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FPRS CBT

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## Helpful Hints

- **Familiarize yourself with FPRS**
- **Go to 'Search' so that you can view past examples of forms that you will be working with**
  - Look at the form layout
  - View the analysis sheet (where available)
  - View the Excel Sheet to see how a FPRS form becomes an OMB printout
- **Remember that workfiles can be changed as many times as necessary**
  - While you are learning -- SAVE OFTEN
  - Workfiles can be opened by anyone with access to that submission -- ask for assistance
- **The 'Online Help' is always there, with form instructions, in case of any problems**
- **The FPRS Support Team is available Monday-Friday 8am to 5pm Eastern Time**
  - Email at: [FPRS.SUPPORT@USDA.GOV](mailto:FPRS.SUPPORT@USDA.GOV)

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