

Pages 12 – 14 of the HPMS User Guide

These pages are the material that is relevant to the PRA package CMS-10260

NEW MATERIAL

PURPOSE

The purpose of the **New Material** Page is to enter new Marketing Material.

As part of the HPMS Marketing Module data entry flow, users must select either “New Material” or “New MCE Material”

from the right navigation dropdown.

When “New Material” is selected, only Contract Numbers associated with the user currently logged into the HPMS Marketing Module will be displayed in the “*Contract Number / Name” drop-down list.

Pages 12 – 14 of the HPMS User Guide

These pages are the material that is relevant to the PRA package CMS-10260

Figure 2: New Material Page

Home » Marketing Review » New Material Add to My Favorites

New Material Marketing Review +

A field with an asterisk () before it is a required field.

Contract(s) Information

*Contract Year: 2018

Reviewer Region: All

*Reviewer: TESTER, STE Seattle

*Contract Number/Name: H9999 - SAMPLE HEALTH PLAN
[Cobrand Information](#)

File and Use Certification: Approved

*State Reviewer: ESPTST1, ESPTST1 Massachusetts

Material Information

*Material ID: MMP Material ID

Date Received: 7/23/2018

*Material Category: Medicare-Medicaid Plans (MMP) (15000)

*Material Type/Code: MA ANOC Code (F&U Cert) (15888)
[Material Type/Code Details](#)

*Related ANOC/EOC Material ID:

Material Description:

*Total Pages: 4

Comments:

Material Contains Both Part C and Part D Info? Yes No

Material Attributes

Standard Template
Template Material ID:

Alternate Formats
Original Material ID:

Additional SA/LIS
Original Material ID:

None

Model Used, File and Use and Non-Marketing Information

Note: Please include the Model Material name and/or identification information in the "Comments:" text box above.

Model Used Without Yes No
Modification:

File and Use Material: Yes No

*File&Use Distribution Date (MM/DD/YYYY): 7/27/2018

Is this a Non-Marketing Material? No

*Confirm the selection(s) above for "Model Used without Modification", "File and Use Material", and/or "Non-Marketing Material". If you used File and Use, confirm that the material meets the MMG requirement.

Material Status: Pending Accepted

Pending Accepted Date: 7/23/2018

Next

Pages 12 – 14 of the HPMS User Guide

These pages are the material that is relevant to the PRA package CMS-10260

INFORMATION NOT RELEASABLE TO THE PUBLIC UNLESS AUTHORIZED BY LAW: This information has not been publicly disclosed and may be privileged and confidential. It is for internal government use only and must not be disseminated, distributed, or copied to persons not authorized to receive the information. Unauthorized disclosure may result in prosecution to the full extent of the law. 14

WORKFLOW

1. Click on the “New Material” link from the right navigation dropdown.
2. Enter the required data in the appropriate fields located on the New Material page.
 - a. Click on the drop-down menus and select the appropriate information for each data field (see the Relevant Data Fields below).
 - b. For data fields without a drop-down menu, click in the field or tab to the field and type in the information.