View	Burden	Statement
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Application for Federal Ass	istance SF-424
* 1. Type of Submission: Preapplication Application Changed/Corrected Applicat	* 2. Type of Application: * If Revision, select appropriate letter(s): New
* 3. Date Received:	4. Applicant Identifier:
5a. Federal Entity Identifier:	5b. Federal Award Identifier:
State Use Only:	
6. Date Received by State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
* a. Legal Name:	
* b. Employer/Tax payer Identification	n Number (EIN/TIN): * c. Organizational DUNS:
d. Address:	
* Street1:	
Street2:	
* City:	
County/Parish:	
* State:	
Province:	
* Country: * Zip / Postal Code:	USA: UNITED STATES
e. Organizational U <mark>nit:</mark>	
Department Name:	Division Name:
f. Name and contact information	n of person to be contacted on matters involving this application:
Prefix:	* First Name:
Middle Name:	
* Last Name:	
Suffix:	
Title:	
Organizational Affiliation:	
* Telephone Number:	Fax Number:
Email:	

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
Type of Applicant 2: Select Applicant Type:	
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
* 10. Name of Federal Agency:	
11. Catalog of Federal Domestic Assistance Number:	
CFDA Title:	
* 12. Funding Opportunity Number:	
* Title:	
	1
13. Competition Identification Number:	
Title:	
	1
14. Areas Affected by Project (Cities, Counties, States, etc.):	
Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project:	
	_
Attach supporting documents as specified in agency instructions.	
Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. A	Applicant			ТТТ		*h P	Program/Project				ТТ
Attac	ch an additio	nal list of Program/Project Congressional Di		ded. Vitachme	ent		te Attachment	View A	itachment		
* a. \$	Proposed P Start Date: Estimated F	troject:					* b. End Date:				
* c. s * d. l	Applicant State _ocal										
* f. P	Other Program Inco FOTAL	me									
	a. Thi <mark>s</mark> appl	tion Subject to Review By State Under lication was made available to the State u is subject to E.O. 12372 but has not been	under the Ex	ecutive	Order	1 <mark>237</mark> 2 F	Process for revie	w on			
		is not covered by E.O. 12372.									
, ,	Yes	No explanation and attach		provide			n attachment.) te Attachment	View A	ttachment		
here com may	ein <mark> are</mark> true Ipl <mark>y w</mark> ith ar	this application, I certify (1) to the stat , complete and accurate to the best o y resulting terms if I accept an award e to criminal, civil, or administrative pe	of my know . I am awar	edge. I e that a	also p ny fals	orovide se, fictit	the required a tious, or fraudu	ssurances	** and ag <mark>re</mark>	ento	
spec	ific instructio	fications and assurances, or an internet site ns. resentative:	e where you r	nay obta	in this	list, is co	ontained in the an	nouncemer	t or agenc		
Prefi	x:	*	First Name:			J					
Midd	lle Name:										
* Las	st										
Nam	ie:										
Suffi	x:										
*	Title:										
* Nu	Telephor mber:	ie			Fax	k Numbe	er:				
*	Email:										

U.S. Department of Education Supplemental Information for the SF-424

1. Project Director:

Prefix:	* First Name:	Middle Name:	* Last Name:	Suffix:
Addre	ess:			
* Street	1:			
Street	2:			
* City:				
Coun	ty:			
* State:	× Zip Co	de: Countr	ry:	
* Phone	e Number (give area code): Fax Number (give	area code):	
* Emai	l Address:			

2. Novice Applicant:

Are you are a novice applicant as defined in the regulations in 34 CFR 75.225 (and included in the definitions page in the attached instructions)?

🗆 Yes 📃 No

3. Human Subjects Research:

- a. Are any research activities involving human subjects planned at any time during the proposed Project Period?
- 🗌 Yes 🗌 No
- b. Are ALL the research activities proposed designated to be exempt from the regulations?

🖵 Yes	Provide Exemption(s) # (s):	1	2	3	4	5	6	7	8	8
-------	-----------------------------	---	---	---	---	---	---	---	---	---

Provide Assurance #(s), if available:

🖵 No

c. If applicable, please attach your "Exempt Research" or "Nonexempt Research" narrative to this form as indicated in the definitions page in the attached instructions.

OMB Number: 1894-0007 Expiration Date: 9/30/2020

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. □□4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to 6. nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. []1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. [794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. [] 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L.

91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) [] 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. [] 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C.] 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. []1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. []276a to 276a-7), the Copeland Act (40 U.S.C. []276c and 18 U.S.C. []874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. [] 327-333), regarding labor standards for federally assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. []1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. []7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

- 12 Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. []]1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. []470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. []]469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. [2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. []]4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, [Audits of States, Local Governments, and Non-Profit Organizations.]
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE
APPLICANT ORGANIZATION	DAT	E SUBMITTED

