#### Privacy Act Statement

**Authority:** The DOTGOV Act of 2020 (6 U.S.C. § 665) authorizes the Cybersecurity and Infrastructure Security Agency (CISA) to make .gov domains and supporting services available to eligible entities.

**Purpose:** CISA will use this information to ensure that .gov domains are registered and maintained only by authorized authorities. CISA and the U.S. Census Bureau will exchange data related to U.S.-based government organizations.

**Routine Uses:** The information requested will be shared as a routine use to the Census Bureau as part of the agreement between the Census Bureau and CISA. A complete list of routine uses can be found in the DHS/ALL-002 Department of Homeland Security (DHS) Mailing and Other Lists System of Records (November 25, 2008, 73 FR 71659). The Department's full list of system of records notices can be found on the Department's website at https://www.dhs.gov/system-records-notices-sorns.

**Disclosure:** Providing this information is voluntary. However, failure to provide this information will prevent CISA from fulfilling your request for a .gov domain and supporting services.

#### PRA Burden Statement:

The public reporting burden to complete this information collection is estimated at 15 minutes per response, including the time completing and reviewing the collected information. The collection of this information is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number and expiration date. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to DHS/CISA. Mail Stop 0608, 245 Murray Lane SW, Arlington, VA 20598. ATTN: PRA [1670-xxxx].

# Request a .gov domain

If you're ready to request your .gov domain then let's get started. You don't have to complete the process in one session. You can save what you enter and come back to it when you're ready.

# **General requirements**

- You must have a Login.gov account. Login.gov provides a simple and secure process for signing into the .gov registry, and other government services, with one account.
  - Read more about why we're using Login.gov and how to create an account.
- You must be a government employee, or be working on behalf of the government, to request a .gov domain.

# **Suggestions**

- Check if you have <u>all the information you need to complete your</u> request.
- Preview the form before starting your request.

# Time to complete the form

If you have your Login.gov account and all the information you need, completing your domain request might take around 15 minutes.

Contact us if you need help with your request.

Start your .gov domain request now [button]

# Type of organization

What kind of U.S.-based government organization do you represent?

Read more about these organization types if you're not sure which is right for you.

- **Federal**: an agency of the U.S. government's executive, legislative, or judicial branches
- **Interstate**: an organization of two or more states
- **State or territory**: one of the 50 U.S. states, the District of Columbia, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, or the U.S. Virgin Islands
- Tribal: a tribal government recognized by the federal or a state government
- County: a county, parish, or borough
- **City**: a city, town, township, village, etc.
- **Special district**: an independent organization within a single state
- School district: a school district that is not part of a local government

# **Tribal government**

[For tribal governments] What is the name of the tribe you represent?

[field]

Is your organization a federally-recognized tribe or a state-recognized tribe?

- Federally-recognized tribe
- State-recognized tribe

[If neither box is checked, org might not be eligible. We'll link the user to the contact form.]

Only tribes recognized by the U.S. federal government or by a U.S. state government are eligible for .gov domains. Please <u>use this contact form to tell</u> <u>us more about your tribe and why you want a .gov domain</u>.

# **Election office**

[For state/territory, city, county, tribal, special district] Is your organization an election office?

- Yes
- No

# Federal government branch

[For federal] Which federal branch is your organization in?

- Executive
- Judicial
- Legislative

# Federal government agency and sub-agency

[For federal] Select your agency and, if applicable, your subagency.

- [For federal agencies] Federal agency [drop-down]
- [For federal agencies] Sub-agency [drop-down]

# Organization name and mailing address

What is the name and mailing address of your organization?

Enter the name of the organization you represent. Your organization might be part of a larger entity. If so, enter information about your part of the larger entity.

If your domain request is approved, the name of your organization will be publicly listed as the domain registrant.

Organization name

Street address

Street address line 2

City

State, territory, or military post

Zip code

Urbanization (Puerto Rico only)

# Type of work

[For special districts, interstate governments]

What type of work does your organization do?

[drop-down]

More information about your organization

Describe how your organization is a government organization that is independent of a state government. Include links to authorizing legislation, applicable bylaws or charter, or other documentation to support your claims.

[field]

# **Authorizing official**

Who is the authorizing official for your organization?

Your authorizing official is the person within your organization who can authorize your domain request. This is generally the highest ranking or highest elected official in your organization. Read more about who can serve as an authorizing official.

[AO guidance for org types]

## Executive branch federal agencies

Domain requests from executive branch agencies must be authorized by Chief Information Officers or agency heads.

