



Memorandum

TO: Laurel S. Havas, EOP/OMB

DATE: May 10, 2023

FROM: Cynthia Gillham, Economist
 U.S. CPSC, Directorate for Economic Analysis

SUBJECT: Request and Justification for Non-Substantive Change to the Generic Clearance for Focus Groups (OMB Control No. 3041- 0136) to increase the approved number of responses

The U.S. Consumer Product Safety Commission (CPSC) is requesting an increase in the approved number of responses for the Focus Group Generic Information Collection Request (ICR) clearance, as a non-substantive change request. The approved Focus Group Generic ICR is set to expire on January, 31, 2024. As of May 2, 2023, 2,168 of the approved burden responses for this collection were used. (See table below.)

	Burden Used (as of 5/2/2022)	Burden approved (expires 1/31/2024)
Responses	2,168 used responses	2,500 approved responses
Time burden (hours)	878 used hours	1,950 approved hours

The Agency requests an increase in the approved focus group budget of total responses to accommodate planned CPSC focus groups and not inhibit the CPSC’s ability to learn more about consumers’ interactions with, and perceptions of, consumer product hazards. We request an increase of 120 responses for a total of 2,620 responses.

CPSC is not requesting an increase in the budget of approved burden hours because it has only used 878 of the approved 1,950 hours. The reason the approved response burden needs to be increased, while the approved hourly burden remains sufficient, is that CPSC has implemented more accurate accounting for the actual burden to screen respondents not selected for participation in focus groups.

CPSC expects that the new number of total responses will provide a sufficient budget of approved responses to solicit and obtain direct feedback from consumers on issues related to consumer product safety until the Generic Clearance expires on January 31, 2024.

Please do not hesitate to contact me at cgillham@cpsc.gov should you have any questions.