

# Compliance and Safety Site Visit Report 2023

\* Required

\* This form will record your name, please fill your name.

## 1. ORR Region \*

- Arizona
- Central Texas
- Houston/El Paso
- Mid-Atlantic
- Midwest
- Northeast
- Rio Grande Valley East
- Rio Grande Valley West
- Southeast
- Special Populations
- West Coast

Other

## 2. Program Name \*

- Abbott House Shelter
- Abbott House TFC
- ADORE Children & Family Services
- BCFS Chavaneaux
- BCFS Dallas LTFC
- BCFS Driscoll
- BCFS Extended Care
- BCFS San Antonio LTFC
- BCFS San Antonio Shelter
- BCFS San Antonio TFC
- Berkshire Farms Center and Services for Youth- Sheltered Hearts
- Bethany Christian Services - Wedgwood Christian Services (MI LTFC Group Home)
- Bethany Christian Services of Indiana
- Bethany Christian Services of Indianapolis
- Bethany Christian Services of Michigan (SILP)
- Bethany Christian Services of Middle Tennessee
- Bethany Christian Services of North Carolina
- Bethany Home Inc.
- Board of Child Care - Caminos Nacional Program Cunningham Children's Home (CCH)
- Board of Child Care - Caminos Nacional Program Florida United Methodist Children's Home (FUMCH)
- Board of Child Care - Caminos Program LTFC
- Board of Child Care - Caminos Program Shelter
- Board of Child Care - Caminos West Program Falling Waters
- Board of Child Care - Caminos West Program UMHC

- Board of Child Care- Campolina Way
- Board of Child Care- Kentucky United Methodist Home
- Bokenkamp Shelter
- Bokenkamp TFC
- Catholic Charities Boystown
- Catholic Guardian Services - University Residence
- Catholic Guardian Services Crotona
- Catholic Guardian Services Seton
- Catholic Guardian Services TFC
- Cayuga Centers LTFC
- Cayuga Centers TFC
- Center for Family Services - Bridgewater
- Center for Family Services Camden
- Center for Family Services EHT TFC
- Center for Family Services Northfield
- Center for Family Services Shelter
- Center for Family Services TFC
- Center for Family Services - Mother & Baby Shelter
- Center for Juvenile Management INC
- Children's Home of Kingston
- Children's Home of Poughkeepsie Shelter
- Children's Home of Poughkeepsie LTFC
- Children's Village Shelter
- Devereux Advanced Behavioral Health Massachusetts (New Beginnings)
- Devereux Foundation-Connecticut

- Devereux Foundation-Texas
- Gulf Coast Jewish Family and Community Services
- Heartland Beverly
- Heartland CHAP
- Heartland ICC
- Heartland ICRC
- His House
- His House, Inc.
- Holy Family Institute - Emsworth Campus
- Holy Family Institute - LTFC
- Holy Family Institute - Moon Campus
- Incarnation
- Jewish Child Care Association
- Kids in Crisis
- Kids Peace Shelter
- LaSalle School
- Latin American Youth Center (LAYC) - Esperanza
- Lincoln Hall Boys Haven
- LIRS - Ascentria Care Alliance MA Worcester LTFC
- LIRS - Bethany Christian Services GA Atlanta TFC
- LIRS - Bethany Christian Services MD Crofton TFC
- LIRS - Bethany Christian Services MI Alma Shelter
- LIRS - Bethany Christian Services MI Grand Rapids LTFC - Casa Agape
- LIRS - Bethany Christian Services MI Grand Rapids Shelter (TAC)
- LIRS - Bethany Christian Services MI Grand Rapids TFC

