WBSCM Screen Shots

Appendix U

Appendix U(1) Home Page

United States Departme	ent of Agriculture	Q = New Session Log
∢ Back Forward	ites	Welcome: Katie Tr
Home Operations Finance	e Admin Reports Help	
News and Alerts Inbox		
	Home > News and Alerts > News and Alerts	Full Screen Option
News and Alerts		

Electronic Invoicing, and System Upgrade Improvements

Effective **September 16, 2019**, the WBSCM is upgraded to the most current SAP patch levels for all its core components. This upgrade also improves system conformance to <u>Section 508</u> accessibility guidelines. The last WBSCM system technical refresh occurred in July 2018. Review a <u>summary of changes</u> impacting users from the upgrade; also <u>review your IE settings</u> in the upgraded system to suppress a warning message when copying and pasting text within certain applications. Refer to the updated <u>WBSCM Portal Navigation Video Tutorial</u> and a new <u>WBSCM User Accessibility Guide</u>.

After several rounds of successful pilots involving dozens of vendors, the new **electronic invoicing (eINV) process** is also now fully implemented for all domestic and international commodity vendors for new purchase orders. The <u>USDA Notice to Trade</u> provides additional details including vendor training in progress and relevant contact information.

This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0293. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302 ATTN: PRA (0584-0293). Do not return the completed form to this address.

Forums

Forum Home

	Forum / Category	Views	Threads / Messages	Last Post
•	WBSCM News and Announcements	77,552		Nov 19, 2019 9:25 AM Last Post By: Kommareddy, Bha
θ	FNS News and Announcements	10,255	1/1	Nov 2, 2018 9:21 AM Last Post By: Baker, Michael »
θ	FNS News and Announcements (RA)	6,410		Nov 2, 2018 9:23 AM Last Post By: Baker, Michael »
Θ	FNS News and Announcements (SDA)	4,279		Nov 2, 2018 9:24 AM Last Post By: Baker, Michael »
Θ	Full Truck Load and Transfer Requests	41,962		Oct 11, 2019 9:33 AM Last Post By: <u>Cowder, Melissa »</u>
Θ	USDA Holds and Recalls	13,147		Oct 26, 2017 3:34 PM Last Post By: Fortner, Charlsia »

New content since your last visit

Appendix U(2) - FNS- 52 DOMESTIC REQUISITION ENTRY (1 of 4)

United States Departme Web-Based Suppl	nt of Agriculture y Chain Management	Second S
 ∢Back Forward ⊾ History Favorite	15	Welcome: Mr. Albert Lee (PRODUCTION)
Home Operations Finance	Admin Reports Help Helpdesk	
Order Processing Procurement	Complaint Administration Recall Administration Warehouse Manage	
Catalog Maintenance	Operations > Order Processing > Order Management > Domestic Order En	
Order Management	<u>My Transactions</u> <u>Catalog</u> <u>Entitlement</u>	Transaction in Process
Domestic Order Entry	Transactions	
Maintain Sales Documents	Search For Orders V	Product Catalog
Mass Order Update Entitlement Management	Status Open V Created By Myself V	Browse in the Product Catalog
Shipment Receipts	Creation Date Since Yesterday	Browse in the Product Catalog
	ID Type Transaction V ID	New Transaction
	Go	If you would like to enter an order on behalf of one of your RAs, enter/choose their Business Partner number/name here:
		Click here to create an order and specify the ship-to destination. Then choose the items from the catalog located on the left.
		✓

