

Date

Company Name
In Care Of
ATTN: Contact Name
Street Address 1
Street Address 2
City, State, Zip Code, Country

BE-15 ID#

**20XX Annual Survey of
Foreign Direct Investment in the United States – BE-15**

The Bureau of Economic Analysis (BEA) requests your participation in the 20XX Annual Survey of Foreign Direct Investment in the United States (BE-15), a mandatory survey that collects data from U.S. companies in order to produce timely economic statistics.

Due date - The due date of your report is **May 31, 20XX**. If you choose to use eFile to submit your survey, your due date will be **June 30, 20XX**. To ensure timely receipt of your report, we encourage you to file electronically using BEA's secure eFile system (www.bea.gov/eFile) or faxing your response to us at (301) 278-9500, as we have limited capacity to receive paper mail. If this is your first time using eFile, the username you establish can be linked to the BE-15 survey using the BE-15 ID number shown at the top of the letter. Additional information for the BE-15 survey is available at www.bea.gov/fdi.

Please read the back of this letter for additional information about the survey.

Email Subscription Service

BEA has introduced an email subscription service for this survey. Subscribe to receive an email alert when eFile is available and a reminder email one week before the deadline. Sign up by visiting BEA's website at www.bea.gov/subscribe/, entering your email address, and selecting BE-15 Survey. Email subscribers will continue to receive official survey notifications by U.S. mail. For help, please call (301) 278-9247 or send us a secure message through the eFile system.

Thank you in advance for your time and cooperation. Your response makes a difference in producing accurate and objective statistics on the U.S. economy.

Sincerely,



Jessica M. Hanson
Chief, Direct Investment Division

Additional Information for Reporting on Form BE-15

U.S. business enterprises (including real estate held for non-personal use) are required by law to submit this form to BEA if a foreign person (in the broad legal sense, including a company) owned or controlled a direct or indirect voting interest of 10 percent or more of the enterprise at the end of the fiscal year that ended in calendar year 20XX. The information collected on the survey is CONFIDENTIAL and will be used only for statistical purposes.

Financial Statements - You are asked to provide a copy of your 20XX annual financial statements as they may help resolve questions about your survey submission without the need for follow-up contact. Please send these statements by secure message through eFile or via fax at (301) 278-9500.