

## PUBLIC ENTITY INFORMATION SHEET

(To be completed by the officer or authorized agent of only those public entities that hold 40 acres or less westwide.)  
[Use of this Sheet is to be initiated by Reclamation only.]

<b>District name(s):</b> _____	<b>For Reclamation Use Only</b>	<b>Date Requested:</b> _____
<b>Public entity name:</b> _____		

**Answer the following questions for your public entity and return the completed sheet to the appropriate Bureau of Reclamation Office. Refer to the other side for instructions.**

1. Number of acres held (directly or indirectly owned or leased) in **this** district: \_\_\_\_\_
2. Was any of this land designated as excess by the previous owner and acquired without Reclamation sale price approval?  

YES     NO
3. Does your public entity hold land in **any other** district(s) subject to the acreage limitation provisions?  YES     NO  
 If "YES," list the district(s) where land is held and the number of acres held in the district(s). If you are unsure of whether another district is subject to the acreage limitation provisions of Federal reclamation law, contact your appropriate Reclamation office. Use attachments if necessary.

District Name	Number of Acres

**Note:** If your public entity holds more than 40 acres westwide, STOP and contact the appropriate Reclamation office for further instructions.

4. Is your public entity a department of the Federal government or a Federal agency?     YES     NO
5. Is your public entity a public school district?     YES     NO

**If the answer to the question in either item 4 or item 5 is "YES," proceed to item 13. If the answers to both item 4 and item 5 are "NO," proceed to item 6.**

6. Did this public entity, or a legal entity in which this public entity has a 100-percent interest, become the owner of or begin to lease from another party irrigable and/or irrigation land<sup>1</sup> after December 31, 2004?     YES     NO

**If the answer to the question in item 6 is "NO," proceed to item 13. If the answer to the question in item 5 is "YES," proceed to item 7.**

7. For the land that your public entity became the owner of or began to lease from another party after December 31, 2004, list the district(s) in which that land is located and the number of acres owned or leased in each district. Use attachments if additional space is needed. Total the acres as directed in items 7(a), 7(b), and 7(c) [including any acres listed on attachments], and then proceed to the second page of this form. **Note:** For leased land, use the effective date of the lease agreement when determining whether the land was leased after December 31, 2004. If no effective date is specified in the lease, use the date the lease was signed.

District Name	Number of Owned Acres	Number of Leased Acres
(a) <b>TOTAL NUMBER OF OWNED ACRES</b>		
(b) <b>TOTAL NUMBER OF LEASED ACRES</b>		
(c) <b>TOTAL NUMBER OF ACRES IN ITEMS 7(a) AND 7(b)</b>		

<sup>1</sup> *Irrigable land* - Land so classified by Reclamation under a specific project plan for which irrigation water is, can be, or is planned to be provided, and for which facilities necessary for sustained irrigation are provided or are planned to be provided.

*Irrigation land* - Any land receiving water from a Reclamation project facility for irrigation purposes in a given water year, except for land that has been specifically exempted by statute or administrative action from the acreage limitation provisions of Federal reclamation law.

8. Is any or all of the land listed in item 7 currently used for purposes **other** than those listed below?  YES  NO

- |   |   |
|---|---|
| ▶ Corrections facilities  | ▶ Cemeteries  |
| ▶ Hospitals or similar facilities                                 | ▶ Golf courses  |
| ▶ Facilities for agricultural research, instruction, or education | ▶ Water treatment, waste water facilities, or landfills |
| ▶ Wildlife mitigation refuges or habitats                         | ▶ Parks or recreation areas/facilities                  |
| ▶ Airports  | ▶ Residential assistance facilities                     |

**If the answer to item 8 is "NO," proceed to item 13. If the answer to item 8 is "YES," proceed to item 9.**

9. For land for which the answer to item 8 is "YES," provide the name of the district(s) in which the land is located, a legal description of the land or assessor's parcel number, the number of acres, and a description of the purpose(s) for which the land is used. Use attachments if additional space is needed. Total the acres as directed (including any acres listed on attachments) and proceed to item 10.