Domain requests from executive branch agencies are subject to guidance issued by the U.S. Office of Management and Budget.

## Judicial branch federal agencies

Domain requests from the U.S. Supreme Court must be authorized by the director of information technology for the U.S. Supreme Court.

Domain requests from other judicial branch agencies must be authorized by the director or Chief Information Officer of the Administrative Office (AO) of the United States Courts.

## Legislative branch federal agencies

#### **U.S. Senate**

Domain requests from the U.S. Senate must come from the Senate Sergeant at Arms.

## **U.S.** House of Representatives

Domain requests from the U.S. House of Representatives must come from the House Chief Administrative Officer.

#### Other legislative branch agencies

Domain requests from legislative branch agencies must come from the agency's head or Chief Information Officer.

Domain requests from legislative commissions must come from the head of the commission, or the head or Chief Information Officer of the parent agency, if there is one.

#### Interstate

Domain requests from interstate organizations must be authorized by the highest-ranking executive (president, director, chair, or equivalent) or one of the state's governors or Chief Information Officers.

#### U.S. states and territories

#### States and territories: executive branch

Domain requests from states and territories must be authorized by the governor or the state Chief Information Officer.

#### States and territories: judicial and legislative branches

Domain requests from state legislatures and courts must be authorized by an agency's Chief Information Officer or highest-ranking executive.

## Tribal governments

Domain requests from federally-recognized tribal governments must be authorized by the leader of the tribe, as recognized by the <u>Bureau of Indian</u> Affairs.

Domain requests from state-recognized tribal governments must be authorized by the leader of the tribe, as determined by the state's tribal recognition initiative.

#### Counties

Domain requests from counties must be authorized by the chair of the county commission or the equivalent highest elected official.

#### Cities

Domain requests from cities must be authorized by the mayor or the equivalent highest elected official.

## Special districts

Domain requests from special districts must be authorized by the highestranking executive (president, director, chair, or equivalent) or state Chief Information Officers for state-based organizations.

#### School districts

Domain requests from school district governments must be authorized by the highest-ranking executive (the chair of a school district's board or a superintendent).

## [Generic language]

The authorizing official for [org type] organizations is usually the [role/title] or the [role/title].

We'll contact your authorizing official to let them know that you made this request and to double check that they approve it.

First name / given name

Middle name

Last name / family name

Title or role in your organization

**Email** 

Phone

# **Purpose of your domain**

.Gov domain names are intended for use on the internet. They should be registered with an intent to deploy services, not simply to reserve a name. .Gov domains should not be registered for primarily internal use.

Describe the reason for your domain request. Explain how you plan to use this domain. Will you use it for a website and/or email? Are you moving your website from another top-level domain (like .com or .org)? Read about activities that are prohibited on .gov domains.

[field]

# **Organization website**

Enter your organization's current public website, if you have one. For example, <a href="https://www.city.com">www.city.com</a>.

[url field]

If you have more than one website, add another.

# .gov domain

Before requesting a .gov domain, please make sure it meets <u>our naming</u> <u>requirements</u>. Your domain name must:

- Be available
- Be unique
- Relate to your organization's name, location, and/or services
- Be clear to the general public. Your domain name must not be easily confused with other organizations.

Note that **only federal agencies can request generic terms** like vote.gov.

We'll try to give you the domain you want. We first need to make sure your request meets our requirements. We'll work with you to find the best domain for your organization.

Here are a few domain examples for your type of organization.

[domain examples based on org type]

## Executive branch federal agencies

#### Examples:

- fema.gov
- medicare.gov
- usda.gov

## Judicial branch federal agencies

#### Examples:

- uscourts.gov
- ustaxcourt.gov
- ussc.gov

# Legislative branch federal agencies

## Examples:

- gao.gov
- gpo.gov
- loc.gov

# Interstate organizations

## Examples:

- EMScompact.gov
- wmataOlG.gov
- trpa.gov

#### U.S. states and territories

State .gov domains must include the two-letter state abbreviation or clearly spell out the state name.

#### Examples:

- AmericanSamoa.gov
- Colorado.gov
- Georgia.gov
- Guam.gov

## Tribal governments

Tribal domains may include the suffix -nsn, for native sovereign nation.

