

CFSR Specialist Survey Recruitment Messages

Initial Invite

Subject Line: Seeking your feedback about Center for States services

Hello [Insert CFSR Respondent Name],

Your feedback is important to us! We would like to get your feedback about the Child Welfare Capacity Building Collaborative's Center for States (Center for States) CFSR Round 4 Support Services. This survey should take approximately **10 minutes** to complete, and your participation is voluntary. You may exit the survey at any time and are free to decline to answer any question. You will have [X] days to complete the survey and the deadline is at 5 pm ET on [Date].

There are no foreseeable risks and no direct benefits from participating with this survey and your responses will be kept private. Center for States staff and the Children's Bureau will receive an aggregated summary of survey findings to improve service delivery.

Proceeding with the survey is an indication of your consent.

Survey Link: [Insert survey link]

If you have any questions, please contact Lyscha Marcynyszyn, PhD, CFSR R4 Supports Substudy Lead, at Lyscha.Marcynyszyn@icf.com.

Thank you for your participation!

[Insert Center for States staff name]

[Insert Center for States staff signature block]

Follow Up Invite

Subject Line: Feedback Requested: Seeking your feedback about Center for States services

(Reply to the initial invite email)

Dear [Insert CFSR Respondent Name],

I hope all is well! First, thank you so much to the participants who have taken the time to share their feedback on the Center for CFSR Round 4 Support Services. If you have not completed the survey, please take **10 minutes** to share your perspective with us by using the link below. As a reminder, this survey will close at 5 pm ET on [date].

Survey Link: [Insert survey link here]

The Center will use your feedback combined with other participant feedback to inform planning and future services. Your responses will be held in private, and all reporting will be done in aggregate.

If you have any questions, please contact Lyscha Marcynyszyn, PhD, CFSR R4 Supports Substudy Lead, at Lyscha.Marcynyszyn@icf.com.

Thanks so much!

[Insert Center for States Staff Name]

[Insert Center for States staff signature block]

2nd Follow up Invite

(Reply to the same email chain)

Dear [Insert CFSR Respondent Name],

I hope that you are keeping well! Thank you again to all the participants who have taken the time to share their feedback on the Center for States' CFSR Round 4 Support Services. If you have not completed the survey, please take **10 minutes** to share your perspective with us by using the link below. As a reminder, this is your final opportunity to share your opinions with us as the survey will close at **5 pm ET on [date]**.

Survey Link: [Insert survey link here]

The Center will use your feedback combined with other participant feedback to inform planning and future services. Your responses will be held in private, and all reporting will be done in aggregate.

If you have any questions, please contact Lyscha Marcynyszyn, PhD CFSR R4 Supports Substudy Lead, at Lyscha.Marcynyszyn@icf.com.

Thanks very much!

[Insert Center for States Staff Name]

[Insert Center for States staff signature block]