**E-Verify Tutorial Update Table of Changes**

**Initiative Name:** E-Verify Tutorial Update Phase 1A

**Abbreviations:**

EEA E-Verify Employer Agent

EEB Employment Eligibility Branch

EV E-Verify

EVG E-Verify Guidance

FC Federal Contractor

GU General User

TOC Table of Changes

VIS Verification Information System

**Initiative Description**: Due to the Legacy Retirement efforts, the modernized E-Verify Verification Information System (VIS) has a new look and feel. Therefore, each existing E-Verify tutorial module will be updated with proper language, correct E-Verify logos and branding and new images to align and support the new modernized layout. The E-Verify Tutorial has nine (9) modules. The E-Verify Tutorial Update project will launch in three phases:

* Phase 1 – Update language and images
* Phase 1A – Update language and images for General User Tutorials

Below are the four (4) tutorials to align with each E-Verify access method:

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| **Phase 1A Vetting** |
| **General User Tutorials** |
| E-Verify Employer General User |
| E-Verify Employer General User Federal Contractor |
| E-Verify Employer Agent General User |
| E-Verify Employer Agent General User Federal Contractor |

**Reviewers will notice:**

Throughout:

* No quotation marks
* No - DHS No Show term
* No – Review and Update Employee Data term
* Error: Close Case and Resubmit changed to Close Case and Resubmit
* DHS, SSA, PII and MOU spelled out in mostly each section topic
* Numerals vs. spelling out the number

New:

* Latest E-Verify change terminology
* Language to let users know they must successfully complete the online E-Verify tutorial before they can create or manage cases
* FAR and EEA overviews
* EEOC and NARA info and guidance
* 10-day requirement to take action during the Tentative Nonconfirmation (mismatch) process
* Guidance regarding the 90-day rule for users to change their passwords
* Guidance regarding the 270-day rule for users run a case and avoid deactivation of their E-Verify access
* Expanded FAR guidance

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| **E-Verify General User (EV GU) Tutorial** |
| **Lessons** |
| * [EV GU Lesson 1 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EZVj_KL4qxxIhRRKDJGwVqIBQAAKdToyBNJxsAvg9FQ8BA?e=fpS1sK) |
| * [EV GU Lesson 2 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EbQHURDflY5BlF5RGdF_GWkBowBCn-gLe571hNPHFLzJhQ?e=amyN6Z) |
| * [EV GU Lesson 3 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EWoZGntrEXlNuu9TuVfrUa0Bmdh_mn5mrgsv5y1EscQ0fg?e=mB8ypW) |
| * [EV GU Lesson 4 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EeVbJ-65xq5Pt7g34zNZpN8B5VA061tMFSADEG3IyJoJKA?e=zZdRkY) |
| * [EV GU Lesson 5 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EQK1-levSGNCq8xkdgBGp7wBOPbVYm3N93Df617t9Rfscw?e=jeyuou) |
| **E-Verify Federal Contractor (EV FC) Tutorial** |
| * [EV FC Lesson 1 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EazUAD4QFjlLh_YT5AZ2FzwBEPWQMILCCq9lgt4IIC9EXw?e=a4xREY) |
| * [EV FC Lesson 2 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EQNVhNdhcn9LpyyXNeNNouYB8dlpf2zdScYfN4GWg2qsmA?e=yN2SgG) |
| * [EV FC Lesson 3 (Vetting Copy1).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EVHtZ6s4A8ZAoFIf-Rudb4gBKsa4Cx-uYWyHYuxo_TO03A?e=qcxdsu) |
| * [EV FC Lesson 4 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EQ-NCyJaPydBsjqzmoeCL6wBUTx-AfhC8wQXGsSoYTZhBQ?e=gCQ8ra) |
| * [EV FC Lesson 5 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/Ea5l7RUkK8VBlIp_C0eHVvUB7iYJjdrffunDXQHMGB9Dpg?e=X3jNbF) |
| **E-Verify Employer Agent (EEA) Tutorial** |
| * [EEA Lesson 1 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/ET7o2YIz_-NLrTBgKmWt_jkBR12SuJo2g83Z957yelruSQ?e=O7dmOU) |
| * [EEA Lesson 2 (Vetting Copy1).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EWm4E7COwJtOjrV1cuhB894B4U2XAA3dyFDf3-5-5YEsGQ?e=WRwllD) |
| * [EEA Lesson 3 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EW66mi5p16lEoe6rrDNSuwgB0KZOhxQ4eaLt5jb_IOh8gg?e=XcQT2O) |
| * [EEA Lesson 4 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/Een0SgZ10qJFkZpDe1YDpVEBBTw7RJAnOGXjIWOCIQlELg?e=T39SVC) |
| * [EEA Lesson 5 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/ESr3Loo2caJHmtwR-DvvkswB7S6va-YtXfCJg5T1RIdm8w?e=ZhgcSE) |
| **E-Verify Employer Agent Federal Contractor (EEA FC) Tutorial** |
| * [EEA FC Lesson 1 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/ER-w-aWrLBdDn2en3BAa8a0B57pj3X3udoJA24NNwy7vxw?e=xrxN1N) |
| * [EEA FC Lesson 2 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EcJYOVx9QTBKhK518c8EMuYBd8m48w0Pohnr9-QztRtgPQ?e=gLHPWN) |
| * [EEA FC Lesson 3 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EQAXRIOg3StIrjYOp3oMYsMBQjJJBSqgWUbb_PQ_S_TwEw?e=QTlABr) |
| * [EEA FC Lesson 4 (Vetting Coxd[py).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/ESYW2s6bGblGhhziJLw501MBM8V_Aapg1_sENTbf0HnWRQ?e=cbdvjQ) |
| * [EEA FC Lesson 5 (Vetting Copy).docx](https://cisgov-my.sharepoint.com/:w:/g/personal/francine_l_hill_uscis_dhs_gov/EQjVHVe9s6ZKg-evZoqyJEYBWlpikcqQ9SoGtMdfz6onsQ?e=PjI0yf) |