District Name	Legal Description of Land or Assessor's Parcel Number	Number of Acres	Land Use
<b>TOTAL NUMBER OF ACRES</b>			

10. For any of the land listed in the table in item 9, does the public entity receive:
- a. Money (or its equivalent) for any of the crop(s) produced?  YES  NO
- b. Money (or its equivalent) for lease payments?  YES  NO
- c. Any of the crop(s) produced, and all or some of the crop(s) is (are) then sold for money (or its equivalent)?  YES  NO

**If any of the answers in item 10 are "YES," proceed to item 11. If all of the answers in item 10 are "NO," proceed to item 13.**

11. Did this public entity receive Reclamation irrigation water on or before October 1, 1981?  YES  NO

**If the answer to item 11 is "YES," proceed to item 12. If the answer to item 11 is "NO," proceed to item 13.**

12. In what district(s) was the Reclamation irrigation water received on or before October 1, 1981?

\_\_\_\_\_

\_\_\_\_\_

**13. Please attest to the following:**

*I (we) attest that the information provided herein is true, accurate, and complete to the best of my (our) knowledge. Based on the information provided on this sheet, Reclamation may request additional information.*

Print name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office held: \_\_\_\_\_ Name of public entity: \_\_\_\_\_

E-mail address (optional): \_\_\_\_\_

This report is required by Public Law 97-293. Failure to complete this form can result in the determination that your public entity is ineligible to receive Reclamation irrigation water. Information obtained in this form is protected by the Privacy Act of 1974, system of records notice INTERIOR/WBR-31, and will be used to administer the acreage limitation provisions of Federal reclamation law. The Secretary of the Interior or the district may require additional information in order to administer these laws.

## Paperwork Reduction Act

This information is being collected to establish landholder compliance with Federal reclamation law. Response to this request is required to obtain or retain a benefit in accordance with Public Law 97-293 and 43 CFR 426.18. Public reporting burden for this form is estimated to average 15 minutes per response. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. Direct comments regarding the burden estimated or any other aspect of these forms to Manager, Reclamation Law Administration Division, Code 84-55000, U.S. Bureau of Reclamation, PO Box 25007, Denver CO 80225.

### **INSTRUCTIONS FOR COMPLETION**

#### **GENERAL Instructions**

- When Reclamation has identified a public entity that may hold less than 40 acres westwide, Reclamation will determine if the public entity should complete this “Public Entity Information Sheet” (Sheet). Reclamation will send this Sheet directly to the officer or authorized agent of the public entity.
- If your public entity holds more than 40 acres westwide, contact the Reclamation office that provided this Sheet for further instructions.
- Press firmly when writing to ensure that all copies are legible.
- Visit [www.usbr.gov/rra](http://www.usbr.gov/rra) for more information.

#### **RECLAMATION Instructions**

- “For Reclamation Use Only” block: Complete all information.
- For recordkeeping purposes, retain the top half-sheet copy (“Originator Copy”) of page 1 of the Sheet at the time of issuance.
- When the public entity has completed and returned the Sheet to Reclamation:
  - Ensure the Sheet is complete.
  - Retain the “Reclamation Copy.”
  - Provide the “District Copy” to the appropriate district office (if applicable).

#### **PUBLIC ENTITY OFFICER OR AUTHORIZED AGENT Instructions**

- Numbers 1 through 5: Enter the requested information. If the answer to either number 4 or 5 is “YES,” proceed to number 13.
- Number 6: Answer the question provided if the answers to numbers 4 and 5 are both “NO.” If the answer to number 6 is “NO,” proceed to item 13.
- Numbers 7 through 8: Enter the requested information if the answer to number 6 is “YES.” Provide the requested totals for numbers 7(a), 7(b), and 7(c); be sure to include in the totals any information provided on attachments used for additional space. If the answer to number 8 is “NO,” proceed to number 13.
- Numbers 9 through 10: Enter requested information if your answer to number 8 is “YES.” If the answers to numbers 10(a), 10(b), AND 10(c) are all “NO,” proceed to number 13.
- Number 11: Answer the question provided if your answer to number 10(a), 10(b), OR 10(c) is “YES.” If the answer to number 11 is “NO,” proceed to number 13.
- Number 12: Enter the requested information if your answer to number 11 is “YES.”
- Number 13: Complete the attestation section.
- Retain the “Public Entity Copy.”
- Return the “Reclamation Copy” and the “District Copy” to the Reclamation office that issued this Sheet.

Refer questions to the Reclamation office that provided this Sheet.