

OMB Control Number:

Expiration Date:

Appendix D-3 Cluster Administrator Survey Introduction E-Mail

Dear [Cluster Administrator name],

We invite you to fill out the Cluster Administrator Survey using the link below. This survey will be instrumental in our evaluation of the SBA's Regional Innovation Clusters (RIC) Initiative.

Your participation in this survey is voluntary; however, failure to respond may be a violation of the terms and conditions of your contract with SBA. The survey is expected to take less than 15 minutes to complete.

[\[SURVEY LINK\]](#)

- For questions about the evaluation, please contact Philip Gibson at SBA, (202)205-7427, Philip.Gibson@sba.gov.
- For questions about the evaluation or your participation in this study, please contact Oswaldo Urdapilleta at Optimal, (301) 306-1170 Ext. 709, ourdapilleta@optimalsolutionsgroup.com.
- If you have any questions or experience technical difficulties accessing or submitting the survey, please contact us at clusters@optimalsolutionsgroup.com or toll free at 1-800-970-2487.

Thank you in advance for your assistance.

Oswaldo Urdapilleta

Project Director

Optimal Solutions Group, LLC