

FY<<insert FY>> Disadvantaged Business Enterprise Supportive Services (DBE/SS) Accomplishments Report

OMB CONTROL NUMBER: 2125-XXXX
EXPIRATION DATE: mm/dd/yyyy

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Upon request by FHWA, State DOTs obligating and expending DBE Supportive Services funding under 23 CFR 230 Subpart B must furnish reports demonstrating compliance. FHWA has developed a short questionnaire to annually collect essential data and provide a narrative summary of in-kind support, notable practices, lessons learned and upcoming program goals. Please answer the following questions for each category and upload the narrative report.

Please refer to the instructions page for additional information or contact your Division Civil Rights Specialist.

Objectives

1. Identify Objective: [auto-populate from SOW]

Metrics: [auto-populate from SOW]

Achievement:

{Provide achievement results from the identified objectives and metrics provided in the SOW}

1.

2.

3.

2. Identify Objective:

Metrics:

Achievement:

1.

2.

3.

3. Identify Objective:

Metrics:

Achievement:

1.

2.

3.

Increased Participation of DBEs		
<small>23 USC 140(c) 23 CFR 230.203</small>		
1. How many DBEs received one or more subcontracts on FHWA federally assisted contracts during the reporting period?		
2. How many DBEs were awarded one or more prime contracts on FHWA federally assisted contracts during the reporting period?		
3. How many of the firms reported above received any form of DBE supportive services during the reporting period?		
4. What is the self-identified Ethnicity/Race & Gender of the owner of the DBE firms receiving supportive services/benefits:		
<i>Ethnic Group</i>	<i>Women</i>	<i>Men</i>
African American		
Hispanic American		
Native American		
Subcontinent Asian American		
Asian Pacific American		
Non-Minority Women		
Other		
Increased Pool of DBEs		
<small>23 USC 140(c) 23 CFR 230.202(b)</small>		
1. How many DBEs were certified during the reporting period?		
2. How many of the DBEs certified during the reporting period received any form of DBE supportive services assistance?		
Services Provided		
<small>23 CFR 230.204(b)</small>		
1. How many outreach events did the DBE supportive services fund during the reporting period?		
2. How many technical assistance events did the DBE supportive services fund during the reporting period?		
Business Development Program (BDP)		
<small>23 USC 304; 324 49 CFR 26.39(a)</small>		
1. What percentage of DBE supportive service funding was used to support the BDP?		
2. How many DBE firms participated in the BDP during the reporting period?		
Office of Small & Disadvantaged Business Utilization (OSDBU)		
1. List coordination efforts with the Small Business Transportation Resource Centers (SBTRCs):		
Financial Management: Cost Effectiveness and Internal Controls		
<small>23 CFR 230.203</small>		
1. How many projects were funded by DBE supportive services as reported in the Financial Management Information System (FMIS)?		
2. What percentage of DBE supportive services funds were expended as of the close of		

the reporting period?	
3. How many compliance reviews of DBE supportive services were conducted by the State during the reporting period?	
4. How many financial audits of the DBE supportive services program or contracts were conducted during the reporting period? (This includes but is not limited to Internal Controls Reviews, Billing Reviews, Single Audits, or other similar activities).	
<<insert submit icon>>	

Date submitted: _____

By whom: _____

DRAFT