

Staff Questionnaire - Interpreter - Unlicensed Facility (UF) Quarterly Health and Safety Visit

Interview Details	
Program Name:	Past and Current Position(s) at Program:
Level of Care:	Date/Time of Interview:
Full Name:	Interviewer:

*Note: Before beginning the interview and/or providing this questionnaire to staff, provide a brief introduction, including monitor role and purpose of monitoring visit, confidentiality of staff interview, and clarify any questions. See *Introduction Prompt for Staff* for additional guidance as needed. Questions in **bold** should be asked during the interview if possible. Other questions are optional prompts to assist the interviewer.

	NOTES
<p>Please explain your role and responsibilities.</p> <ul style="list-style-type: none"> In which language(s) do you provide translation or interpretation services? 	
<p>What training were you provided when you started this position?</p> <p>Are there any additional areas of training that you would find beneficial?</p>	
<p>Describe how you collaborate with other teams (YCWs, CMs, etc.).</p> <ul style="list-style-type: none"> Do you have a clear understanding of your role in relation to other teams' roles? 	

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<p>Are interpretation/translation services consistently provided across different program areas? If not, please describe any additional needs.</p> <ul style="list-style-type: none"> • What is the process for staff or UC to request interpretation services? 	
<p>Do you feel that you have the support and resources necessary to do your job?</p> <ul style="list-style-type: none"> • How is your relationship with your supervisor? 	
<p>In which language(s) are interpreter/translation services provided?</p> <p>Are there any UCs at the program who do not understand those languages? If so, how are they accommodated?</p>	
<p>Do the services (i.e. case management, religious, education, etc.) provided here seem culturally appropriate? If not, how could they be improved?</p>	
<p>Have you had any concerns about the treatment of UC in care? If so, please explain.</p>	
<p>Do you have any additional concerns, recommendations, or suggestions?</p>	