#### Examples:

- tbyi.gov
- pitu.gov
- TulalipTribalCourt-nsn.gov

#### Counties

Most county .gov domains must include the two-letter state abbreviation or the full state name. County names that aren't shared by any other city, county, parish, town, borough, village or equivalent in the U.S., at the time a domain is granted, can be requested without referring to the state. Counties can include "county" in their domain to distinguish it from other places with similar names. We use the <u>Census Bureau's National Places Gazetteer Files</u> to determine if county names are unique.

## Examples:

- AdamsCountyMS.gov
- LivingstonParishLA.gov
- MitchellCountyNC.gov
- Erie.gov

#### Cities

Most city domains must include the two-letter state abbreviation or clearly spell out the state name. Using phrases like "City of" or "Town of" is optional.

#### Examples:

- CityofEudoraKS.gov
- WallaWallaWA.gov
- Pocatello.gov

Some cities don't have to refer to their state.

- City names that are not shared by any other U.S. city, town, village, or county can be requested without referring to the state. We use the <u>Census Bureau's National Places Gazetteer Files</u> to determine if names are unique.
- Certain cities are so well-known that they may not need a state reference to communicate location. We use the list of U.S. "dateline cities" in the Associated Press Stylebook to make this determination.
- The 50 largest cities, as measured by population according to the Census Bureau, can have .gov domain names that don't refer to their state.

## Special districts

Domain names must represent your organization or institutional name, not solely the services you provide. It also needs to include your two-letter state abbreviation or clearly spell out the state name.

## Examples:

- ElectionsShelbyTN.gov
- HVcoVote.gov
- TechshareTX.gov
- UtahTrust.gov

## School districts

Domain names must represent your organization or institutional name.

## mckinneyISDTX.gov

## What .gov domain do you want?

After you enter your domain, we'll make sure it's available and that it meets some of our naming requirements. If your domain passes these initial checks, we'll verify that it meets all our requirements after you complete the rest of this form.

#### [www.domain-name.gov]

[Availability check]

[If not available] That domain isn't available. It's managed by [name of org]. Try entering another one. <u>Contact us if you need help coming up with a domain.</u>

[If not compliant] That domain doesn't meet our naming requirements. Try entering another one. Contact us if you need help coming up with a domain.

[If domain has a hyphen] Domains with hyphens are permitted but not recommended.

[If available and compliant (as far as we're checking)] That domain is available!

#### Alternative domains

If we can't give you your first choice, list other domains you'd accept in order of preference. Entering alternative domains is optional.

[field]

[field]

Add another

If you're not sure this is the domain you want, that's okay. You can change it later.

## Your contact information

We'll use this information to contact you about your domain request and, once your request is approved, about managing your domain.

If you'd like us to use a different name, email, or phone number you can make those changes below. Changing your contact information here won't affect your Login.gov account information.

The contact information you provide here won't be public and will only be used for the .gov registry.

First name / given name

Middle name

Last name / family name

Title or role in your organization

**Email** 

Phone

# Other contacts for your organization

We'd like to contact other employees with administrative or technical responsibilities in your organization. For example, they could be involved in managing your organization or its technical infrastructure. This information will help us assess your eligibility and understand the purpose of the .gov domain. These contacts should be in addition to you and your authorizing official.

Are there other administrative or technical officials we can contact?

[Yes]

[If yes, add other contacts]

Please list other administrative or technical contacts. They should be employees of your organization.

We'll email these contacts to let them know that you made this request.

First name / given name

Middle name

Last name / family name

Title or role in your organization

Email

Phone

[Add another contact]

[If no, ask why they can't add other contacts]

If you can't provide other contacts for your organization, please explain why.

[field]

# Security email for public use

We strongly recommend that you provide a security email. This email will allow the public to report observed or suspected security issues on your domain. **Security emails are made public**. We recommend using an alias, like <a href="mailto:security@<domain.gov">security@<domain.gov</a>>.

[Security email]

# Anything else we should know?

Is there anything else we should know about your domain request?

[field]

# Requirements for registration and operation of .gov domains

[Org-centric content of <a href="https://get.gov/registration/requirements/">https://get.gov/registration/requirements/</a>]

# Review and submit your domain request

[form review]

Submit your domain request

# Thank you

Thank you for your domain request. We'll email a copy of your request to you, your authorizing official, and any contacts you added.

# Next steps in this process

- We'll review your request. This could take up to two weeks. During this review we'll verify that your:
  - Organization is eligible for a .gov domain
  - Authorizing official approves your request
  - Domain meets our naming requirements.
- You can <u>check the status of your request</u> at any time.
- We'll email you with any questions or when we complete our review.