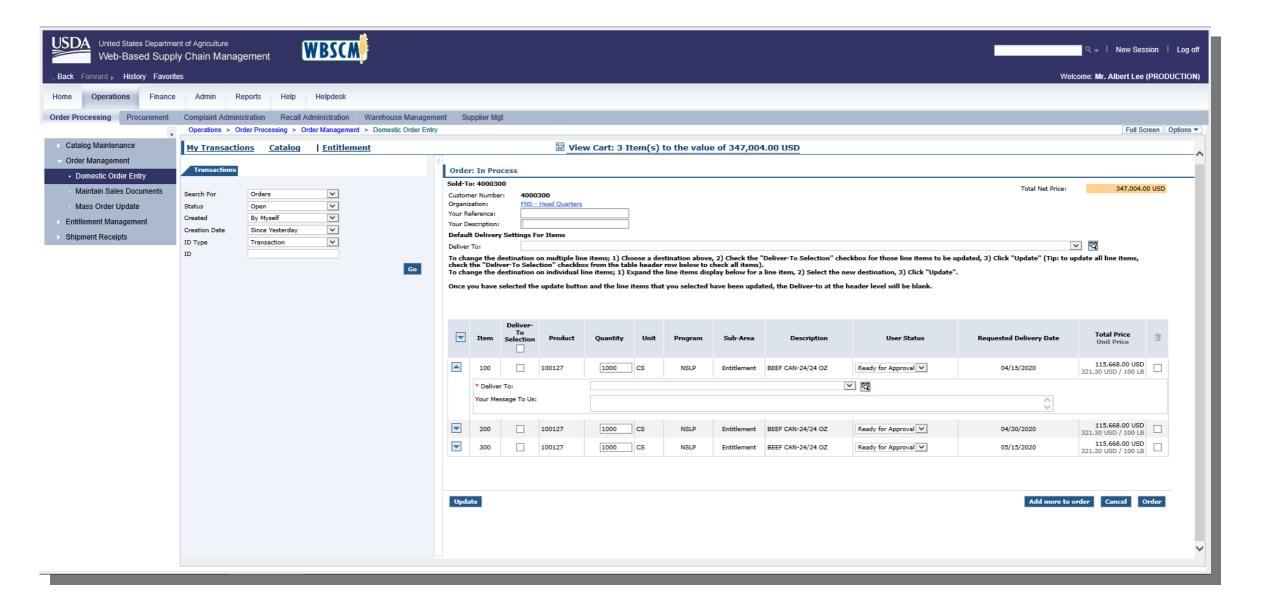
Appendix U(2) FNS- 52 DOMESTIC REQUISITION ENTRY (2 of 4)

