DOCP Survey Requirements

Web Screen Mockups

Last update: 03/30/2023

Confidential Version

DOCP Login/Landing Page

DOCP Login/Landing Page cont.

Error messages for login

ERROR MESSAGE(S):
• **Non-matched DoD ID:**
"The DoD ID that you entered does not match to a registered DOCP roster. It could be the case that you are entering your correct DoD ID but are not matching to a roster because your DOCP administrator did not list that information on the roster.

Try entering an e-mail address or phone number that your leadership uses to communicate with you. If you are still unable to log into the system, please contact the individual who invited you to this survey."

• **Non-matched E-mail:**
"The e-mail address you entered did not match to a registered DOCP roster. Please try another e-mail address, your DoD ID, or a phone number. If you are still unable to log into the system, please contact the individual who invited you to this survey."

• **Non-matched Phone Number:**
"The phone number you entered did not match to a registered DOCP roster. Please try another phone number, an e-mail address, or your DoD ID. If you are still unable to log into the system, please contact the individual who invited you to this survey."

• **If the participant is enrolled in more than one open DEOCS registrations**
"We have found multiple registrations matching your information. Please select the DOCP you wish to take now."

Multiple Registrations

DoD ID Prompt

PIN Creation

DOCP

Create Your PIN

To continue, please create a **4-digit PIN**. This PIN protects your privacy and allows only you to re-enter the survey. **Please write down your PIN.**

If you **forget** your PIN, we will **NOT be able to give it to you**, you will **NOT be able to create a new one**, and you will **NOT be able to re-enter the survey**.

Please enter your 4-digit PIN:

Please re-enter your 4-digit PIN:

Continue

Frequently Asked Questions (FAQs)

ERROR MESSAGE(S):
- **If the participant does not enter any PIN**
  - "You are required to create a PIN to continue. Your PIN must be 4 digits."

- **If the participant enters only one PIN**
  - "The PINs entered do not match."

About the DOCP (Informed Consent)

Pre-Survey Instructions

Submit Survey

Thank You

Thank You
Your survey responses have been recorded. Surveys, like the DOCP, are used to improve the DoD, and specifically your unit or organization.

Resources
If you are experiencing any discomfort or distress after taking the DOCP, resources are available to you here.

For your security, you should close this browser window.

Frequently Asked Questions (FAQs)

Timeout

Welcome Back

Save and Return Later

Already Complete

DOCP

DOCP Already Completed

The [Unit/Organization/Academy/Preparatory School Title] DOCP survey has already been completed.

Thank you for your participation.

Close this browser to protect the privacy of your information.

Frequently Asked Questions (FAQs)

FAQ

DOCP

Frequently Asked Questions

What is the DOCP?

How do I know this is an officipa, approved DoD survey?

Why doesn't my information match to a registered DOCP?

How will my answers be used?

Are my DOCP answers private?

What is the Office of People Analytics (OPA)?

Why should I participate?

Why do I have to create a PIN?

What is DOCP@datarecognitioncorp.com?

Why are you usin a ".com" instead of a ".mil" domain to field this survey?

Do I have to answer all the questions?

What if I forget my PIN?

Why does the survey ask personal questions?

Can I withdraw my answers once I have started the survey?

Will I ever see the results of the survey?

Who do I contact if I still have questions?

Resources

Forced Anonymous Version

NOTE: the standard DOCP version is Confidential, and not Forced Anonymous. Forced Anonymous DOCP's retain the same survey structure but are an option for classified units/organizations (e.g., SOCOM). In the registration of a DOCP, survey administrators can identify the unit/organization as classified and opt into an anonymous condition. This option is reserved for classified or otherwise protected populations and should be rarely selected. The most notable difference is in the information provided on unit/organization personnel and changes the way that participants access the survey.

Landing Page

About the DOCP (Informed Consent)

DOCP

About the DOCP

Agency Disclosure Notice (ADN): The public reporting burden for this collection of information, OMB Control Number: XXXX-XXXX, is estimated to average 7 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or burden reduction suggestions to the Department of Defense (DoD), Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil (OMB Control Number: XXXX-XXXX). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

AUTHORITY: 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness, DoD Instruction (DoDI) 6400.11, DoD Integrated Primary Prevention Policy for Prevention Workforce and Leaders, DoD Instruction (DoDI) 1100.13, DoD Surveys, National Defense Authorization Act for Fiscal Year 2013, National Defense Authorization Act for Fiscal Year 2014.

PURPOSE: The Defense Organizational Climate Pulse (DOCP) survey is conducted by the Department of Defense (DoD) Office of People Analytics (OPA) and provides leaders with information on select topics so they can understand problems occurring within your unit's or organization's climate and implement solutions.

ROUTINE USES: Disclosure of records are generally permitted under 5 U.S.C. 522a(b) of the Privacy Act of 1974, as amended.

To contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the federal government when necessary to accomplish an agency function related to this system of records. Additional routine uses are listed in the applicable System of Records Notice, DHRA 03, Survey Data and Assessment (July 28, 2021, 86 FR 40498) at: https://www.federalregister.gov/documents/2021/07/28/2021-16054/privacy-act-of-1974-system-of-records

DISCLOSURE: Participation in the DOCP is voluntary. You can skip any questions you choose not to answer, and you can stop participating at any time. The survey should take no more than 7 minutes. Maximum participation is encouraged, however, so that the data collected will be complete and representative.

ADDITIONAL INFORMATION: Protecting your DOCP responses is important to us. Any responses that you provide on the survey will be combined with the responses of everyone in your unit or organization to produce results of the entire group or subgroup. Leadership in your chain of command will receive group or subgroup reports if there is enough reportable data, including written comments. While your written comments are only reported with other comments from people in your unit or organization, they are not edited. Therefore, please refrain from using any personally identifiable information (PII) or other detailed information that may identify yourself or others (for example, telling a story that is specific enough that someone could recognize the people involved).

Thank you for taking your [Unit/Organization/Academy/Preparatory School Title] DOCP!
Click Continue if you agree to take the survey.

Continue

Frequently Asked Questions (FAQs)

INTERNAL NOTE:
- Clicking "Continue" will take the participant to the next web screen (Web Screen: Pre-Survey Instructions)

Pre-Survey Instruction

Submit Survey

Thank You

FAQ

DOCP

US. DEPT OF DEFENSE

Frequently Asked Questions (FAQs)

What is the DOCP?

How do I know this is an official, approved DoD survey?

How is my privacy protected?

Is the DOCP Section 508 compliant?

How will my answers be used?

Are my DOCP answers private?

What is the Office of People Analytics (OPA)?

Why should I participate?

What is DOCP@datarecognitioncorp.com?

Why are you using a ".com" instead of a ".mil" domain to field this survey?

Do I have to answer all of the questions?

Why does the survey ask personal questions?

Will I ever see the results of the survey?

Who do I contact if I still have questions?

Resources