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|  | **U.S. Department of Labor**Employment and Training AdministrationOffice of Job Corps | ETA FORM 678OMB Control No. 1205-0035Expiration Date: 7/31/2023 |

**Job Corps Placement Record**

**Purpose**: The purpose of this form is to track, document, and verify a student’s post-center placement after separating from Job Corps.

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| **Personal Information** |
| **Full Legal Name:** | **Student ID:** |
| **Preferred Name:** | **Preferred Pronouns:** |
| **Sex:**  | **Gender Identity:** |
| **Date of Birth:** | **Address:** |
| **Home Phone Number:** | **Cell Phone Number:** |
| **Alternate Phone Number:** | **Personal Email:** |

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| **On-Center Information** |
| **Center:** | **Academic Attainment:** |
| **Separation Status:** | **Separation Date:** |
| **CTT Completion**  | **CTT Program Title:** |
| **E-TAR Code:** | **Training Program Area (TPA):** |
| **Training Provider:** |

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| **Placement Status** |
| **CTS Agency:** | **CTS Code:** |
| **Placement Type:** | **Placement Status/Non-Placed Status:** |

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| **First Placement Information** |
| **Registered Apprenticeship:**  | **Employer Number (RAPIDS):** |
| **Apprentice Number (RAPIDS):** | **RAPIDS Code (RAPIDS):** |
| **Occupation Title (RAPIDS):** | **Employer Name (RAPIDS):** |
| **ONET SOC Code:** | **ONET SOC Title:** |
| **Job Title:** | **Business License (if self-employed):**  |
| **Hours/Credits/Duration:** | **Hourly Wage:** |
| **JTM:** | **Job Description:** |
| **Employer or Institution Name:** | **Employer ID:** |
| **Point of Contact (POC) Name:** | **POC Title:** |
| **Email:** | **Phone:** |
| **Fax Number:** | **Address:** |
| **Staffing Agency Name:**  | **POC Name:** |
| **Email:** | **Phone:** |
| **Fax Number:** | **Address:** |
| **Student Placed By:** |

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| **First Placement Verification** |
| **Placement Agency Name:** | **POC Name:** |
| **Title:** | **Phone:** |
| **Date Student Reported:** | **Date Student Placed:** |
| **Verification Documentation Uploaded?** | **Other/Comments:** |
| **Name and Title of Official Verifying First Placement:** |
| **Signature:****Diagram  Description automatically generated** | **Date Placement Verified:** |

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| **Second Placement Information** |
| **Registered Apprenticeship:**  | **Employer Number (RAPIDS):** |
| **Apprentice Number (RAPIDS):** | **RAPIDS Code:** |
| **Occupation Title (RAPIDS):** | **Employer Name (RAPIDS):** |
| **ONET SOC Code:** | **ONET SOC Title:** |
| **Job Title:** | **Business License (if self-employed):**  |
| **Hours/Credits/Duration:** | **Hourly Wage:** |
| **JTM:** | **Job Description:** |
| **Employer or Institution Name:** | **Employer ID:** |
| **POC Name:** | **POC Title:** |
| **Email:** | **Phone:** |
| **Fax Number:** | **Address:** |
| **Staffing Agency Name:**  | **POC Name:** |
| **Email:** | **Phone:** |
| **Fax Number:** | **Address:** |
| **Student Placed By:** |

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| **Second Placement Verification** |
| **Placement Agency Name:** | **POC Name:** |
| **Title:** | **Phone:** |
| **Date Student Reported:** | **Date Student Placed:** |
| **Verification Documentation Uploaded?** | **Other/Comments:** |
| **Name and Title of Official Verifying Second Placement:** |
| **Signature:****Diagram  Description automatically generated** | **Date Placement Verified:** |

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| **Placement Approval** |
| **Name and Title of Official Approving Placement:** |
| **Signature:****Diagram  Description automatically generated** | **Date Placement Approved:** |

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