

Justification for No Material/Non-substantive Change for Approved OMB Control # 2900-0208

The Department of Veterans Affairs (VA) is requested to add MS Excel version of VA Form 6298 Architect-Engineer Fee Proposal to the IC Instrument for Approved OMB Control No. 2900-0208.

An architect-engineering (A/E) firm selected for negotiation of a contract with VA is required to submit a fee proposal based on the scope and complexity of the project. The use of VA Form 6298 is mandatory for obtaining the proposal and supporting cost or pricing data from the contractor and subcontractor for all architect-engineer contracts for design services when the contract price is estimated to be \$50,000 or more. The information requesting from this form are lengthy with many embedded calculation formulars in the MS Excel version. Adding the MS Excel version of VA Form 6298 to the IC Instruction will allow contractors to use the version to submit the requested data to VA more efficiently.