

**Justification for Change**

National Medal for Museum and Library Service Form (3137-0097)

IMLS is requesting approval for non-substantive changes to the FY 2023 National Medal for Museum and Library Service Form in order to simplify and clarify questions nominees must answer. The current OMB approval expiration is 06/30/2024.

**Request Abstract:**

In this clearance submission (3137-0097) and justification, IMLS is requesting approval of non-substantive changes to a previously approved clearance for the IMLS FY 2024 award program “National Medal for Museum and Library Service.”

The changes consist of:

- Changing the program date from 2023 to 2024
- Streamlining and clarifying the elements that nominees must include in their applications, including updating a header in all sections, refining one of the four example impact bullets, adding contextual information about the impact bullets, adding font size and formatting requirements, expanding an academic scope note to museums, re-ordering and re-wording a prompt about working with the community, adding context for a prompt about access, linking to an evergreen staff directory page, and reducing redundancy.

**Burden Estimate:**

The respondent burden remains the same.