



HOME NEWS LIBRARY UNITS PHOTOS ART QUESTIONS

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Home > AMC Travel



AMC Travel

Reminder To All Space-A Travers: Per DoD 4515.13-R, "C6.1.9. Conditions of Travel. There is no guaranteed space for any traveler. The Department of Defense is not obligated to continue an individual's travel or return him or her to point of origin, or any other point. Travelers shall have sufficient personal funds to pay for commercial transportation to return to their residence or duty station if space-available transportation is not available."

Inside AMC

Search

search AMC

General Images Video

View All RSS

Travel Notice

New Virtual Roll Call (VRC) Process: If you are unable to receive or respond to Passenger Terminal's VRC email notifications, you will be unable to compete via the VRC process and will need to be present at the Passenger Terminal for Roll Call based on advertised "show time." AMC will not be responsible for personal Email or Internet connectivity issues. Failure to respond to the VRC email notification will result in a non-selection for the VRC Roll Call. If you have not received a VRC notification email 45 minutes prior to your desired VRC Roll Call; call or stop by the Passenger Terminal to ensure you are competing for your desired flight's Roll Call. NOTE: The Virtual Roll Call (VRC) process is an optional program, therefore, VRC may not be offered for your selected destination.

AMC Travel Feedback



Tell me how well we're doing, or how we can improve, but please give our professionals at base-level an opportunity to correct a problem before elevating. If your concern needs to be elevated, please send your feedback to my Passenger Policy Branch Staff. My team of professionals will respond to you in a timely manner.

[Send us your feedback](#)

Maj. Gen. Warren D. Berry
AMC Director of Logistics

AMC Terminal Pages

- CONUS - Stateside**
- Baltimore-Washington IAP, Maryland
 - Dover AFB, Delaware
 - Fairchild AFB, Washington
 - Jacksonville NAS, Florida
 - JB Andrews, Maryland
 - JB Charleston, South Carolina
 - JB Lewis-McChord, Washington
 - JB McGuire-Dix-Lakehurst, New Jersey
 - Little Rock AFB, Arkansas
 - MacDill AFB, Florida
 - McConnell AFB, Kansas
 - NS Norfolk, Virginia
 - Pope Field, North Carolina
 - Scott AFB, Illinois
 - Seattle-Tacoma IAP, Washington
 - Travis AFB, California

Did You Know?

Did you know... civilians working overseas can be eligible to fly Space-A? Travel is allowed to U.S. citizen civilian employees of the Armed Forces who are eligible for Government-funded transportation to the United States at tour completion (including NAF Employees). The two categories authorized are Emergency Leave Unfunded Travel and Environmental Morale Leave (EML). Emergency Leave Unfunded Travel is for verified and immediate family emergencies. EML is for sponsors in EML status, and also for their dependents traveling with them in EML status. Civilian dependents may also fly unaccompanied while stationed overseas if they meet the following authorized criteria: verified emergencies, scheduled entrance exams for entry into any of the U.S. Service Academies, and enlisting in one of the Armed Forces when local enlistment overseas is not authorized. Stateside Space-A travel is not authorized for DOD Civilians at any time. For specific details on Space-A Eligibility, please contact your local Passenger Terminal.

AMC Travel Contacts



Note: For specific travel information please contact your nearest AMC Terminal.

Space-A E-mail Sign-up

To sign-up for Space-A travel, please mail or email your information to the AMC Passenger Terminal at your desired departure location. Email addresses for each AMC Terminal are located in the **AMC TRAVEL CONTACTS** or visit their Facebook Page (the links to all passenger terminal Facebook pages are on the right side of your screen). For your convenience, please reference our **Space-A Sign-up Information Document** and the AMC Form 140, **Space-A Travel Request**.

Space-A Travel For Active Duty Members: Active Duty members may travel Space-A in Category-3 along with their dependents while on Leave. The Active Duty Sponsor must be in a valid leave status and within the dates on an approved leave form. It is the members responsibility to ensure documentation presented to AMC Passenger Service Agents represent accurate leave information when signing up for Space-A travel.

Travel Information and Documents

Air Mobility Command passengers must have all required documentation available upon check-in. All rules, regulations and restrictions must be adhered to at all times. To learn more, visit the links below:

- [AMC Form 140, Space Available Travel Request](#)
- [Space Available email/fax sign-up request information](#)
- [FAQ: Frequently Asked Questions](#)
- [AMC Passenger Terminal Trifold](#)
- [DTR, Chapter 103-Passenger Movement](#)
- [Air Transportation Eligibility DOD 4515.13R](#)
- [AMCI 24-101, Volume 14](#)
- [Reserve and Guard travel](#)
- [AMC Space-A Handbook](#)
- [Patriot Express Brochure](#)
- [Pet Travel Brochure](#)
- [GSA City Pairs](#)
- [Unaccompanied Command Sponsor Letter](#)
- [Non-Command Sponsored Dependent Travel Letter](#)
- [Dual Parent/Step Parent Authorization Letter](#)
- [120-Day Deployment Letter](#)
- [365-Day Deployment Letter](#)
- [Deployment Letter](#)

Travel for Inactive Duty Training (IDT) Members

Members of Reserve Components may travel in a Space-Required (Space-R) status, on DOD controlled aircraft for attendance at IDT assemblies within the CONUS, between CONUS and OCONUS or within OCONUS. Official Travel Authorization (TA) documents must be presented to AMC Passenger Service Agents to be considered during the Space-R travel selection process. Approved written authorization may include a Memorandum Letter or appropriate Service Form, directing a member to perform IDT and must indicate the dates and locations of training and be signed by an approving authority other than the member. Applicable head tax/FIS fees, meal charges and excess baggage fees will be charged at check-in. All travelers must have a valid ID card and all other required travel documents (e.g., passport, visa, country clearance, etc.) as indicated by the Foreign Clearance Guide (FCG).

