

# Grant Reviewer Application

Required fields are marked with an asterisk (\*).

<b>▼ Step 1: Contact Information</b>
Prefix <input type="text"/>
First Name * <input type="text"/>
Middle Name <input type="text"/>
Last Name * <input type="text"/>
Suffix <input type="text"/>
Country of residence * <input type="text" value="United States"/>
Address * <input type="text"/>
Address cont. <input type="text"/>
City * <input type="text"/>
State/Location * <input type="text" value="[ State/Location ]"/>
Postal Code * <input type="text"/>
Primary Contact Method * <input type="text" value="[ Select Contact Method ]"/>
Primary Phone * <input type="text"/>
Secondary Phone <input type="text"/>

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How did you hear about us? \*

[ Please Specify ]

The email address you enter below will allow our staff to correspond with you about your interest in employment.

In order to update your submission at a later time or to submit the same profile for interest in another position, you will need to provide an email address. You will also need to define a password in the area provided. The Password fields will only become active after entering a valid email address in the Email Address field, then clicking in the Password form box.

Please adhere to the following when creating your password:

Password cannot match the defined login/email address.

Password's length must have a minimum of 8 and a maximum of 30 characters, respectively.

Password should have the following format: only contain letters and numbers and have at least 1 upper case character.

Email Address \*

Password

Confirm Password

Continue - Step 2

## Step 2: Job Preferences

Desired Job Type

Unknown

Date Available

10/25/2017

Relevant Work Experience

(Number of years experience in this field)

Continue - Step 3

## Step 3: Work Authorization Status

Are you authorized to work in United States? \*

- I am authorized to work in this country for any employer.
- I am authorized to work in this country for my present employer only.
- I require sponsorship to work in this country.
- My status to work in this country is unknown.

Additional countries authorized to work in.

Select European Union

Select All Deselect All

Afghanistan  
Aland Islands  
Albania  
Algeria  
American Samoa  
Andorra  
Angola  
Anguilla

Continue - Step 4

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## ▼ Step 4: Education

Level of Education

Unknown

University/College Degrees

Professional Certificates

## ▼ Step 5: Profile Attachments

Click "Upload File" to attach a cover letter or additional documentation.

## ▼ Step 6: General Eligibility Questions:

Candidate, we ask that you answer the following question(s) related to this content area. Please take your time and fill out all relevant questions completely

1. Are you currently employed by a Head Start, Early Head Start or Early Head Start – Child Care Partnership grantee?
  - Yes/No
2. Are you currently employed through the Office of Head Start or Office of Child Care's training and technical assistance (T/TA) system? This includes employment within a National Center or Regional T/TA contract.
  - Yes/No
3. Tell us about your experience level with technology and software systems. What approach would you utilize to learn a new software? How many hours a week do you spend utilizing a word processing system?

4. Describe a professional experience in which you used your data collection and writing skills to complete a high volume of work within a limited time period. How confident do you feel about your writing abilities? What methods did you use to gather and organize information? How did you determine if your methods were effective?

5. Describe when your participation in a team was critical and in order to meet the group's goal, strong verbal communication skills were required. Include examples of any challenges in that experience in which you had to adapt your communication style for the team to be successful. What was the outcome of the situation?

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5a. What do you think made your communication more effective?

5b. How did you succeed in getting your point across?

5c. What was the outcome of the situation?

Continue - Step 7

## ▼ Step 7: Résumé/CV Content

### Skills

Skill Name	Years Used	Proficiency Level
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Add More Skills >>

### Work/Professional Experience

Position Title

Employer

From

To

Description of Position's Responsibilities

Add More Work Experience >>

Continue - Step 8

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## ▼ Step 8: Equal Employment Opportunity

We are equal opportunity employers and do not discriminate in hiring or employment on the basis of race, color, religion, national origin, citizenship, gender, marital status, sexual orientation, age, disability, veteran status, or any other characteristic protected by federal, state, or local law.

To maintain accurate data, we request that you fill in the sections that apply to you. This information is being requested on a voluntary basis. You will not be subjected to adverse treatment either by providing the information or by failing to complete the sections.

The only purpose for this information is to assist us in promoting equal employment opportunities throughout our organization.

### What is your gender? \*

- Male
- Female
- I choose not to self identify

### What is your race/ethnicity? \*

- Hispanic or Latino  
A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

If not then, I am:

- White (Not Hispanic or Latino)  
A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- Black or African American (Not Hispanic or Latino)  
A person having origins in any of the Black racial groups of Africa.
- Asian (Not Hispanic or Latino)  
A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)  
A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- American Indian or Alaskan Native (Not Hispanic or Latino)  
A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Two or More Races (Not Hispanic or Latino)  
A person who identifies with more than one of the above six races.
- I choose not to self identify

### Are you disabled?

- Yes
- No

Continue - Step 9