

# Joint Civilian Orientation Conference (JCOC) 94 Nomination Form

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## PLEASE FOLLOW INSTRUCTIONS CAREFULLY BEFORE SUBMITTING

- This form will be used to collect nominations for JCOC 94.
  - JCOC 94: **Dates TBD**
- Participants are expected to attend the conference in its entirety.
- This form **MUST** be typed. Please follow the guidance to facilitate consideration.
- A one-page biography must be submitted with this form. Biographies should be no more than 300 words. Resumes, Curriculum Vitae, or letters of endorsement will **NOT** be accepted.
- Only completed nomination forms with biographies will be accepted.
- Nomination deadline: **XXXXXX**. Once nominations are closed, we will be unable to consider additional nominations.
- Those selected to attend JCOC will be informed of the locations, which will be revealed at registration.
- Department of Defense nominating authorities should submit their nominations to Service points of contact, so that the POC can screen all nominations before sending to the JCOC program office.
- JCOC Alumni nominations should be emailed to: [osd.pentagon.pa.mbx.jcoc-admin@mail.mil](mailto:osd.pentagon.pa.mbx.jcoc-admin@mail.mil). To ensure the form reaches the program office, the subject line should include "JCOC 94" and the nominee's first and last name. (e.g., "JCOC 94 John Doe.")
- The JCOC program office will screen nominations for eligibility and then forward to a selection panel for scoring. Selection announcements are expected by **XXXX**.
- Nominators will be informed of selection results and are responsible for notifying their nominees of the outcome.
- For any questions, please refer to the JCOC website at [www.defense.gov/JCOC](http://www.defense.gov/JCOC). For further inquiries, please refer to the "contact us" page for the appropriate Service point of contact, or contact the program office at: [osd.pentagon.pa.mbx.jcoc-admin@mail.mil](mailto:osd.pentagon.pa.mbx.jcoc-admin@mail.mil).

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<b>Nominator's Full Name and Rank</b> (Only nominations from DoD officials or JCOC Alumni will be accepted):	<b>Nominator's Organization</b> (Example: 82nd Airborne, XYZ, Inc.)
<b>Nominator's Email Address:</b>	<b>Nominator's Phone Number:</b>
<b>DoD/Military Only</b> (Indicate Title of Nominating Authority (Example, SD, SecAF, CJCS, ASD, etc.))	<b>JCOC Alumni Only</b> (Indicate Class (Example, JCOC 92))

### Nominee's Information

**Title:**            **Mr.**            **Mrs.**            **Ms.**            **Dr.**            **Pastor**

<b>Last Name:</b>	<b>First Name:</b>	<b>Middle Name:</b>
<b>Position Title:</b>		<b>Organization/Company:</b>
<b>Work Email:</b>		<b>Personal Email:</b>
<b>Phone Numbers</b>		<b>Alternate Contact/Executive Assistant</b>
<b>Work:</b>	<b>Name:</b>	
<b>Cell:</b>	<b>Phone:</b>	
<b>Preferred Contact:</b> <b>Work</b> <b>Cell</b>	<b>Email:</b>	
<b>Organization Website:</b>		
<b>Brief Description of Company/Organization Mission or Service:</b>		

**Nominee is available for:**

JCOC 94: XXXX  
LOCATION

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1. Is the nominee a U.S. Citizen? *Non-U.S. citizens, including permanent residents are not eligible.*

Yes                      No

2. Does the nominee work for the U.S. Federal Government? *If yes, nominee is ineligible.*

Yes                      No

3. Is the nominee in good health? (e.g., capable of climbing eight flights of stairs or ladders, and enduring 12-14 hour days)

Yes                      No

4. Has the nominee served in the U.S. Armed Forces (active, guard, or reserve duty) since 2000?

*If yes, nominee is ineligible.*

Yes                      No

5. Is the nominee in campaign status for national, state, or federal political office?

*If yes, nominee is ineligible.*

Yes                      No

6. Has the nominee served in any advisory role to senior Department of Defense or military officials, military installations, or the White House?

Yes                      No

*If yes, please provide name of advisory council or board, and dates of Service:*

Dates:

Name of advisory board:

7. Is the nominee aware of his/her nomination and the program requirements?

*Please notify nominee before submitting nomination.*

Yes                      No

8. Is the nominee aware of the JCOC dates, and has the nominee agreed to attend the entire conference, if selected?

*Locations for JCOC 93 will not be revealed until registration.*

Yes                      No

9. Is the nominee aware that, if selected, it is his or her responsibility to fund their own transportation and lodging costs to and from the registration site? *Note: DoD funds JCOC from time of registration to end of program.*

Yes                      No

10. Alternates are placed on a standby list and are notified when positions become available. If not selected for the primary slot, is the nominee willing to be considered as an alternate?

Yes                      No

## Joint Civilian Orientation Conference (JCOC) 94 Nomination Form

<p><b>11. Has the nominee attended a previous JCOC?</b>  <i>If yes, nominee is ineligible for future JCOC programs.</i></p> <p style="text-align: center;">Yes                      No</p>	<p><b>12. Has the nominee been selected to attend previous JCOCs, but was unable to attend?</b>      Yes      No</p> <p><i>If yes, what year(s)</i></p>
<p><b>13. Has the nominee been nominated for previous JCOCs?</b>                      Yes                      No</p> <p><i>If yes, how many times was a nomination forwarded?</i></p>	<p><b>14. Has the nominee participated in the following?</b>  <i>(Select all that apply below.)</i></p>

Military Civic Leader or Educator Program

Tandem Jumps with a Military Service Performance or Special Operations Unit

Served as civilian ambassador for Army programs

Military Orientation Flight

Served as civilian ambassador for Marine Corps

Other installation or Military outreach programs. If yes, please indicate...

**15. How may the DoD benefit from the nominee's participation?**

*Please note, selection panel will give the most weight to this answer.* (1400 characters maximum.)

**Before you submit, please remember to:**

- 1. Ensure this form is completely and properly filled out.**
- 2. Include a one-page biography of no more than 300 words.**