	ent of Agriculture WBSCM								ୟ କା ା New Ses
ack Forward ⊾ History Favori	les								Welcome: Mr. Albert Lee (
ome Operations Finance	e Admin Reports Help Helpdesk								
der Processing Procurement	Complaint Administration Recall Administration Warehouse Manag	gement Supplier Mgt							
	Operations > Order Processing > Order Management > Domestic Order E	Entry							Full Scre
Catalog Maintenance	My Transactions Catalog Entitlement		🕅 Transa	ction in Process					
Order Management	Product Catalog								
Domestic Order Entry	Product Catalog								
Maintain Sales Documents									
Mass Order Update		Entitlement							
Entitlement Management	Quick Search								
Shipment Receipts		Overview		Product					
	Extended Search	OVERVIEW	Product Number	Fround	Price	Delivery Period	Order Due	Full-Truck	
	[+]CSFP	Quantity	(Program / Sub- Area)	Name		·	No Later Than	Load Quantity	
	[+]FDPIR [+]TEFAP	cs 📷	110349 (NSLP / Entitlement)	BEEF 100% PTY 85/15 FRZ 2.0MMA CTN-40 LB_	118.98 USD	04/01/2020 - 06/30/2020	12/20/2019	950.000	
	[+]NSIP [+]CACFP		110346 (NSLP / Entitlement)	BEEF 100% PTY 90/10 FRZ 2.0MMA CTN-40 LB	128.67 USD	04/01/2020 - 06/30/2020	12/20/2019	950.000	
	[+]SFSP [-]NSLP								
	[-]Direct Delivery [-]Meat		100127 (NSLP / Entitlement)	BEEF CAN-24/24 OZ	115.67 USD	04/01/2020 - 06/30/2020	12/20/2019	1000.000	
	Entitlement [+]Poultry		100134 (NSLP / Entitlement)	BEEF CRUMBLES W/SPP PKG-4/10 LB	154.93 USD	04/01/2020 - 06/30/2020	12/20/2019	1000.000	
	[+]Fish [+]Vegetables	cs 🕎	100158 (NSLP / Entitlement)	BEEF FINE GROUND FRZ CTN-40 LB	109.39 USD	04/01/2020 - 06/30/2020	12/20/2019	1000.000	
	[+]Beans (Canned and Dry) [+]Fruits (Canned, Dried, Fresh, Frozen)	cs 💓	110261 (NSLP / Entitlement)	BEEF FINE GROUND LFT OPT FRZ CTN-40 LB	113.45 USD	04/01/2020 - 06/30/2020	12/20/2019	1000.000	
	[+]Juice [+]Dairy		110085 (NSLP / Entitlement)	BEEF IRRADIATED FINE GRND FRZ CTN-40 LB	117.50 USD	04/01/2020 - 06/30/2020	12/20/2019	1000.000	
	[+]Grains [+]Pasta/Rice		(NSLP / Entitlement) 110711 (NSLP / Entitlement)	BEEF PATTY CKD FRZ 2.0 MMA CTN-40 LB	194.23 USD	04/01/2020 - 06/30/2020		950.000	
			(NSLP / Entitlement)	BEEF PATTY CKD FR2 2.0 MMA CTN-40 LB	194.23 030				
	[+]Flour [+]Oils		100162				12/20/2019		
	[+]Flour [+]Oils [+]Peanut/Sunflower [+]Processing Diversion	cs 🕎	100163 (NSLP / Entitlement)	BEEF PATTY LEAN FRZ CTN-40 LB	133.38 USD	04/01/2020 - 06/30/2020	12/20/2013	950.000	
	[+]Flour [+]Oils [+]Peanut/Sunflower [+]Processing Diversion [+]DA [+]DA [+]TM_TE	cs 🕎	100163 (NSLP / Entitlement) 110348 (NSLP / Entitlement)	BEEF PATTY LEAN FRZ CTN-40 LB BEEF SPP PTY 85/15 FRZ 2.0 MMA CTN-40 LB	133.38 USD	04/01/2020 - 06/30/2020 04/01/2020 - 06/30/2020	12/20/2019	950.000	
	[+]flour [+]Oils [+]Peanut/Sunflower [+]Processing Diversion [+]DA [+]TM_TE [+]TM_NS [+]TM_CA		110348 (NSLP / Entitlement)				12/20/2019		
	[+]Flour [+]Oils [+]Peanut/Sunflower [+]Processing Diversion [+]DA [+]TM_TE [+]TM_TE [+]TM_NS	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	110348 (NSLP / Entitlement) 110322 (NSLP / Entitlement)	BEEF SPP PTY 85/15 FRZ 2.0 MMA CTN-40 LB	101.00 USD	04/01/2020 - 06/30/2020	12/20/2019 12/20/2019	950.000	
	[+]Flour [+]Oils [+]Peanut/Sunflower [+]Processing Diversion [+]DA [+]TM_TE [+]TM_TE [+]TM_CA [+]TM_CA [+]TM_SF		110348 (NSLP / Entitlement)	BEEF SPP PTY 85/15 FRZ 2.0 MMA CTN-40 LB BEEF SPP PTY HSTYLE CKD 2.0MMA CTN-40 LB	101.00 USD 155.18 USD	04/01/2020 - 06/30/2020 04/01/2020 - 06/30/2020 04/01/2020 - 06/30/2020	12/20/2019 12/20/2019 12/20/2019	950.000 950.000	

Appendix U(2) FNS- 52 DOMESTIC REQUISITION ENTRY (3 of 4)

