

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development	OMB Control Number: 2577-0296 FR-7024-N-40
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Enter only items that change	Current Record	New Record**
Agency form number(s): Not Available Yet		
Annual reporting and keeping hour burden		
Number of respondents	N/A	N/A
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs	N/A	N/A
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: **

Field Name Changes:

- Revised Name: Effective Date of HAP Contract (formerly Effective Dates(s) of HAP Contract) -- HUD will only collect the first effective date of the HAP contract even if it is a multi-stage contract.
- Revised Name: Type: Existing, Rehabilitated, Newly Constructed (formerly Type: Existing, Rehabilitation, or Newly Constructed) – HUD would like to clarify the name of the field from rehabilitation to rehabilitated.
- Revised Name: Ownership Structure (formerly PHA Owned, PHA has Ownership Interest but not PHA Owned, No PHA Ownership Interest) – HUD would like to simplify the field name and have the following drop down selections for clarity: PHA-Owned, PHA has Ownership Interest but not PHA-Owned, Not PHA-Owned and No PHA Ownership Interest.
- Revised Name: Primary Address (formerly Address of Building(s) and Units) – HUD would like to clarify that it is requesting the primary address for the HAP contract rather than multiple addresses for the buildings within the HAP contract.

Signature of Senior Official or Designee: X Wayne Eddins, Departmental Paperwork Reduction Act Officer, OCIO	Date:	For OIRA Use
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** This form cannot be used to extend an expiration date.

Adjustment to Field Data Collection:

- Income Mixing Requirement Exception Category – Add two additional exception categories. The first labeled “MTW Waiver Authority” to allow for Moving-to-Work (MTW) agencies to identify that their waiver authority is being used as an exception to the income mixing requirement. The second labeled “Units that are exclusively made available to eligible youth receiving FUP/FYI assistance,” which is necessary because a new exception category was established under the Fostering Stable Housing Opportunities amendments that were enacted as part of the Consolidated Appropriations Act, 2021 (Pub. L. 116-260). These two additional exception categories will be added to the current exception categories of: units that are exclusively made available to households eligible for supportive services; units that are specifically made available for families receiving supportive services; units that are exclusively made available to elderly families; units that are specifically made available for disabled families; units located in a census tract with a poverty rate of 20 percent or less; units that were previously subject to certain federal rent restrictions or receiving another type of long-term housing subsidy provided by HUD; RAD PBV units; and HUD-VASH vouchers.
- Program Cap Exception Category – Enter the number of excepted units for each allowable category rather than choose the applicable exception from among those allowed by 24 CFR 983.6 as amended by 82 FR 5458 (Jan. 18, 2017), 82 FR 32461 (Jul. 14, 2017). HUD would like the PHA to enter the number of associated PBV units under the HAP contract for each exception category.
- Program Cap Exception Category – Add two additional exception categories. The first labeled “MTW Waiver Authority” to allow for Moving-to-Work (MTW) agencies to identify that their waiver authority is being used as an exception to the program cap. The second labeled “Units that house eligible youth receiving FUP/FYI assistance,” which is necessary because a new exception category was established under the Fostering Stable Housing Opportunities amendments that were enacted as part of the Consolidated Appropriations Act, 2021 (Pub. L. 116-260). These two additional exception categories will be added to the current exception categories of: units that are specifically made available to house homeless individuals and families; units that are specifically made available to house families that are comprised of or include a veteran; units that provide supportive housing to persons with disabilities or to elderly persons; units that were previously subject to certain federal rent restrictions or receiving another type of long-term housing subsidy provided by HUD; RAD PBV units; and HUD-VASH vouchers specifically designated for project-based assistance.
- Number and Bedroom Distribution of PBV-Assisted Section 504 Units at the Project – This field will capture the number of PBV-Assisted units for the following: Section 504 mobility units, Section 504 Hearing/Vision units, and Section 504 Mobility + Hearing/Vision units. This will allow HUD to identify not only the number of Section 504 mobility units and Section 504 Hearing/Vision units but also the number of units that are both accessible for mobility impairments and hearing/vision impairments. This addition is necessary to reduce possible duplicate entries when a unit is accessible to both mobility and hearing/vision impairments.

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