- LIRS - Bethany Christian Services MI Kalamazoo LTFC TGH - Hacienda De Luz
- LIRS - Bethany Christian Services MI Kalamazoo Therapeutic Group Home - Glenn House
- LIRS - Bethany Christian Services PA Havertown TFC
- LIRS - Bethany Christian Services PA Pittsburgh TFC
- LIRS - Bethany Christian Services PA Reading TFC
- LIRS - Bethany Christian Services TN Smyrna TFC
- LIRS - CHRIS 180 GA Atlanta Group Home
- LIRS - CHRIS 180 GA Atlanta Therapeutic Group Home
- LIRS - Kennedy Krieger Institute and LIRS Therapeutic Foster Care
- LIRS - Lutheran Services Carolinas SC Columbia TFC
- LIRS - Lutheran Social Services National Capital Area VA Fairfax TFC
- LIRS - Samaritas MI Lansing LTFC
- LIRS - Samaritas MI LTFC Group Home Jackson House
- LSS of New York Safe Haven 2
- LSS of New York Shelter
- LSS of New York TFC
- Lutheran Services of Florida
- Maryville Academy - St. Gabriel and St. Anne
- Maryville Casa Esperanza
- Maryville San Francisco
- Maryville San Juan Diego
- Maryville St. Rose of Lima
- Mercy First Shelter
- NAFI of CT, Inc.
- National Youth Advocate Program Naperville LTFC

- National Youth Advocate Program Gurnee LTFC
- National Youth Advocate Program OH TFC
- National Youth Advocate Program Sycamore TFC
- National Youth Advocate Program Matteson TFC
- National Youth Advocate Program Columbia TFC
- National Youth Advocate Program Decatur TFC
- National Youth Advocate Program Tampa TFC
- National Youth Advocate Program - GA Atlanta
- National Youth Advocate Program - Homestead
- National Youth Advocate Program - IL Chicago
- National Youth Advocate Program - IN
- National Youth Advocate Program - SC Greenville
- Noank
- Noank Community Support Services, Inc. TFC
- Rising Ground Shelter (formerly Leake & Watts)
- Rising Ground TFC (formerly Leake & Watts)
- Seton Home
- St. Christopher's - Welcoming Arms for Unaccompanied Minors - Dobbs Ferry
- St. Christopher's - Welcoming Arms for Unaccompanied Minors - New Windsor
- St. PJ's Children's Home Shelter
- SWK Casa Blanca
- The Children's Community Programs of Connecticut, Inc.
- The Villages, Inc.
- Timber Ridge School
- Twin Oaks Juvenile Academy

- Urban Strategies - Refugio Iglesia De Dios Shelter
- Urban Strategies - Refugio Iglesia De Dios TFC
- Urban Strategies - Refugio Ignite TFC
- Urban Strategies - Refugio Ignite Shelter
- Urban Strategies - Refugio Maranata
- USCCB - Bethany Christian Services Grand Rapids
- USCCB - Catholic Charities Fort Worth Shelter
- USCCB - Catholic Charities Fort Worth TFC
- USCCB - Catholic Family Center
- USCCB - Commonwealth Catholic Charities LTFC
- USCCB - Commonwealth Catholic Charities Shelter
- USCCB - Commonwealth Catholic Charities TFC
- USCCB- Archdiocese of Philadelphia Northeast Family Service Center (CSS of Philadelphia)
- USCRI - Rinconcito Del Sol Shelter
- Youth For Tomorrow LTFC
- Youth For Tomorrow Shelter
- Youth for Tomorrow TFC
- 
- Other

If Other, please list Program Region and Name

3. Level of Care \*

- Shelter
  - TFC
  - LTFC
  - Long Term Group Home
  - Therapeutic Placement
  - Staff Secure
  - Secure
  - RTC
  -
- Other

4. ORR Representative Name \*

5. Report Date \*

Format: M/d/yyyy



## Site Visit Walk Through

*Prior to your visit, please remind the program you will request the checklist noted below from them. This is a walk through to identify and ensure compliance for major requirements and safety concerns.*

**"Yes" indicates compliance. "No" indicates out of compliance and requires a comment indicating specifically what was non-compliant.**