USDA United States Departme Web-Based Supp	ent of Agriculture Ny Chain Management		् 🗢 🕴 New Session 🕴 Log off
Back Forward History Favorit	tes		Welcome: Mr. Albert Lee (PRODUCTION)
Home Operations Finance	e Admin Reports Help Helpdesk		
Order Processing Programment	Compleint Administration Decell Administration Werehouse March	Anomant Cumplier Met	
Order Processing Procurement	Complaint Administration Recall Administration Warehouse Mar Operations > Order Processing > Order Management > Domestic Order		Full Screen Options
 Catalog Maintenance 	My Transactions Catalog Entitlement	Transaction in Process	
 Order Management 			^
Domestic Order Entry	Product Catalog		
Maintain Sales Documents		Return to: Entitlement	
Mass Order Update		Product Details	
Entitlement Management	Quick Search	Product Number: 100127	
Shipment Receipts	Search	Name: BEEF CAN-24/24 OZ	
	Extended Search	Price: 115.67 USD	
	[+]CSFP	Full Truck Load Quantity: 1000.000	
	[+]EDPIR [+]EDPIR [+]TEFAP	CS	
	[+])SIP [+]CACFP		
	[+]5FSP [-]NSLP	Delivery Date Order By Date Quantity	
	[-]Direct Delivery	04/15/2020 12/20/2019	
	[-]Meat Entitlement	04/30/2020 12/20/2019	
	[+]Poultry [+]Fish [+]Vegetables	05/15/2020 12/20/2019	
	[+]Beans (Canned and Dry)	05/31/2020 12/20/2019	
	[+]Fruits (Canned, Dried, Fresh, Frozen) [+]Juice	06/15/2020 12/20/2019	
	[+]Dairy [+]Grains	06/30/2020 12/20/2019	
	[+]Pasta/Rice [+]Flour	Move to Cart	
	[+]Oils [+]Peanut/Sunflower	is move to cart	
	[+]Processing Diversion [+]DA		
	[+]DA [[+]TM_TE [[+]TM_NS		
	[+]TM_CA [+]TM_SF		
	[+]TM_NI		
			~

Appendix U(2) FNS- 52 DOMESTIC REQUISITION ENTRY (4 of 4)



Appendix U(3) FNS- 53 MULTI-FOOD REQUISITION ENTRY (1 of 3)

United States Department of Agriculture Web-Based Supply Chain Management	WBSCM	९ 🚽 । New Session । Log off
 ∢Back Forward ⊾ History Favorites		Welcome: Mr. Albert Lee (PRODUCTION)
Back Forward History Favorites Home Operations Finance Admin Reports Help Help Order Processing Procurement Complaint Administration Recall Admin Operations > Order Processing > Order	Helpdesk Administration Warehouse Management Supplier Mgt wder Management > Domestic Order Entry I Entitlement Product Catalog Browse in the Product Catalog Browse in the Product Catalog I	Welcome: Mr. Albert Lee (PRODUCTION)
	I be reaction to the table of t	~

Appendix U(3) FNS- 53 MULTI-FOOD REQUISITION ENTRY (2 of 3)

