705
Total			2,324		2,469	\$120,499

* Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Accountants and Auditors, on the Internet at <https://www.bls.gov/ooh/business-and-financial/accountants-and-auditors.htm> (visited March 28, 2020). Base wage of \$33.89/hour increased by 44% to account for fully loaded employer cost of employee compensation (benefits, etc.) for a fully loaded wage rate of \$48.80.

The burden estimates for the records retention and access requirement to be included in the award terms and conditions for eligible revenue sharing counties and Recipient Payment Information Form for eligible revenue sharing counties and eligible revenue sharing consolidated governments are as follows:

Reporting	# Respondents	# Responses Per Respondent	Total Responses	Hours per response	Total Burden in Hours	Cost to Respondent (\$48.80 per hour*)
Records	2,103	1	2,103	0.25	526	\$25,668

Reporting	# Respondents	# Responses Per Respondent	Total Responses	Hours per response	Total Burden in Hours	Cost to Respondent (\$48.80 per hour*)
Retention and Access Requirement (for eligible revenue sharing counties and eligible revenue sharing consolidated governments)						
Recipient Payment Information Form (for eligible revenue sharing counties and eligible revenue sharing consolidated governments)	2,103	1	2,103	1	2,103	\$102,626
Obligation and Expenditure Report (for eligible revenue sharing counties and eligible revenue sharing consolidated governments)	2,103	1	2,103	2	4,206	205,252
Total			6,309		6,835	\$333,546

* Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Accountants and Auditors, on the Internet at <https://www.bls.gov/ooh/business-and-financial/accountants-and-auditors.htm> (visited August 31, 2022). Base wage of \$33.89/hour increased by 44% to account for fully loaded employer cost of employee compensation (benefits, etc.) for a fully loaded wage rate of \$48.80.

13. Estimated total annual cost burden to respondents

There are no annualized capital/startup costs for the eligible governments to provide the information in the Recipient Payment Information Form for eligible Tribal governments, eligible revenue sharing counties, and eligible revenue sharing consolidated governments or records retention, records access, or reporting requirements for eligible Tribal governments, eligible revenue sharing counties, eligible revenue sharing consolidated governments.

14. Estimated cost to the federal government

As this is a new program being set up in response to emergency circumstances, federal costs have not been estimated yet.

15. Reasons for change in burden

This submission is fourth submission for this program. This fourth submission is a request to account for newly eligible recipients and extend a currently approved collection, without any changes, other than de minimis changes or those otherwise noted in this Supporting Statement.

16. Plans for tabulation, statistical analysis, and publication

Treasury plans to publish the data for disbursements.

17. Display of the expiration date for OMB approval

Treasury is displaying the expiration date for OMB approval of the information collection on all instruments.

18. Exceptions to requirements

There are no exceptions to the requirement for eligible Tribal governments, eligible revenue sharing counties, and eligible revenue sharing consolidated governments to complete the Recipient Payment Information Form or comply with the records retention, records access, and reporting requirements or for eligible Tribal governments to complete the Certification Regarding Economic Conditions.

Part B. Describe the use of statistical methods such as sampling or imputation

This collection does not employ statistical methods.