6. Did the program have a Facility Inspection Checklist for a Child Friendly Environment completed?

\*

Yes

No

7. Please note date it was completed

Format: M/d/yyyy

8. Did the Checklist for a Child Friendly Environment meet all satisfactory markings? (was it all marked "yes")

(FFS may use this form, past site visit concerns, recent UC behavioral or run away SIRs to determine if they will also check specifically on the next seven questions) \*

Yes

No

9. Please note any deficiencies

10. Does the program have working video cameras and are they reviewed by the program?

Yes

No

11. If No, a comment is required

12. Are all entry and exit alarms tested to ensure they work (includes windows and doors)?

Yes

No

13. If No, a comment is required

14. Do all entries and exits have safety measures? (perimeter barriers, perimeter lighting, alarms to note for entry/exit without permission)?

Yes

No

15. If No, a comment is required

16. All required bulletin board postings to educate youth about sexual abuse, sexual harassment, and reporting are posted in ALL required areas in language UC understands \*

Yes

No

17. If No, a comment is required

18. Required Preprogrammed phone is accessible to UC, private, and correctly pre-programmed for UC to report sexual abuse, sexual harassment, and sexually inappropriate behavior (all three must be compliant to indicate "yes") \*

Yes

No

19. If No, a comment is required

20. Overall appearance of the program is neat, organized, and clean that does not present any health or safety concerns \*

Yes

No

21. If No, a comment is required

22. Is the program in compliance with all staffing ratio requirements?  Yes  No

23. Are there staffing concerns? \*

Yes

No

24. If Yes, please confirm you elevated this to the Project Officer for resolution or to address UC capacity

25. Observations: (recent improvements, recent repairs, shade for kids outside, old/new furniture, etc.) \*

26. Concerns: (focus on safety issues for UC or staff - blind spot supervision, etc.) \*

### **Child Interviews**

*Child interviews are a small group of children at one time. Child interviews are for the purposes of general information and general well-being and safety. Children have a right to refuse an interview. If this occurs, please document the reason the child refused an interview. This is not an investigation. This should not evolve into counseling. FFS and CFS are mandated reporters to CPS and law enforcement. Do not promise children anything. Do not discuss the child's legal case. Redirect issues that move away from the intent of this site visit report and encourage them to speak with their clinician/case manager or attorney/legal services provider. If you have any immediate safety concerns, please contact the FFS Supervisor.*

**UC may be interviewed as a small group at one time in an informal setting. If any child responds in the negative or "NO" then mark it as "NO" but you can add any comments.**

