

Date

Company Name
In Care Of
ATTN: Contact Name
Street Address 1
Street Address 2
City, State, Zip Code, Country

BE-15 ID#

**20XX Annual Survey of Foreign Direct Investment in the United States – BE-15
Past Due**

The due date for your 20XX Annual Survey of Foreign Direct Investment in the United States (BE-15) has passed and, according to our records, BEA has not received your report as of XXX. To prevent further follow-up action, return a completed report for your fiscal year that ended in calendar year 20XX (Form BE-15A, BE-15B, BE-15C, or BE-15 Claim for Exemption) no later than **XXX**. Our records may not fully reflect all paper forms submitted by mail. If you already submitted your 20XX BE-15 report no further action is necessary.

To ensure timely receipt of your reports, we encourage you to file electronically using BEA's secure eFile system (www.bea.gov/eFile) or faxing your response to us at (301) 278-9500. If your report has been delayed because some information is not available, please provide reasonable estimates.

Reporting on the survey is **mandatory** under the International Investment and Trade in Services Survey Act (22 U.S.C. 3101-3108). The Act also ensures that your response is **confidential**. Additional information for the BE-15 survey is available at www.bea.gov/fdi.

Your cooperation in this matter is appreciated. Your response makes a difference in producing accurate and objective statistics on the U.S. economy.

Sincerely,



Jessica M. Hanson
Chief, Direct Investment Division

cc: Office of the Chief Counsel for Economic Affairs