

Narrative of Changes Table

The purpose of the Narrative of Changes Table is to demonstrate changes to a collection since the previous approval.

Collection Title: Revisions to National Flood Insurance Program Maps: Application Forms and Instructions for (C)LOMAs and (C)LOMR-Fs
 OMB Control No.: 1660-0015
 Current Expiration Date: 7/31/2023
 Collection Instrument(s): FEMA Form 086-0-22

Location	Current version	Proposed Revision	Justification
086-0-22 (Page 1, Paperwork Burden Disclosure Notice)	Public reporting burden for this data collection is estimated to average 2.4 hours per response.	Public reporting burden for this data collection is estimated to average 2.2 hours per response.	Estimated burden hours updated to reflect proposed changes
086-0-22 (Page 1, Paperwork Burden Disclosure Notice)	Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (OMB Control Number 1660-0015).	Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472 , Paperwork Reduction Project (1660-0015).	FEMA address updated
086-0-22 (Page 1, 3rd Section, Line 6)	Fill is defined as material from any source (including the subject property) placed that raises the grade to or above the Base Flood Elevation (BFE).	Fill is defined as material from any source (including the subject property) placed that raises the ground (natural grade) to or above the Base Flood Elevation (BFE).	Definition updated to provide additional clarity to applicants
086-0-22 (Page 1, Question 1)	1. Has fill been placed on your property to raise ground that was previously below the BFE? If yes, STOP!! - You must complete the MT-1 application forms, visit http://www.fema.gov/plan/prevent/fhm/dl_mt-1.shtm or call the FEMA Map Information exchange toll free: (877-FEMA MAP) (877-336-2627)	1. Has fill been placed on your property to raise ground that was previously below the BFE? <input type="checkbox"/> No <input type="checkbox"/> Yes – If Yes, STOP!! – You must complete the MT-1 application forms; visit https://www.fema.gov/mt-1-application-forms-instructions or call the FEMA Mapping and Insurance eXchange toll free: (877-FEMA MAP) (877-336-2627)	Updated link to MT-1 Forms and updated FMIX name
086-0-22 (Page 1, Question 2)	2. Legal description of Property (Lot, Block, Subdivision; complete description as it appears in the Deed is not necessary) and street address of the Property (required):	2. Legal description of Property (Lot, Block, Subdivision or abbreviated description from the Deed) (required): 3. Street address of the Property (required):	Two items being requested were separated into two questions to reduce the number of omissions since both items are required
86-0-22 (Page 1, previously)	A portion of your legally recorder property? (A certified metes and	A portion of your legally recorded property? (A certified metes and	Updated to provide the exact page number of

	<p>Indicate Datum:</p> <p>WGS84 NAD 83 NAD 27</p> <p>Lat. . Long. .</p>		
086-0-22 (Page 2, Elevation Information (Survey Required))	<p>Lowest Adjacent Grade (LAG) to the structure (to the nearest 0.1 foot or meter) . ft. (m)</p>	<ul style="list-style-type: none"> • Lowest Adjacent Grade (LAG) * to the structure (to the nearest 0.1 foot or meter) . ft. (m) <p><i>*Lowest adjacent grade should include attached patios, stairs, deck supports or garages.</i></p>	<p>Provided additional clarity for LAG requirement</p>
086-0-22 (Page 2, Certifier Information, bottom of page)	<p>Fax No.:</p>	<p>Deleted</p>	<p>Fax Numbers are obsolete and no longer used</p>
086-0-22 (Page 3 – Checklist and FEMA Regions map)	<p>This page is currently missing from the currently approved version of the form.</p>	<p>In addition to this form (MT-EZ), please complete the checklist below. ALL requests must include one copy of the following:</p> <p><input type="checkbox"/> Copy of the Subdivision Plat Map (with recordation data and stamp of the Recorder’s Office)</p> <p>OR</p> <p><input type="checkbox"/> Copy of the Property Deed (with recordation data and stamp of the Recorder’s Office), accompanied by a tax assessor’s map or other certified map showing the surveyed location of the property relative to local streets and watercourses. The map should include at least one street intersection that is shown on the FIRM panel.</p> <p><input type="checkbox"/> LiDAR Exhibit, if applicable (please refer to Page _ of the MT-EZ Instructions for additional information regarding the use of LiDAR)</p> <p>Please include a map scale and North arrow on all maps submitted.</p> <p>Please do <i>not</i> submit original documents. Please retain a copy of all submitted documents for your records.</p> <p>DHS-FEMA encourages the submission of all required data in a digital format (e.g., scanned documents and images on Compact</p>	<p>Page 3 which includes the checklist for data requirements is re-added with minor updates: Copy of the effective FIRM panel has been omitted as a data requirement to reduce burden on applicants (<i>44 CFR 70.3(b)(3) notes that scientific and technical information for the purpose of this part may include a copy of the FIRM; however, this is obtained during the in-house review</i>); Checkbox added for LiDAR exhibit, if applicable; Checkbox deleted for adding a map scale on all maps since this is not a specific data item but just a requirement for submitted maps; LOMC Clearinghouse address has been omitted to reduce the risk of having an outdated address live on the form in the event of a change of address; Removing FEMA Regional Map</p>

		<p>Disc [CD]). Digital submissions help to further DHS-FEMA's Digital Vision and also may facilitate the processing of your request.</p> <p>Incomplete submissions will result in processing delays. For additional information regarding this form, including where to obtain the supporting documents listed above, please refer to the MT-EZ Form Instructions located at https://www.fema.gov/flood-maps/change-your-flood-zone/paper-application-forms/mt-ez.</p>	
<p>086-0-22 (Page 3 FEMA Regions map)</p>	<p>This page is currently missing from the currently approved version of the form.</p>	<p>Removing FEMA Regional Map</p>	<p>Regional Map does not need to be shown, its unnecessary.</p>