Standard Form 424B (Rev. 7-97) Back

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB 4040-0013

	Review Public Burde	en Disclosure Stateme	ent			
1. * Type of Federal Action:	2. * Status of Feder	al Action:	3.*	* Report Ty	pe:	
a. contract	a. bid/offer/applica	ion		a . initial filing	1	
b. grant	b. initial award			b. material c	hange	
c. cooperative agreement	t. post-award					
d. loan	_					
e. loan guarantee						
f. Ioan insurance						
4. Name and Address of Reporting E	ntity:					
Prime SubAwardee						
* Name		7				
' Street 1		Litreet 2				_
* City	State				Zip	
Congressional District, if known:						
	uandaa Entar Nama	and Adduces of Duit				
5. If Reporting Entity in No.4 is Subav	valuee, Enter Name a	and Address of Pril	me:			
6. * Federal Department/Agency:		7. * Federal Prog	rom	Namo/Doco	rintion	
6. * Federal Department/Agency.		7. " Federal Prog	Iam	Name/Desc	npuon:	
		CFDA Number, if applical	hle [.]			=
8. Federal Action Number, if known:				(00)(0)		
8. Federal Action Number, I known.		9. Award Amoun	IL, // K			
		\$				
10. a. Name and Address of Lobbying	Registrant:					
Prefix * First Name		Middle Name				
' Last Name		Suffix				
· Street 1	s	treet 2				г
' City	State				7in	
Chy	Sidle				Zip	
b. Individual Performing Services (inclu	iding address if different from No.	10a)				
Prefix * First Name		Middle Name				
' Last Name		Suffix				
' Street 1		Street 2		1		ך
* City	State				Zip	
City	State				Zip	
11. Information requested through this form is authorized by	y title 31 U.S.C. section 1352. T	his disclosure of lobbying activ	vities is	a material represe	ntation of fact upon which	
reliance was placed by the tier above when the transa the Congress semi-annually and will be available for p	ublic inspection. Any person who					ed to
\$10,000 and not more than \$100,000 for each such fa	ilure.					
* Signature:						
*Name: Prefix * First Name		Middle Na	ame 🗌]	
* Last Name		Suffi				
		Sum				
Title:	Telephone No.:		Di	ate:		
					ized for Local Reproduction	
Federal Use Only:				Standa	rd Form - LLL (Rev. 7-97)	

CERTIFICATION REGARDING LOBBYING (80-0013)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Prefix: * Last Name * Title:	Middle Name:
* SIGNATURE:	* DATE:

NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about the following provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.

2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.

3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

4) An applicant that proposes a project to increase school safety might describe the special efforts it will take to address concern of lesbian, gay, bisexual, and transgender students, and efforts to reach out to and involve the families of LGBT students

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (Public Law 103-382. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1894-0005.

U.S. DEPARTMENT OF EDUCATION	
BUDGET INFORMATION NON-CONSTRUCTION PROGRAMS	

OMB Control Number: 1894-0008 Expiration Date: 08/31/2020

Name of Institution/Organization

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

SECTION A - BUDGET SUMMARY U.S. DEPARTMENT OF EDUCATION FUNDS							
Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)	
1. Personnel							
2. Fringe Benefits							
3. Travel							
4. Equipment							
5. Supplies							
6. Contractual							
7. Construction							
8. Other							
9. Total Direct Costs (lines 1-8)							
10. Indirect Costs *Enter Rate Applied							
11. Training Stipends							
12. Total Costs (lines 9-11)							
 *Indirect Cost Information (If you are requesting reimburse (1) Do you have an Indirect ((2) If yes, please provide the Period Covered by the In Approving Federal agenc (3) If this is your first Federa under a training rate prog with the requirements of (4) If you do not have an app yes, you must submit a pu (5) For Restricted Rate Prog 	ement for indirect costs Cost Rate Agreement ap following information: direct Cost Rate Agreem ry:EDOth al grant, and you do not gram or a restricted rate 2 CFR § 200.414(f). proved indirect cost rate roposed indirect cost rate	on line 10, please answe proved by the Federal g nent: From:/ er (please specify): have an approved indire program, do you want to agreement, do you want e agreement within 90 d	To:Yes To:/ ct cost rate agreement, a o use the de minimis rate t to use the temporary rate lays after the date your g	No. (mm/dd/yyyy) The Indirect Cost re not a State, Local go of 10% of MTDC? te of 10% of budgeted grant is awarded, as req	vernment or Indian Tri YesNo. If yes salaries and wages? uired by 34 CFR § 75.5	be, and are not funded , you must comply YesNo. If 660.	
Or <u>Complies with 34</u> Or <u>Complies with 34</u> (6) For Training Rate Progra	CFR 76.564(c)(2)? The	e Restricted Indirect Cos	st Rate is%		-	0	

_____Is included in your approved Indirect Cost Rate Agreement, because it is lower than the training rate of 8 percent of MTDC (See EDGAR § 75.562(c)(4)).

Name of Institution/Organization

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

	SECTION B - BUDGET SUMMARY NON-FEDERAL FUNDS									
Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)				
1. Personnel										
2. Fringe Benefits										
3. Travel										
4. Equipment										
5. Supplies										
6. Contractual										
7. Construction										
8. Other										
9. Total Direct Costs (Lines 1-8)										
10. Indirect Costs										
11. Training Stipends										
12. Total Costs (Lines 9-11)										
SECTION C – BUDGET NARRATIVE (see instructions)										

ED 524



1. Level of Evidence

Select the level of evidence of effectiveness for which you are applying. See the Notice Inviting Applications for the relevant definitions.

[] Promising Evidence [] Moderate Evidence [] Strong Evidence

2. Citation and Relevance

Fill in the chart below with the appropriate information about the studies that support your application.

A. Citation	B. Relevant Finding(s)	C. Overlap of Populations and/or Settings