

# Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0970-0401)

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**TITLE OF INFORMATION COLLECTION:** Child Welfare Information Gateway’s OneReach Customer Feedback Survey

**PURPOSE:** Child Welfare Information Gateway (Information Gateway) is a service of the Children’s Bureau (CB), a component within the Administration for Children and Families, and is dedicated to the mission of connecting professionals and concerned citizens to information on programs, research, legislation, and statistics regarding the safety, permanency, and well-being of children and families.

To best serve the child welfare community, Information Gateway offers a hotline (1-800-394-3366) for customers to engage information support specialists for additional information and submit inquiries. Information Gateway utilizes the OneReach Artificial Intelligence (AI) text messaging chat system. Customer calls with the Information Gateway begin with the AI text messaging system which can help to answer questions via text. Customers can request to be transferred to a live agent at any time during the interaction. The OneReach platform facilitates chat conversations with customers who call the Information Gateway hotline available on the website.

The proposed *Child Welfare Information Gateway OneReach Customer Feedback Survey* would be administered via text after the interaction with AI has ended or 45 minutes after their transfer to a live agent.

Feedback about customer experiences and suggestions for improvements collected through the feedback survey will help the Information Gateway ensure that the AI system meets the needs of customers.

**DESCRIPTION OF RESPONDENTS:** Respondents will be Information Gateway customers who call the hotline and engage with the OneReach text system.

**TYPE OF COLLECTION:**

- |   |  |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form         | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group                  |
| <input type="checkbox"/> Focus Group                                  | <input type="checkbox"/> Other: _____                            |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The primary purpose of the results is not for public dissemination.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

- The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name and affiliation: Beth Claxon, Child Welfare Program Specialist, ACF Administration on Children, Youth and Families (ACYF)

To assist review, please provide answers to the following questions:

**Personally Identifiable Information:**

- Is personally identifiable information (PII) collected?  Yes  No
- If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
- If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Information Collection	Category of Respondent	Annual No. of Respondents	No. of Responses per Respondent	Estimated Time per Response	Annual Burden Hours
Child Welfare Information Gateway’s OneReach Customer Feedback Survey	Individuals	110	1	0.0333	3.66
<b>Totals</b>					<b>4</b>

**FEDERAL COST:** The estimated annual cost to the Federal government is: \$263.28

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

- Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Respondents will be customers who contacted the Child Welfare Information Gateway by phone or SMS (text message) and self-selected to use the OneReach AI text messaging chat system.

**Administration of the Instrument**

- How will you collect the information? (Check all that apply)  
 Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

Customers will receive an invitation to complete the survey via text once the interaction with the system has ended.

2. Will interviewers or facilitators be used?  Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**