OCONUS - Overseas

- Andersen AB, Guam
- Aviano AB, Italy
- Eielson AFB, Alaska
- Incirlik AB, Turkey
- JB Elmendorf-Richardson, Alaska
- JB Pearl Harbor-Hickam, Hawaii
- Kadena AB, Okinawa, Japan
- Lajes AB, Azores Portugal
- MCAS Iwakuni, Japan
- Misawa AB, Japan
- NAS Sigonella, Italy
- NS Guantanamo Bay, Cuba
- NS Rota, Spain
- NSA Bahrain, Bahrain
- NSA Naples, Italy
- NSA Souda Bay, Crete Greece
- NSF Diego Garcia, British Indian Ocean
- Osan AB, Rep of Korea
- RAAF Base Richmond, Australia
- RAF Mildenhall, United Kingdom
- Ramstein AB, Germany
- Spangdahlem AB, Germany
- Yokota AB, Japan

Are you ready to travel Space-A?

AMC Travel Site Feedback

Non-AMC Terminal Pages

- Non-AMC**
- Eglin AFB (AFMC), Florida
 - JB San Antonio (AETC), Texas
 - Patrick AFB (AFSPC), Florida
 - Peterson AFB (AFSPC), Colorado
 - Seymour-Johnson AFB (ACC), North Carolina

1 - Travel Eligibility

Are you authorized to travel using Space-A? Click here to determine your travel eligibility and which Space-A Category you will travel under.

2 - Locations

Where do you want to depart from, and where do you want to go? What common destinations are offered at your nearest AMC Passenger Terminal? Click here to find out or visit your nearest AMC Passenger Terminal's Facebook Page (links are located to the right of your screen).

3 - Document Check

Do you have all your required travel documents? This could include your leave paperwork, valid Uniformed Services ID, passport/visa or other documents required by the location you are traveling to or from. In many cases this will be different for each traveler depending on your status. Please contact your departure passenger terminal for documentation requirements or travel restrictions. Many of these requirements are described in our passenger movement regulations. You can also get more information by visiting the U.S. Department of State International Travel website.

4 - Registration

You have many choices to register for Space-A travel: In-person, remotely by fax, postal mail or email. You can register in-person at the AMC Passenger Terminal by speaking directly with a passenger service agent. Other options are to fax or mail your request to the passenger terminal. AMC Passenger Terminals will accept email sign-ups from other than the AMC Web Site; however, AMC is not responsible for lost, delayed or incorrect information on sign-ups from those sites. Customers who have issues with sign-ups from other than AMC sites must contact that site for resolution or sign up at the time you present yourself at the terminal. We recommend that you keep a copy of the sent email for your records.

5 - Flight Schedules

For specific travel information, please contact your nearest AMC Passenger Terminal. Click here for location information links.

6 - Checking in

At the AMC Passenger Terminal, Space-A passengers can check-in at the counter to mark yourself present. Review updated flight information. Ensure you do not exceed baggage weight limits. Ensure you are not traveling with any prohibited items. Await your Space-A call and follow instructions given to you by the passenger service agents.

[CLICK HERE](#) to provide feedback on the AMC Travel Site.

Space Available travel is a great program for our Active Duty, Guard, Reserve, Retired and their eligible family members. Please understand, our primary mission is the movement of cargo and space required (duty) passengers on Department of Defense owned or controlled aircraft. Additional considerations can affect the number of seats available are safety, aircraft configuration, maintenance and aircrew size. Once mission requirements are met, available seats will be offered to Space-A passengers awaiting transportation. The Space-A program is a byproduct of the military mission and is not funded in the DOD budget. Travelers must be prepared for the possibly of having to wait several days or even arrange alternate commercial transportation. Lodging and off base transportation is not always available and in some cases can be very expensive. Travel to remote or austere locations is also a possibility with even greater cost for alternate travel. Please ensure that you have the funds available to cover any unforeseen expenses. Please remember, space-available travel is a privilege and AMC cannot guarantee movement to your desired location or on any particular schedule.

Motorized Wheelchair

Due to safety considerations, the maximum allowable weight for motorized wheelchair movement is 100 pounds. Passengers traveling with a motorized wheelchair must provide assistance and guidance if the wheelchair's battery must be disconnected.

AMC Aircraft



NAF Atsugi Air Terminal, Japan
NAS North Island, California
NAS Whidbey Island, Washington

ANG PAX on Facebook

133 AW (ANG), St Paul, Minnesota
Will Rogers (ANG), Oklahoma
155 ARW Nebraska ANG, Lincoln, Nebraska
164 AW (ANG), Memphis, Tennessee
190 ARW (ANG), Topeka, Kansas
Selfridge ANGB (ANG), Michigan