

ISSUE: The Biden Administration issued three Executive Orders with requirements to advance equality and inclusion to assess service to beneficiaries in particular groups. After receiving consultation from OMB, NCA revised certain forms to comply with OMB guidance.

The following form had minimal non-substantive changes to the Sex block to align with current OMB guidance. Further, minimal non-substantive changes were made to the Race or Ethnicity block to change “Asian” to “Asian or Asian American”. This change request is non-substantive and has no impact on the burden. The number of respondents, annual burden hours, estimated completion time, and annualized costs to the respondents and Federal government did not change.

Description of Changes to VA Form 40-0247, Presidential Memorial Certificate Request Form (OMB # 2900-0567)

The Department of Veterans Affairs (VA) National Cemetery Administration (NCA) is proposing changes to VA Form 40-0247, Presidential Memorial Certificate Request Form.

See VA Form 40-0247 PDF 1 attachment on page 1.

NCA is making the following non-substantive text edits to the form:

- **Block 3:** change check box from ASIAN to ASIAN OR ASIAN AMERICAN
- **Block 4:** add check box for UNSPECIFIED OR ANOTHER GENDER IDENTITY

VA will update the date of the form once OMB approval of the proposed changes is received.

APPENDIX A: VA FORM 0247

[VA40-0247\(draft\).pdf](#)

[VA FORM 40-0247 PDF \(Click square above\) 1](#)