United States Department of Agriculture Web-Based Supply Chain Management					Q → New S
Sack Forward ▶ History Favorites					Welcome: Mr. Albert L
Home Operations Finance Admin Reports Help Helpdesk					
Order Processing Procurement Complaint Administration Recall Administration Warehouse	Management Supplier Mgt				
Operations > Order Processing > Order Management > Domestic	Order Entry				Fi
Catalog Maintenance <u>My Transactions</u> <u>Catalog</u> <u>Entitlement</u>	No it	tems in the shopping basket			
Order Management Product Catalog					
Domestic Order Entry					
Maintain Sales Documents					
Mass Order Update	Multi-Food				
Entitlement Management Quick Search Search					
Shiphent Receipts	Overview	Product		Available Qty	
Extended Search	Product N	Number	Price		
[-]CSFP	Quantity (Program Area	a) Name	Who	ouse Pending Replenishments	
Multi-Food [+]Direct Delivery	cs 💓 100893 (<i>CSFP / Mul</i>	(ti-Food) APPLE JUICE PLST BTL-8/64 FL OZ	13.97 USD 29	63 <u>10296</u>	
[+]FDPIR [+]TEFAP	CSFP / Mult		13.90 USD 27	77 <u>4860</u>	
(+)NSIP [+]CACFP					
(+)SFSP [+]NSLP	CS 100210 (CSFP / Mult		25.53 USD 91	17 <u>3240</u>	
[+]DA [+]TM_TE	CSFP / Mul		10.38 USD 0) <u>3060</u>	
[+]TM_NS [+]TM_CA	CS 100306 (CSFP / Mull	lti-Food) BEANS GREEN CAN-24/300	13.12 USD 58	38 <u>4860</u>	
[+]TM_SF [+]TM_NI	CSFP / Mul	(ti-Food) BEANS LIGHT RED KIDNEY CAN-24/300	10.92 USD 0) <u>3060</u>	
	CSFP / Mul		9.77 USD 30	01 3060	
	CSFP / Mult		11.42 USD 12		
	CSFP / Mult		115.67 USD 19	65 <u>1000</u>	
	CSFP / Mult		37.44 USD 91	10 <u>1000</u>	
	CSFP / Mult		46.83 USD 30	34 <u>1000</u>	
	CSFP / Mul		11.02 USD 0) <u>16200</u>	
	CSFP / Mul		18.36 USD 113	814 <u>6498</u>	
	Products Per Page All Select All			· · ·	

Appendix U(3) FNS-53 MULTI-FOOD REQUISITION ENTRY (3 of 3)

United States Departme Web-Based Suppl	nt of Agriculture y Chain Manag	gement	WBSCM										Search	ୟ କ ା New Se	ession Log	g off
Back Forward History Favorit	es													Welcome: Mr. Albert Le	e (PRODUCTIO	ON)
Home Operations Finance Order Processing Procurement	Complaint Admin		Helpdesk Idministration Warehous Ider Management > Domest		nt Suppli	er Mgt								Full	Screen Option	15 🔻
Catalog Maintenance	My Transacti	ion <u>s Catalog</u>	Entitlement		_		🕅 View	v Cart: 3 It	tem(s) to th	e value of (501.80 USD					_
Order Management Domestic Order Entry Maintain Sales Documents	Transactions Search For	Orders	V	•	Order: In Sold-To: 40 Customer N	000300 Jumber: 400883							Total Net Price	e: 601.80	_	
Mass Order Update Entitlement Management Shipment Receipts	Vanagement Status Open Organization: Redwood Empire Food Bank Vanagement Created By Myself Your Reference: Creation Date Since Yesterday Your Description: Default Delivery Settings For Items															
ID Type Transaction V ID ID																
					🔺 It	em Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	1	
						00 100207 liver To:	10	CS 5004030: REE	CSFP	Multi-Food OOD BANK, SAN	APPLESAUCE CAN-24/300	N/A	11/13/2019	138.96 USD 61.76 USD / 100 LB		
					Yo	ur Message To Us:							^ ~			
					2	00 100210	10	cs	CSFP	Multi-Food	APRICOT HALVES CAN-24/300	N/A	11/13/2019	255.26 USD 113.45 USD / 100 LB		
			Deliver To: 5 Your Message To Us:			5004030: REDWOOD EMPIRE FOOD BANK, SANTA ROSA, CA 🔯										
					3	00 110020	20	cs	CSFP	Multi-Food	BEANS BLACK CAN-24/300	N/A	11/13/2019	207.58 USD 44.64 USD / 100 LB		
						liver To: ur Message To Us:		5004030: RED	WOOD EMPIRE F	OOD BANK, SAN	TA ROSA, CA 🔯		\langle			
					Update								Add more	to order Cancel Or	rder	~~

Appendix U(4) FNS- 57 SHIPMENT RECEIPT SCREEN (1 of 2)