27. Please note the number of children in the group interviewed \*

28. Please note the estimated age range of the group of children you interviewed \*

29. Interpreter used by FFS or CFS \*

Yes

No

30. If yes, note language

31. Does the UC have the opportunity for daily Recreation (large and small muscle)? \*

Yes

No

32. Comments

33. Does the UC have access or a choice to participate in preferred Religious Services? \*

Yes

No

34. Comments

35. Does the UC have Leisure Time? \*

Yes

No

36. Comments

37. Does the UC meet with his/her CM once per week? \*

Yes

No

38. Comments

39. Does the UC meet with his/her Clinician for one hour sessions per week? \*

Yes

No

40. Comments

41. Does the UC have a Clinical Group? \*

Yes

No

42. Comments

43. Are there Community Meetings the UC can participate in? \*

Yes

No

44. Comments

45. Does the UC get at least two calls per week with his/her parent and/or sponsor? \*

Yes

No

46. Comments



47. Are Sexual Abuse Hotline pre-programmed phones accessible to the UC at any time? \*

Yes

No

48. Comments

49. Is the UC aware of the legal services provider and his/her access to the LSP? \*

Yes

No

50. Comments

51. Does the UC understand his/her family reunification case? \*

Yes

No

52. Comments

53. Does the UC attend school/education classes for at least 6 hours per day Monday-Friday? \*

Yes

No

54. Comments

55. Is the UC aware of how to file a grievance? \*

Yes

No

56. Comments

57. Are Garza Notices and Infographics posted?  Yes  No

58. Do you feel safe? \*

Yes

No

59. Comments

60. Do you like living at this program? \*

Yes

No

61. If yes, what is it that you like about the program?

62. If no, what is it that you don't like and what would you like to see changed?

63. Would you ask for help if you have a problem while living here at the program? \*

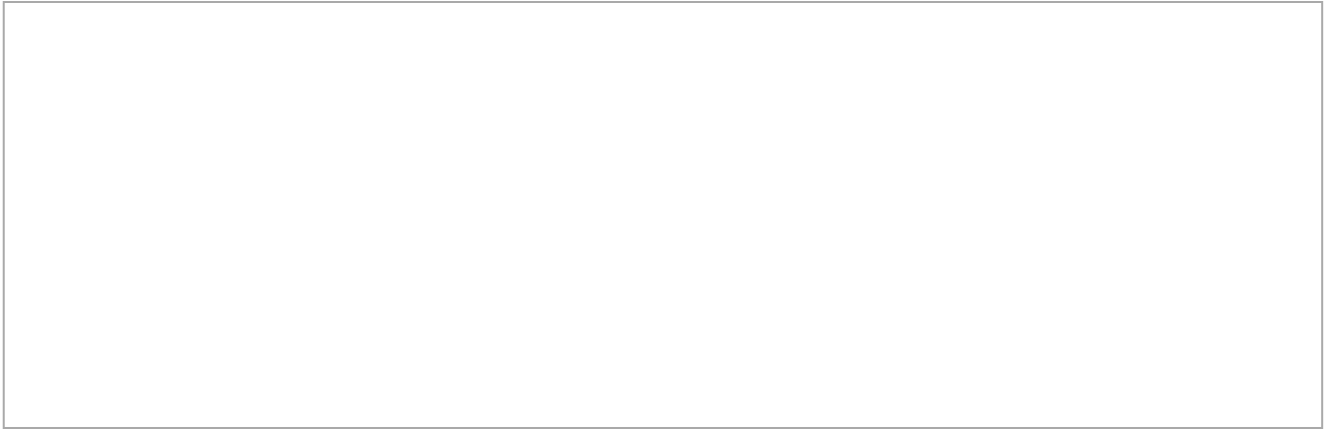
64. Do you have anything else I have not asked you about that you want to tell me? \*

65. Please mark Yes or No if you need/want to follow up on any items that came up during the interview? \*

Yes

No

66. If yes, what items require follow up?

A large, empty rectangular box with a thin black border, intended for the user to provide their answer to the question above.

## **Trends and Follow Up**

*Utilize the trends and follow up sections of the report for a record of your overall findings, reporting to your supervisor, and to check on the program's improvements from month to month, as well as have a record in the event a corrective action is required for identified trends.*

*This is the final section where you record your findings for the visit, and what you left in place for the program to follow up on. Share this with your supervisor, PO, and CFS. Also, it is fine to give it to your program so that when you go back to the program, you have a record of what has already been addressed and whether progress has been made.*

*Please feel free to engage your supervisor along the way should you have questions or need support with anything. Remember that this visit and form is a tool for you to use to help the programs improve. Lastly, remember you are a mandated reporter to CPS and law enforcement. For any immediate safety concerns or findings, contact your supervisor.*

65. **Trends/Comments:** Please provide a narrative discussion of your main findings and areas of potential concern. \*

66. Did you identify any potential issues to monitor or for additional follow up? \*

Yes

No

67. If yes, list any specific issues that need to be reviewed again during the next site visit?

68. **Follow up:** Please list any follow up conducted on any previous concerns (Corrective Actions, SA/SIRs, Emergency SIRs, Notice of Concern from PRS provider, any outcomes or issues from a previous site visit by the FFS, CFS, or Monitoring Team) \*

69. **Action Items:** Please list any plans to address newly identified or remaining concerns. Please include who you have notified if you are not the responsible party for follow up or the next site visit. \*

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