Office Use Only
Authorization Number:
Click here to enter text.

Paleontological Specimen Curation Form

For each specimen collected provide the following information (form template may be duplicated as necessary):

1. Repository Name and Address:	2. Repository Institutional Acronym:	3. Name of Repository official, title, and contact information:

4. Locality name/number:	5. Field number:	6. Accession and/or Curation number	7. Specimen Identification	8. Legal land survey coordinates	9. Longitude or UTM (X) coordinates	10. Latitude or UTM (Y) coordinates	11. Specimen condition or curation needs:

4. Locality name/number:	5. Field number:	6. Accession and/or Curation number	7. Specimen Identification	8. Legal land survey coordinates	9. Longitude or UTM (X) coordinates	10. Latitude or UTM (Y) coordinates	11. Specimen condition or curation needs:

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INSTRUCTIONS:
Completing the *Paleontological Specimen Data Form*

For each specimen collected (or observed, if specimen was not collected) provide the following information (form template may be duplicated as necessary): *This data table was designed to facilitate recording of data for individual specimens. However, data may also be entered for single localities from which aggregates of taxa and/or individuals were collected in bulk. Data for specimens and/or localities may be entered in the provided data form, or may be submitted in an alternative digital format, such as an ArcMap shapefile or GPS field unit data dictionary, provided that such digital format contains all the requested information and is compatible with data management systems in use by the Forest Service paleontological resources management program.*

1. **Repository Name and Address:** Enter the name and correspondence address of the repository institution. Alternatively, enter "see permit" if a copy of the signed *Authorization to Conduct Paleontological Resources Research or Collection* containing this information is appended to this report.

2. **Repository Institutional acronym:** Enter the standard acronym of the repository institution. ex: Yale Peabody Museum of Natural History = YPM

3. **Repository official name, title, and contact information:** Enter the name, title, and correspondence address of the authorized repository officer who signed the repository agreement. Alternatively, enter "see permit" if a copy of the signed *Authorization to Conduct Paleontological Resources Research or Collection* containing this information is appended to this report.

4. **Locality name/number:** Enter the name of the locality or locality number as used in the field and/or field notes, or as assigned by repository.

5. **Field number:** Enter the specimen-specific and/or location-specific field number assigned by the collector(s).

6. **Accession and/or Curation Number:** Enter the appropriate number(s) assigned by the repository to specimen(s) or bulk samples.

7. **Specimen identification:** Identify the taxon and anatomical part(s) to the most detailed extent practicable. If collected in bulk, describe the nature of the assemblage.

8. **Legal land survey coordinates**: Enter legal land survey coordinates for specimen or sample collection site. Ex: SW ¼, SW ¼, section #, T##S, R##W, County, State, 7.5" USGS geologic quadrangle name.

9. **Longitude or UTM (X) coordinates**: provide longitude or UTM coordinates for the specimen collection site. Alternatively, one or more digital GIS shape files containing the requested coordinates may be submitted. Digitally submitted GIS data must be compatible with existing Forest Service software and must be approved in advance by the FS project reviewer. If submitted digitally, the file name(s) should be referenced in this block.

10. **Latitude or UTM (Y) coordinates**: provide latitude or UTM (Y) coordinates for the specimen collection site.

11. **Specimen condition or curation needs:** Enter any observation(s) related to need for curatorial care required to ensure preservation of the specimen or bulk sample.