United States Department Web-Based Supply	ent of Agriculture	♀ູ │ New Session │ Log off
Back Forward History Favorite	tes	Welcome: CA SDA
Home Operations Admin	Reports Help	
Order Processing Complaint Admi	ninistration Recall Administration	
4	Operations > Order Processing > Shipment Receipts > Enter Shipment Receipt	Full Screen Options
File Uploads/Downloads	Order Search	
Catalog Maintenance		
Order Management	* Order Number: Search	
Consolidate Requisitions Domestic Order Entry	WBSCM has the ability to receipt Sales Orders, Delivery Documents, and Purchase Orders. To search for an open order in the system to receipt, please enter your order number and click "Search".	
Full Truck Load and Transfe		
Redistribute Order Quantities		
Returned FNS Orders		
Entitlement Management		
 Shipment Receipts 		
Enter Shipment Receipt		
Upload Shipment Receipt		
NW Delivery Calendar		

Appendix U(4) FNS-57 SHIPMENT RECEIPT SCREEN (2 of 2)

USDA United States Department of Agriculture Web-Based Supply Chain Management														v Session Log off	
Back Forward History Favorites	S														Welcome: CA SDA
Home Operations Admin															
Order Processing Complaint Admin															
	Operations > Order Pro	ocessing > Shipment I	Receipts > Ei	nter Shipment Receipt										F	Full Screen Options
File Uploads/Downloads						—									
Catalog Maintenance	Back to Summary	L													
 Order Management 		Back to Search													
Consolidate Requisitions	Receipt Header														
Domestic Order Entry	Order Number: 41000				Railcar/BOL:										
Full Truck Load and Transfe	Signed By:	C	ate Received:	E 7											
Redistribute Order Quantities	Comments:														
Returned FNS Orders	Comments.														
Entitlement Management	Receipt All														
 Shipment Receipts 															
Enter Shipment Receipt															
Upload Shipment Receipt	View: * eINV_VIEW	-													2,,
NW Delivery Calendar	Select Further Actions	Receipt Status 🖗	Sales Doc.	Item Purch.Doc.	Item Material	Material Description	Signed by	Date Received	Prev. Qty.	Open Qty.	Good Qty. UoM Entry	Good Qty (in CS)	Damage Qty. 🚊	Reject Qty.	Over Qty. Qty. UoM
		Ready to Receipt	5000196288	100 4100005766	16 100316	SWEET POTATOES W/ SYRUP CAN-24/300			0.000	,530.000	1,530.000 CS	1,530.000	16	0.000	0.000 CS
		Ready to Receipt	5000196286	100 4100005766	17 100316	SWEET POTATOES W/ SYRUP CAN-24/300			0.000	,530.000	1,530.000 CS	1,530.000	17	0.000	0.000 CS
			5000196283	100 4100005766	18 100316	SWEET POTATOES W/ SYRUP CAN-24/300				,530.000	1,530.000 CS	1,530.000	18	0.000	0.000 CS
			5000196282 5000196279	100 4100005766 100 4100005766	19 100316 20 100316	SWEET POTATOES W/ SYRUP CAN-24/300 SWEET POTATOES W/ SYRUP CAN-24/300				,530.000	1,530.000 CS 1,530.000 CS	1,530.000	19 20	0.000	0.000 CS 0.000 CS
			5000196279	100 4100005766	21 100316	SWEET POTATOES W/ SYRUP CAN-24/300 SWEET POTATOES W/ SYRUP CAN-24/300				,530.000	1,530.000 CS	1,530.000	20	0.000	0.000 CS
			5000196275	100 4100005766	22 100316	SWEET POTATOES W/ SYRUP CAN-24/300				,530.000	1,530.000 CS	1,530.000	22	0.000	0.000 CS
		Ready to Receipt	5000196273	100 4100005766	23 100316	SWEET POTATOES W/ SYRUP CAN-24/300			0.000	,530.000	1,530.000 CS	1,530.000	23	0.000	0.000 CS
		Ready to Receipt	5000196271	100 4100005766	24 100316	SWEET POTATOES W/ SYRUP CAN-24/300			0.000	,530.000	1,530.000 CS	1,530.000	24	0.000	0.000 CS
	Submit Receipt	Modify Receipt													